



# British Automobile Racing Club



15<sup>th</sup> – 16<sup>th</sup> June 2019

Croft Circuit (2.1miles)

## Final Instructions: Meeting HQ54 – v2

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with both the BARC Standing Regulations and the BARC H&S Guidance, issued in February 2019 and which can be found on the BARC website.

### 1. PERMIT:

This meeting will be held under the following Motorsport UK permit numbers:

Nat. A.: 111454

Nat. B.: 111455

Int.: 111453

### 2. OFFICIALS:

BTCC Permanent Stewards:	Tony Scott Andrews (Motorsport UK), Richard Norbury, Esmor Jones
Support Race Stewards:	Adrienne Watson (Motorsport UK), Harry Tinkler, Kevin Dawson
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Ray Sumner, Dave White, Andy Butler, Dorothy Uwota, Dave Pierre, Trevor Williams, Colin Oakley, Nigel Lejeune
Secretary of the Meeting:	Anita Joy
BARC Safety Officer:	Bob Lentell
Chief Scrutineer:	Stuart Taylor
Chief Marshal:	Bill Sudlow
Chief Incident:	David Hay
Chief Observer:	Ken Watts, Steve Gibson (Dep)
Race Phones:	David Hay
TOCA Medical Delegate:	Dr Paul Trafford, Dr Nick James (Dep)
Chief Paddock Marshal:	John Travis
Chief Pits Marshal:	Carole Watts
Chief Startline Marshal:	Linda Walker, Richard High (Dep)
Chief Timekeeper:	Tony Daff, TSL Timing Ltd
Commentators:	Alan Hyde, Chris Hartley
Event Officials:	Members of the BARC & other MSA recognised clubs
Rescue Unit:	BARC North West & DDMC Units
Breakdown Vehicles:	Fred Henderson
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Peter Harris

### 3. PADDOCK ACCESS & ALLOCATION:

It is important that you park within your allocated area within the paddock as indicated on the attached plan. Failure to do so may result in you being asked to leave the venue.

The garages have been allocated to BTCC.

Paddock access will be from 12:00 on Thursday and the paddock must be vacated by 22:00 on Sunday.

### 4. PASSES:

Passes will be sent to you under separate cover; those under the age of 16 are admitted free of charge. Please note there are no vehicle passes at this meeting.

### 5. SIGNING-ON:

a) Competitors will sign-on in Championship Race Centres, at the times indicated via Championship bulletin.

b) Competitors must provide a valid Motorsport UK Competition licence and a valid club membership card at sign-on. Entrants must provide a valid Motorsport UK Entrants licence.



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c) Competitors with non-Motorsport UK licences are reminded that they must produce the written approval of their ASN that they may compete in the meeting.

d) Drivers are reminded that licences and upgrade cards must be valid bearing a recent photograph and be signed by the driver. Upgrade cards may usually be collected from the sign-on office 30 minutes after the conclusion of the race.

b) Signing-on for all officials will take place in the Portakabin in the assembly area at the following times;

Personnel	Saturday	Sunday
All officials	07:30	10:00
Post-Chiefs Briefing	08:30	11:00
On Post	09:00	11:20
Stewards Inspection	09:10	11:30
First Activity	09:30	11:50

The Post-Chiefs briefing will take place in the sign-on area.

### **6. RACE SELECTION PROCEDURE:**

In events without a class structure grids will be formed for the fastest:

- 28 Sports & Sports Racing Cars over 2000cc
- 32 Sports & Sports Racing Cars up to 2000cc
- 40 In other categories

In events with classes reserves may be nominated in accordance with H31.1.1 of the current Motorsport UK Yearbook.

### **7. SCRUTINEERING & ELIGIBILITY:**

All vehicles will be examined at the times indicated on the attached timetable.

Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

### **8. NOTICE BOARD:**

The official noticeboard is located in Race Administration.

### **9. BRIEFINGS:**

Briefing times will be published in a championship bulletin.

### **10. NOISE POLLUTION:**

Engines must not be run before 09:15 on Saturday and 11:40 on Sunday, or after 18:30 on either day.

### **11. CIRCUIT ACCESS & EGRESS:**

Cars will collect in the designated assembly area situated by Clervaux corner. For practice, you will be signalled to go directly out onto the circuit. For the race you will be signalled to go out onto the grid, to follow the start procedure detailed in the regulations.

Competitors should be aware that it is their responsibility to ensure that persons under the age of 16 are not allowed access to the pit lane, and that also only two members of support crew are allowed access to the pit lane.

After the showing of the chequered flag, all vehicles should complete a lap of the circuit returning to the pit lane before entering Parc Ferme.



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Cars based in the pit garages will follow the instructions within their Championship regulations.

### **12. LIVE SNATCH:**

There is “live snatch” at this event available at the first corner ‘Clervaux’ only.

### **13. RED FLAGS:**

Any category which generates a “red flag” may be placed at the end of the schedule subject to time being available.

### **14: RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

### **15. PRESENTATIONS:**

The first three finishers in a race without classes or in a multi-class race the winner and subsequent class winners should proceed to the podium as quickly as practical where awards will be given and interviews held.

### **16. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q18 of the current Motorsport UK Yearbook.

### **17. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions, and the requirements of television.

### **18. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

### **19. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.



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## **20. MARSHALS MATTERS:**

If you do not have a Croft Circuit permanent pass or a Motorsport UK Registration Card please contact Paula Brown to obtain admission tickets. Officials and Marshals should at all times be prepared to show their pass to Security Staff, or any other accredited member of the Circuit Staff, when requested to do so. It must be realised that oranges Probans do not constitute an automatic pass through any gate at the Circuit.

Marshals camping will be on the grass area behind Clervaux banking (no electrical hook up is available).

Post allocations will be advised at sign-on.

Please remember you should not use mobile phones or cameras while on duty.

If you are unable to attend please contact Paula Brown and return your passes to the BARC.

## **21. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

## **22. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

## **23. BARC CONTACTS:**

### **Competitors Administrator:**

David Wheadon                      T: 01264 882209                      E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

### **Officials Administrator:**

Paula Brown                      T: 01264 882210                      E: [pbrown@barc.net](mailto:pbrown@barc.net)

### **Chief Marshal:**

Bill Sudlow                      T: 07810 698669 (evenings only)                      E: [superpops1964@gmail.com](mailto:superpops1964@gmail.com)



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## CROFT CIRCUIT

### 2019 TOCA Timetable : Version 2 (01.05.19)

#### Saturday, June 15

Time	Activity	Championship	Laps
09.30 – 10.10	Free Practice	Kwik Fit British Touring Car Championship	
10.25 – 10.45	Qualifying	F4 British Championship	
10.55 – 11.10	Free Practice	Michelin Ginetta Junior Championship	
11.20 – 11.50	Qualifying	Renault UK Clio Cup	
12.00 – 12.40	Free Practice	Kwik Fit British Touring Car Championship	
12.40 – 13.40	<i>Lunch Break</i>		
13.40 – 14.00	Qualifying	Millers Oils Ginetta GT4 SuperCup Championship	
14.10	Race	F4 British Championship	20 mins
14.40 – 14.55	Qualifying	Michelin Ginetta Junior Championship	
15.05 – 15.35	Qualifying	Kwik Fit British Touring Car Championship	
15.45 – 16.15	Qualifying	Porsche Carrera Cup Great Britain	
16.25	Race	Renault UK Clio Cup	12
17.00	Race	Millers Oils Ginetta GT4 SuperCup Championship	10
17.25	Race	F4 British Championship	20 mins
17.55 – 18.15	Race	Michelin Ginetta Junior Championship	8

#### Sunday, June 16

Time	Activity	Laps
10.30 – 11.05	<i>Pit Lane Walkabout / Autograph Session</i>	
11.30	<i>BTCC Driver Parade</i>	
11.50	<i>BTCC Pit Lane Opens</i>	
12.05	Kwik Fit British Touring Car Championship	15
12.45	Porsche Carrera Cup Great Britain	15
13.20	Millers Oils Ginetta GT4 SuperCup Championship	15
13.55	Michelin Ginetta Junior Championship	8
14.25	<i>BTCC Pit Lane Opens</i>	
14.40	Kwik Fit British Touring Car Championship	15
15.20	F4 British Championship	20 mins
15.50	Renault UK Clio Cup	12
16.25	Porsche Carrera Cup Great Britain	15
17.00	<i>BTCC Pit Lane Opens</i>	
17.15	Kwik Fit British Touring Car Championship	15
17.50	Millers Oils Ginetta GT4 SuperCup Championship	15

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



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VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Chief Pits / Startline amended