



British Automobile Racing Club



24th August 2019

Donington Park Circuit (1.98 miles)

Final Instructions: Meeting HQ20 – v1

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with both the BARC Standing Regulations and the BARC H&S Guidance, issued in February 2019 which are available on the BARC website.

1. PERMITS:

This meeting will be held under the following Motorsport UK permit number:

Clubmans: 111735

2. OFFICIALS:

Motorsport UK Steward:	Len Pullen
Club Stewards:	Richard Norbury, Fred Bromley
Senior Clerk of the Course:	Peter Roberts
Clerks of the Course:	Andy Harris, Carol Glenn, Mark Mitchell (T)
Secretary of the Meeting:	David Wheadon
Deputy Secretary:	Nicole Cummins (Dep), Linda Walker (T)
Chief Observer:	Cliff Johnson, Paul Kendrick (T)
Race Phones / Radio:	Pauline Brown, Paul Kendrick (T)
Chief Scrutineer:	Mike Wright
Chief Marshal:	Darren Holmes, Fran Vipond (Dep)
Chief Medical Officer:	Donington Circuit
Chief Assembly Marshal:	Melvyn Gibbs, Sandra Gibbs (Dep)
Chief Pits Marshal:	James Parry
Chief Startline Marshal:	Barbara Shillaker
Chief Timekeeper:	Peter Knight, Timing Solutions Ltd
Commentators:	David Goddard, Tony Coales
Event Officials:	Members of the BARC, Donington ES Team & other MSA recognised clubs
Rescue Unit:	BARC North-West and Donington ES Units
Breakdown Vehicles:	Mick Avery, Nottingham Breakdown
Safety Car Driver:	Mark Johnson
Safety Car Observer:	James Pearson

3. PADDOCK ACCESS & ALLOCATION:

It is important that you park within your allocated area within the paddock as indicated on the attached plan. Failure to do so may result in you being asked to leave the venue.

The garages have been allocated as follows:

Garages: 1 - 25	Kumho BMW
Garages: 26 - 38	Michelin Clio Series

Paddock access will be from 18:00 on Friday and must be vacated by 20:00 on Saturday.

4. PASSES:

Passes will be sent to you prior to the meeting but those under the age of 13 are admitted free of charge. Please note there are no vehicle passes for access to the paddock for this meeting.



British Automobile Racing Club



24th August 2019

Donington Park Circuit (1.98 miles)

Final Instructions: Meeting HQ20 – v1

5. SIGNING-ON:

a) Competitors will sign-on in Race Administration at the times indicated below and must provide a valid Motorsport UK Competition licence and a valid club membership card at sign-on. Entrants must provide a valid Motorsport UK Entrants licence. Competitors with non-Motorsport UK licences are reminded that they must produce the written approval of their ASN that they may compete in the meeting.

Drivers are reminded that licences and upgrade cards must be valid bearing a recent photograph and be signed by the driver. Upgrade cards may usually be collected from the sign-on office 30 minutes after the conclusion of the race.

b) Marshals entry into the circuit for sign-on will be by the Museum entrance; you will go through security at this point and turn right into the car park. Your ticket will need to be shown on entering into the circuit at all times so please make them available. Marshal sign on will be in the old Grand Prix Café, and the marshals' campsite will be in paddock 3.

Personnel	Saturday
All officials	07:30
Post-Chiefs Briefing	08:00
On Post	08:30
Stewards Inspection	08:40
First Activity	09:00

The Post-Chiefs briefing will take place in the sign-on area.

6. RACE SELECTION PROCEDURE:

In events without a class structure grids will be formed for the fastest:

- 32 Racing & Sports Cars over 2000cc
- 36 Racing & Sports Cars up to 2000cc
- 42 Other Classes

In events with classes reserves may be nominated in accordance with H31.1.1 of the current Motorsport UK Yearbook.

7. SCRUTINEERING & ELIGIBILITY:

All vehicles will be examined at the times indicated on the attached timetable. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

8. NOTICE BOARD:

The official noticeboard is located below Race Administration.

9. BRIEFINGS:

Drivers who have not raced at the circuit previously must report for a "new drivers" briefing before going on track, which will take place in Race Administration as follows:

Saturday: 08:00, 09:30 and 11:00

Clio Series	13:00 Sat	Media Centre
-------------	-----------	--------------

10. NOISE POLLUTION:

Engines must not be run at any time before 09:00 or after 20:00.



British Automobile Racing Club



24th August 2019

Donington Park Circuit (1.98 miles)

Final Instructions: Meeting HQ20 – v1

11. CIRCUIT ACCESS & EGRESS:

All cars should assemble in the designated assembly area. For practice, you will be signalled to proceed onto the circuit at the start of your practice session. For races you will be signalled to go to the grid where the race will be started in accordance with championship regulations.

Competitors must ensure one garage roller door is kept closed at all times. It is also essential that cable covers are used for any wires that are stretched across the fire lane at the back of the pit garages. Competitors must also ensure that the fire lane is kept clear at all times as this lane is required for emergency access.

When the practice or race session has expired as designated by the use of the chequered flag, vehicles will complete one slowing down lap of the circuit and exit via the pit lane proceeding directly to Parc Fermé except when directed to do otherwise by an Official of the meeting.

12. LIVE SNATCH:

There is "live snatch" permitted at this event.

13. RED FLAGS:

Any category which generates a "red flag" may be placed at the end of the schedule subject to time being available.

14. RESULTS:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

15. PRESENTATIONS:

The first three finishers in a race without classes or in a multi-class race the winner and subsequent class winners should proceed to the podium as quickly as practical where awards will be given and interviews held.

16. JUDGES OF FACT:

Judges of Fact may be appointed in accordance with G10 and Q18 of the current Motorsport UK Yearbook.

17. RACE-DAY INFORMATION:

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions.

18. VIDEO EQUIPMENT:

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

19. CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

There are signal lights around the circuit and these lights have the same meaning as the flag signals.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.



British Automobile Racing Club



24th August 2019

Donington Park Circuit (1.98 miles)

Final Instructions: Meeting HQ20 – v1

UK Petroleum unleaded will be on sale at the Paddock Petrol Station during the meeting.

All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

20. MARSHALS MATTERS:

The campsite will be in paddock 3 and you may gain access from Friday evening but the area must be vacated at the end of the meeting.

Post allocations will be advised at sign-on.

Marshals should only park on hard standing and should not under any circumstances park on grass. You will be asked to remove your car if you do. Please also park in a position where your vehicle will not be hit by stones, gravel or other debris from the circuit.

Please remember you should not use mobile phones or cameras while on duty.

If you are unable to attend please contact Paula Brown and return your passes to the BARC.

21. SOCIAL MEDIA

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

22. SAFEGUARDING:

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

23. BARC CONTACTS:

Competitions Administrator & Child Safeguarding Officer:

David Wheadon T: 01264 882209 E: dwheadon@barc.net

Officials Administrator:

Paula Brown T: 01264 882210 E: pbrown@barc.net

Chief Marshal:

Darren Holmes T: 07866 768355 E: dholmes@barc.net



British Automobile Racing Club



24th August 2019

Donington Park Circuit (1.98 miles)

Final Instructions: Meeting HQ20 – v1

24. TIMETABLE:

BARC		<u>DONINGTON</u>				BARC	
Meeting Code: HQ20		24th August 2019				v3 - 29.07.2019	
		Timetable					
Saturday							
Start	End	Duration	Category	Session	Sign-On	Scrut.	
09:00	- 09:20	00:20	CTC1/2	Practice	07:30	07:35	
09:00	- 09:20	00:20	KBMW / Clio Series	Practice	07:55	08:00	
09:30	- 09:50	00:20	CTC2/3	Practice	08:25	08:30	
10:00	- 10:15	00:15	CTC1	Qualifying	08:50	08:55	
10:25	- 10:45	00:20	Kumho BMW Championship	Qualifying	09:15	09:20	
10:55	- 11:10	00:15	CTC2	Qualifying	09:45	09:50	
11:20	- 11:40	00:20	Michelin Clio Series	Qualifying	10:10	10:15	
11:50	- 12:05	00:15	CTC3	Qualifying	10:40	10:45	
12:05	- 13:05	01:00	LUNCH	-	-	-	
13:05	- 13:20	00:15	CTC1	Race 1			
13:35	- 13:55	00:20	Kumho BMW Championship	Race 2			
14:10	- 14:25	00:15	CTC2	Race 3			
14:40	- 15:00	00:20	Michelin Clio Series	Race 4	12 Laps		
15:15	- 15:30	00:15	CTC3	Race 5			
15:45	- 16:00	00:15	CTC1	Race 6			
16:15	- 16:35	00:20	Kumho BMW Championship	Race 7			
16:50	- 17:05	00:15	CTC2	Race 8			
17:20	- 17:40	00:20	Michelin Clio Series	Race 9	12 Laps		
17:55	- 18:10	00:15	CTC3	Race 10			
* NB: All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race							



British Automobile Racing Club

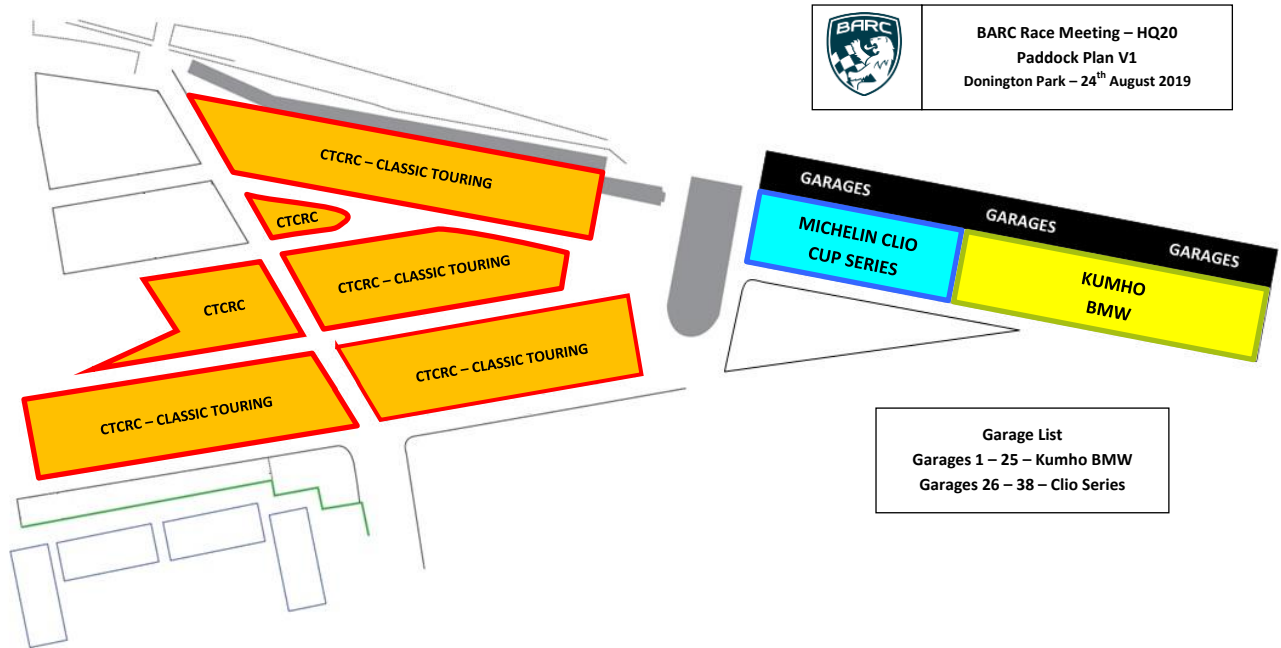
24th August 2019

Donington Park Circuit (1.98 miles)

Final Instructions: Meeting HQ20 – v1



25. PADDOCK PLAN:





British Automobile Racing Club

24th August 2019

Donington Park Circuit (1.98 miles)

Final Instructions: Meeting HQ20 – v1



VERSION	AMENDMENTS
Version 1	First Issue
Version 2	