



# British Automobile Racing Club



05<sup>th</sup> & 06<sup>th</sup> October 2019

Cadwell Park (Long) Circuit (2.187 miles)

**Final Instructions: Meeting HQ27 – v3**

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with both the BARC Standing Regulations and the BARC H&S Guidance, issued in February 2019, which are available on the BARC website.

## **1. PERMIT:**

This meeting will be held under the following Motorsport UK permit number:

Clubmans: 111753

Nat. B. (Endurance): 113452

## **2. OFFICIALS:**

MSA Steward:	Keith King
Club Stewards:	David Evans, Gillian Sumner
Senior Clerk of the Course:	Ray Sumner
Clerks of the Course:	John Felix, Vickie MacClinton, Andrew Outterside, Mark Hulme (T)
Secretary of the Meeting:	David Wheadon, Nicole Cummins (Dep)
Chief Observer:	John Franks
Chief Incident:	Dave Owen
Race Phones / Radio:	Alan Challis, Vanessa Franks, John Watson
Chief Scrutineer:	Rob Mason
Chief Marshal:	David Owen
Chief Medical Officer:	Cadwell Park
Chief Paddock Marshal:	Paul Overhand
Chief Startline Marshal:	Dave Tasker
Chief Pit Marshal:	Jonathan Phillips
Chief Timekeeper:	Nick Palmer, TSL Timing Ltd
Commentators:	Tony Coales, David Goddard
Event Officials:	Members of the BARC & other MSA recognised clubs
Rescue Unit:	BARC North West Unit
Breakdown Vehicles:	C. C. Recovery
Safety Car Driver:	John Widdowson
Safety Car Observer:	Harry Cabot

## **3. PADDOCK ACCESS & ALLOCATION:**

Paddock access will be from 18:00 on Friday and the paddock should be vacated by 20:00 on Sunday.

## **4. PASSES:**

Passes will be sent to you under separate cover; those under the age of 16 are admitted free of charge. Please note there are no vehicle passes for this meeting.

## **5. SIGNING-ON:**

a) Competitors will sign-on in Race Administration Office situated next to the Scrutineering Bay in the main paddock, at the times indicated on the attached timetable.

Competitors must provide a valid Motorsport UK Competition licence and a valid club membership card at sign-on. Entrants must provide a valid Motorsport UK Entrants licence.

Competitors with non-Motorsport UK licences are reminded that they must produce the written approval of their ASN that they may compete in the meeting.



# British Automobile Racing Club



05<sup>th</sup> & 06<sup>th</sup> October 2019

Cadwell Park (Long) Circuit (2.187 miles)

**Final Instructions: Meeting HQ27 – v3**

Drivers are reminded that licences and upgrade cards must be valid bearing a recent photograph and be signed by the driver. Upgrade cards may usually be collected from the sign-on office 30 minutes after the conclusion of the race.

b) Signing-on for all officials will take place in the Hospitality Suite within the assembly area at the following times;

Personnel	Saturday	Sunday
All officials	07:30	07:45
Post-Chiefs Briefing	08:05	08:25
On Post	08:25	08:40
Stewards Inspection	08:40	08:55
First Activity	09:00	09:15

The Post-Chiefs briefing will take place outside marshals' sign on at the above times.

## **6. RACE SELECTION PROCEDURE:**

In events without a class structure grids will be formed for the fastest:

26 Racing & Sports Cars up to 1800cc

28 Other Classes

In events with classes reserves may be nominated in accordance with H31.1.1 of the current Motorsport UK Yearbook.

## **7. SCRUTINEERING & ELIGIBILITY:**

All vehicles will be examined at the times indicated on the attached timetable. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

## **8. NOTICE BOARD:**

The official noticeboard is located in Race Administration.

## **9. BRIEFINGS:**

Drivers who have not raced at the circuit previously must report for a "new drivers" briefing before going on track, which will be held outside the Race Administration Office at 08:00, 09:00 and 10:00 on Saturday and 10:00 on Sunday.

Championship Briefings:

Caterham 150, 135, 125, Mega & Classics - Saturday 5<sup>th</sup> October – 09.15hrs - Caterham Marquee

Caterham SigMax - Saturday 5<sup>th</sup> October – 10.15hrs – Caterham Marquee

Junior Saloons – Saturday 5<sup>th</sup> October – 12.15hrs - JSCC Race Centre

Please see the poster at sign-on for all briefing times.

## **10. NOISE POLLUTION:**

Engines must not be run before 08:45 or after 18:30.

## **11. CIRCUIT ACCESS & EGRESS:**

Please assemble in the designated assembly area. For practice you will be signalled to go directly out onto the circuit. For race you will be signalled to go out onto the circuit, possibly behind an official Parade Car, to complete approximately one quarter of a lap of the circuit prior to forming on the grid. Karts will not stop on the grid but continue to complete a full lap before making their rolling start.

When the practice or race session has expired as designated by the use of the chequered flag, cars will complete approximately three quarters of a lap of the circuit, slowing down, to re-enter the paddock at the top of the Mountain, from where those required for re checking will be directed to the scrutineering bay or Parc Fermé.



# British Automobile Racing Club



05<sup>th</sup> & 06<sup>th</sup> October 2019

Cadwell Park (Long) Circuit (2.187 miles)

Final Instructions: Meeting HQ27 – v3

Competitors should be aware that it is their responsibility to ensure that persons under the age of 16 are not allowed access to the pit lane, and that also only two members of support crew are allowed access to the pit lane.

## **12. LIVE SNATCH:**

No “live snatch” will be undertaken at this meeting.

## **13. RED FLAGS:**

Any category which generates a “red flag” may be placed at the end of the schedule subject to time being available.

## **14: RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

## **15. PRESENTATIONS:**

The presentations for all categories will take place in the pit lane, in front of Race Control after the conclusion of the each race.

## **16. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q18 of the current Motorsport UK Yearbook.

## **17. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions.

## **18. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

## **19. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

Regular Unleaded fuel is on sale in the Paddock Petrol Station. Containers must bear the words “Petroleum Spirit – Highly Flammable” and have secure stoppers / screw lids. Only officially approved plastic containers will be filled.

All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

## **20. MARSHALS MATTERS:**



# British Automobile Racing Club



05<sup>th</sup> & 06<sup>th</sup> October 2019

Cadwell Park (Long) Circuit (2.187 miles)

**Final Instructions: Meeting HQ27 – v3**

Post allocations will be advised at sign-on.

Please remember you should not use mobile phones or cameras while on duty.

If you are unable to attend please contact Paula Brown and return your passes to the BARC.

## **21. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

## **22. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

## **23. BARC CONTACTS:**

### **Competitions Administrator:**

David Wheadon

T: 01264 882209

E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

### **Officials Administrator:**

Paula Brown

T: 01264 882210

E: [pbrown@barc.net](mailto:pbrown@barc.net)

### **Chief Marshal:**

David Owen

T: 01472 824883

E: [dsowen57@btinternet.com](mailto:dsowen57@btinternet.com)



# British Automobile Racing Club

05<sup>th</sup> & 06<sup>th</sup> October 2019

Cadwell Park (Long) Circuit (2.187 miles)

Final Instructions: Meeting HQ27 – v3



## 24. TIMETABLE:

		<b>CADWELL PARK</b>					
Meeting Code: HQ27		Timetable (provisional)				v3 - 13.09.2019	
Saturday							
Start	End	Duration	Category	Session	Sign-On	Scrut.	
09:00	- 09:15	00:15	Caterham 150, 135, 125, Mega & Classics	Practice	07:30	07:35	
09:20	- 09:35	00:15	Caterham SigMax	Practice	07:55	08:00	
09:45	- 10:00	00:15	Hyundai	Qualifying	08:20	08:25	
10:10	- 10:25	00:15	BARC Saloons	Qualifying	08:45	08:50	
10:35	- 10:55	00:20	Caterham 150, 135, 125, Mega & Classics	Qualifying	09:15	09:20	
11:05	- 11:25	00:20	KBMW	Qualifying	09:40	09:45	
11:35	- 11:55	00:20	Classic VW & VTEC	Qualifying	10:10	10:15	
12:05	- 12:25	00:20	Caterham SigMax	Qualifying	10:40	10:45	
12:25	- 13:25	01:00	LUNCH	-	-	-	
13:25	- 13:40	00:15	Junior Saloons	Practice	11:55	12:00	
13:50	- 14:05	00:15	Hyundai	Race 1			
14:20	- 14:40	00:20	Kumho BMW	Race 2			
14:55	- 15:10	00:15	BARC Saloons	Race 3			
15:25	- 15:45	00:20	Caterham 150, 135, 125, Mega & Classics	Race 4			
16:00	- 16:20	00:20	Classic VW & VTEC	Race 5			
16:35	- 16:50	00:15	Hyundai	Race 6			
17:05	- 17:25	00:20	Caterham SigMax	Race 7			
17:40	- 17:55	00:15	Junior Saloons	Qualifying	-	-	
Sunday							
Start	End	Duration	Category	Session	Sign-On	Scrut.	
09:15	- 09:35	00:20	Junior Saloons	Race 8	15m + lap		
09:50	- 10:05	00:15	BARC Saloons	Race 9			
10:20	- 10:40	00:20	Kumho BMW	Race 10			
10:55	- 11:20	00:25	Caterham 150, 135, 125, Mega & Classics	Race 11			
11:35	- 12:05	00:30	GAZ Shocks BMW 116 Trophy	Qualifying	09:30	09:35	
12:05	- 13:05	01:00	LUNCH	-	-	-	
13:05	- 13:25	00:20	Classic VW & VTEC	Race 12			
13:40	- 14:05	00:25	Caterham SigMax	Race 13			
14:20	- 14:40	00:20	Junior Saloons	Race 14	15m + lap		
14:55	- 15:45	00:50	Open Saloon Car Race	Race 15			
16:00	- 17:30	01:30	GAZ Shocks BMW 116 Trophy	Race 16			
<p>* NB: All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race</p>							



# British Automobile Racing Club

05<sup>th</sup> & 06<sup>th</sup> October 2019

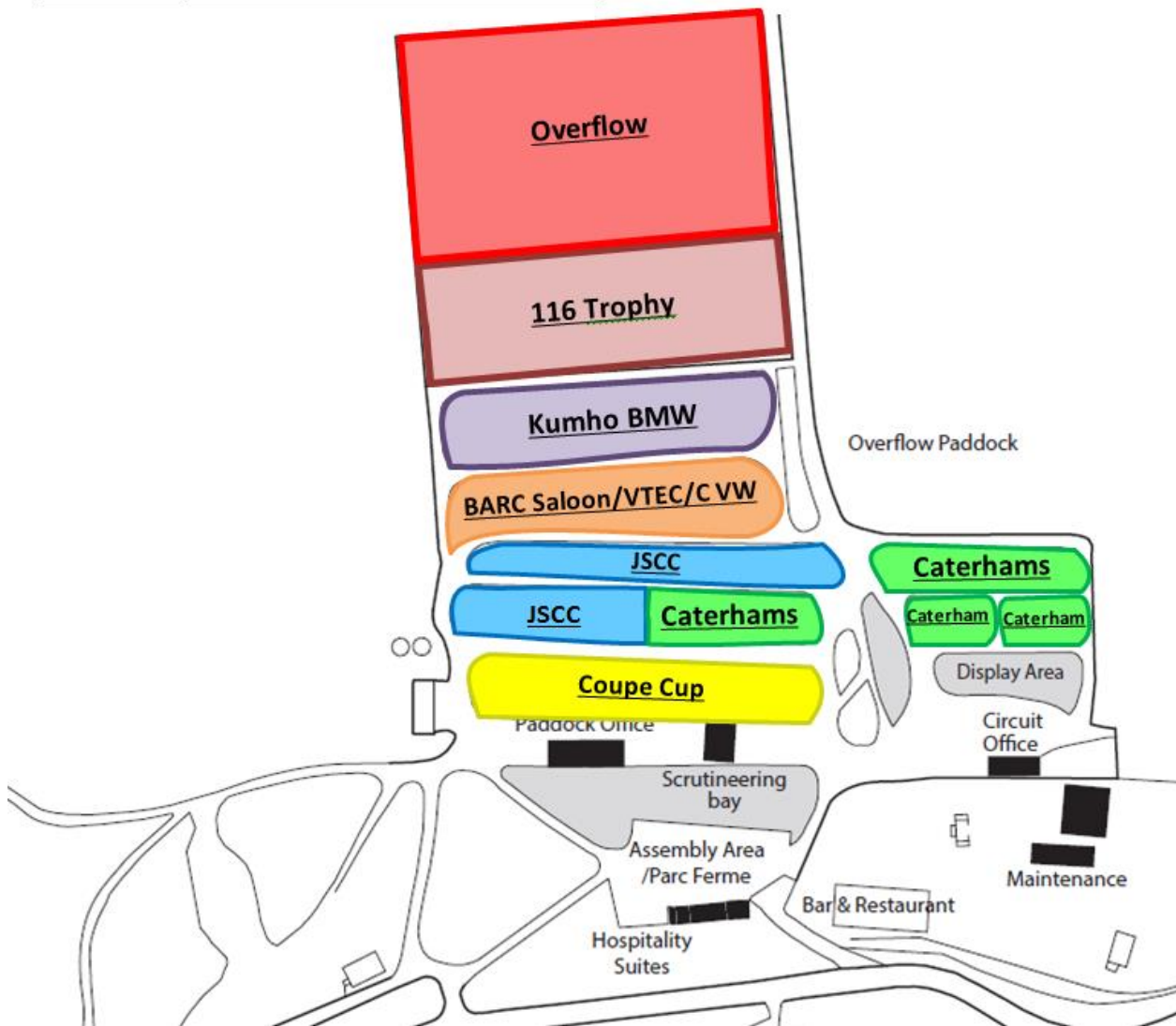
Cadwell Park (Long) Circuit (2.187 miles)

Final Instructions: Meeting HQ27 – v3



## 25. PADDOCK PLAN:

	<p><b>BARC Club Race Meeting</b> <b>HQ27 - Paddock Plan V1</b> <b>Cadwell Park – 5/6 October 2019</b></p>
---	---





# British Automobile Racing Club

05<sup>th</sup> & 06<sup>th</sup> October 2019

Cadwell Park (Long) Circuit (2.187 miles)

Final Instructions: Meeting HQ27 – v3



VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Junior Saloon and Caterham Briefings added & Caterham Groups added to Timetable.
Version 3	Junior Saloon Briefing time changed