



# British Automobile Racing Club



11<sup>th</sup> October 2020

Mallory Park Circuit (1.350miles)

**Final Instructions: Meeting HQ20 – v5**

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with the BARC Standing Regulations and the BARC H&S Guidance, as well as the BARC Post-Lockdown Guidelines v4, issued in 2020 which are available on the BARC website.

## **1. PERMIT:**

This meeting will be held under the following Motorsport UK permit number:

Interclub: 117455

## **2. OFFICIALS:**

Motorsport UK Steward:	Michael Cartwright
Club Stewards:	Simon Bill, John Leck
Senior Clerk of the Course:	Dale Wells
Clerks of the Course:	John Hopkinson, Mark Mitchell
Secretary of the Meeting:	Deborah Wells
Covid-19 Officer:	TBC
Chief Observer:	Cliff Johnson
Race Phones / Radio:	Evelyn Buanic
Chief Scrutineer:	Paul Hewer
Chief Marshal:	Fred Bromley, Linda Jordan (Dep)
Chief Medical Officer:	Mallory Park
Chief Paddock Marshal:	Melvyn Gibbs, Sandra Gibbs (Dep)
Chief Pits Marshal:	Sean Clarke
Chief Startline Marshal:	Malcolm Flippance
Chief Timekeeper:	Peter Knight, TSL Timing Ltd
Event Officials:	Members of the BARC & other MSA recognised clubs
Rescue Unit:	CAM Rescue Unit
Breakdown Vehicles:	Mick Avery & Nottingham Breakdown
Safety Car Driver:	John Widdowson
Safety Car Observer:	Kevin Lovelock

## **3. JUDICIAL PROCEDURES:**

Due to the current problems being experienced with Covid-19 the judicial procedures for this meeting remain unaltered except that all judicial paperwork will be dealt with electronically. That means that any protest or appeal needs to be lodged with the secretary of the meeting in the administration office or the clerk of the course. Judicial hearings will be conducted in the usual way but those attending must bring face masks/covering to any discussion or interview. Once a decision has been made it will be announced verbally and passed by email to those concerned but there will be no need for a signature to acknowledge receipt of any document. The time limits for any protest or appeal remain unaltered. All paperwork issued will be published on the BARC "virtual noticeboard" which is on the BARC website under this event.

## **4. PADDOCK ACCESS & ALLOCATION:**

You are advised to arrive at the circuit allowing time to cross the track before the start of practice, as there is neither bridge nor tunnel for vehicles. While every effort will be made to allow paddock access and egress during the day, this may not be possible. It is important that you park within your allocated area within the paddock as indicated on the attached plan. Failure to do so may result in you being asked to leave the venue.

Paddock access will be from 18:00 on Saturday and the paddock must be vacated by 19:00 on Monday.

## **5. PASSES:**

Passes will be sent to you under separate cover; those under the age of 16 are admitted free of charge. Please note there are no vehicle passes for this meeting.



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## **6. SIGNING-ON:**

a) Competitors will not sign-on at the meeting having previously completed a self-declaration form. Upgrade cards will not be filled in at the event but rather anyone needing to upgrade must provide Motorsport UK with appropriate documentation to prove their finishing positions.

b) Officials will not sign-on at the meeting having previously completed the self-declaration form. However all marshals must see the chief marshal between the times below to confirm their attendance, receive their post allocation and items of PPE.

c) In the absence of Race Day Programmes being produced or issued officials are listed above and entry lists are available on the BARC website.

Personnel	Sunday
All officials	08:15
Post-Chiefs Briefing	08.45
On Post	09.00
Stewards Inspection	09.10
First Activity	09.35

The Post-Chiefs briefing will be issued by email in advance of the meeting.

## **7. RACE SELECTION PROCEDURE:**

In events without a class structure the fastest:

- 20 Sports & Sports Racing Cars over 2000cc
- 24 Sports & Sports Racing Cars up to 2000cc
- 30 In other categories

In events with classes reserves may be nominated in accordance with H31.1.1 of the current Motorsport UK Yearbook.

## **8. SCRUTINEERING & ELIGIBILITY:**

Having completed the self-declaration form there will be no pre-event scrutineering although random checks may be undertaken at the scrutineer's discretion. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

## **9. NOTICE BOARD:**

The official noticeboard is found on the BARC website under this race event.

## **10. BRIEFINGS:**

All New Driver Briefings will be via a document issued prior to the meeting. These will be emailed out to competitors and will also be available on the event page – [www.barc.net/events](http://www.barc.net/events)

## **11. NOISE POLLUTION:**

Engines must not be run before 09:20 or after 18:00.

## **12. CIRCUIT ACCESS & EGRESS:**

Please assemble in the designated assembly area. For practice, you will be signalled to go directly out onto the circuit. For race, you will be signalled to go out onto the circuit, behind an official Safety Car, to complete **one** lap of the circuit prior to the start. When the practice or race session has expired as designated by the use of the chequered flag, cars will complete one slowing down lap of the circuit and exit via main Paddock entrance proceeding to Parc Fermé in the Scrutineering Bay when directed to do so by an Official.



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## **13. LIVE SNATCH:**

There is no “live snatch” at this meeting.

## **14. RED FLAGS:**

Any category which generates a “red flag” may be placed at the end of the schedule subject to time being available.

## **15. RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

## **16. PRESENTATIONS:**

Because of the current restriction the post-race presentations at this event will be conducted in accordance with the TOCA Guidelines document.

## **17. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q18 of the current Motorsport UK Yearbook.

## **18. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions.

## **19. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

## **20. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors, who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

Premium unleaded will be on sale at the Paddock Petrol Station during the meeting.

All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

## **21. MARSHALS MATTERS:**

Signing on must be done in advance electronically using the BARC Rev-Up system which is used for officials volunteering. Marshals camping will be in the paddock from 16:00 on the Saturday.

Post allocations will be advised at sign-on.

Please remember you should not use mobile phones or cameras while on duty.



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If you are unable to attend please contact Paula Brown and return your passes to the BARC.

## **22. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

## **23. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

## **24. BARC CONTACTS:**

### **Competitors Administrator:**

David Wheadon                      T: 01264 882209                      E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

### **Officials Administrator:**

Paula Brown                      T: 01264 882210                      E: [pbrown@barc.net](mailto:pbrown@barc.net)

### **Chief Marshal:**

Fred Bromley                      T: 07801 057953                      E: [barcfb@gmail.com](mailto:barcfb@gmail.com)

Whilst at the meeting, please use the following email addresses to contact either a Clerk or the Secretary:

### **Secretary of the Meeting:**

Deborah Wells                      [dwells.barc@gmail.com](mailto:dwells.barc@gmail.com)

### **Clerk of the course:**

Dale Wells                      [dwells.barc@gmail.com](mailto:dwells.barc@gmail.com)

## **NOTE:**

**It is compulsory for everyone on the grid, in the pit lane, in the assembly area and the garages to wear a face mask at all times.**

With the current problems being experienced with COVID-19 you are urged to follow the government guidelines with regard to preventing the spread of the virus by washing hands, wiping surfaces and “catching” coughs and sneezes.

In addition the guidelines suggest that you stay at home if you feel you may have any symptoms of the virus. If these symptoms develop at the event then please inform the secretary of the meeting and then leave the venue and return home.

The full Guidelines document is available on the BARC website.



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## 25. TIMETABLE:

BARC		<u>MALLORY PARK</u>				BARC	
Meeting Code: HQ20		Timetable (provisional)				v2 - 02.10.2020	
Sunday							
Start	End	Duration	Category	Session	Sign-On	Scrut.	
09:35	- 09:50	00:15	Classic 2CV Championship	Qualifying	-	-	
10:05	- 10:25	00:20	Hyundai Coupe Series	Qualifying	-	-	
10:40	- 11:00	00:20	Kumho BMW Championship / BARC Saloons	Qualifying	-	-	
11:15	- 11:35	00:20	Historic F3 Championship	Qualifying	-	-	
11:50	- 12:05	00:15	Classic 2CV Championship	Qualifying	-	-	
12:10	- 13:10	01:00	LUNCH	-	-	-	
13:15	- 13:30	00:15	Hyundai Coupe Series	Race 1	-	-	
13:45	- 14:05	00:20	Kumho BMW Championship / BARC Saloons	Race 2	-	-	
14:20	- 14:35	00:15	Historic F3 Championship	Race 3	-	-	
14:50	- 15:10	00:20	Classic 2CV Championship	Race 4	-	-	
15:25	- 15:45	00:20	Kumho BMW Championship / BARC Saloons	Race 5	-	-	
16:00	- 16:15	00:15	Historic F3 Championship	Race 6	-	-	
16:30	- 16:50	00:20	Classic 2CV Championship	Race 7	-	-	
17:05	- 17:20	00:15	Hyundai Coupe Series	Race 8	-	-	
<p>* NB: All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race</p>							



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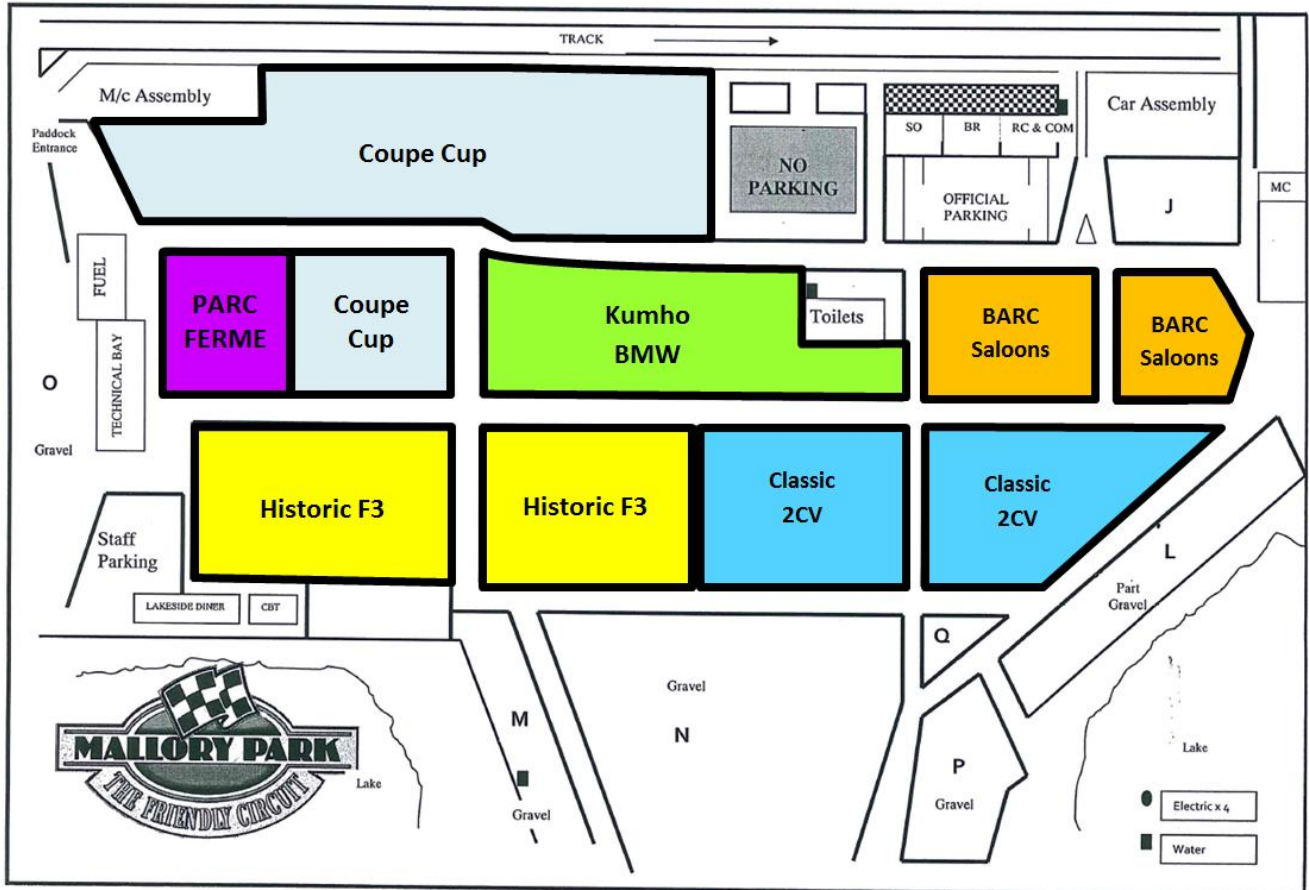


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## 26. PADDOCK PLAN:





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VERSION	AMENDMENTS
Version 1	First Issue
Version 2	BARC Saloons added to Timetable & Amended Paddock Plan
Version 3	Timetable V2 added
Version 4	Rescue unit updated Sign on time changed from 8.30 to 8.15
Version 5	Clerk of the Course – J Smith removed, replaced by M Mitchell