



# British Automobile Racing Club



29<sup>th</sup> – 30<sup>th</sup> August 2020

Knockhill Circuit (1.3miles)

## Final Instructions: Meeting HQ54 - v1

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with the BARC Standing Regulations and the BARC H&S Guidance, as well as the TOCA Post-Lockdown Guidelines v2.

### 1. PERMITS:

This meeting will be held under the following Motorsport UK permit numbers:

Int.: 117398      Nat.: 117399      Interclub: 117400

### 2. OFFICIALS:

BTCC Permanent Stewards:	Steven Stringwell (Motorsport UK), Esmor Jones, David Evans
Support Race Stewards:	Nicky Moffitt (Motorsport UK), Ray Sumner, Walter Robertson
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Andy Butler, Andy Holley, Colin Oakley, Dave White, Dorothy Uwota, Trevor Williams, Bob Lentell
Secretary of the Meeting:	Anita Joy
Covid-19 Officer:	Dan Mayo
BARC Safety Officer:	Bob Lentell
Chief Scrutineer:	Martin Robertson
Chief Marshal:	Richard Burrell
Chief Incident:	Kate Haston
Chief Observer:	Ken Watts
Race Radios:	Jennifer Haston, Jacqueline Spencer
TOCA Medical Delegate:	Dr Paul Trafford, Dr Nick James
Chief Startline:	Gill Cruickshank, Richard High, Bex Youd
Chief Pit Marshal:	Carole Watts
Chief Timekeeper:	Tony Daff, TSL Timing Ltd
Commentators:	Alan Hyde, Duncan Vincent
Event Officials:	Members of the BARC & other MSUK recognised clubs
Rescue Unit:	BARC TOCA Units & SMMC
Breakdown Vehicles:	Alloa Motors, Piper One, Fred Henderson
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons

### 3. JUDICIAL PROCEDURES:

Due to the current problems being experienced with Covid-19 the judicial procedures for this meeting remain unaltered except that all judicial paperwork will be dealt with electronically. That means that any protest or appeal needs to be lodged with the secretary of the meeting in the administration office or the clerk of the course. Judicial hearings will be conducted in the usual way but those attending must bring face masks/covering to any discussion or interview. Once a decision has been made it will be announced verbally and passed by email to those concerned but there will be no need for a signature to acknowledge receipt of any document. The time limits for any protest or appeal remain unaltered. All paperwork issued will be published on the BARC "virtual noticeboard" which is on the BARC website under this event.

### 4. PADDOCK ACCESS & ALLOCATION:

It is important that you park within your allocated area within the paddock as indicated on the paddock plan. Failure to do so may result in you being asked to leave the venue. Paddock access will be from 09:00 on Thursday and the paddock must be vacated by 22:00 on Sunday.



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## **5. PASSES:**

Passes will be sent to you prior to the meeting but those under the age of 13 are admitted free of charge. Please note there are no vehicle passes for marshals at this meeting although the usual TOCA pass system is in place for competitors.

## **6. SIGNING-ON:**

a) Competitors will not sign-on at the meeting having previously completed a self-declaration form. Upgrade cards will not be filled in at the event but rather anyone needing to upgrade must provide Motorsport UK with appropriate documentation to prove their finishing positions.

b) Officials will not sign-on at the meeting having previously completed the self-declaration form. However all marshals must see the chief marshal between the times below to confirm their attendance, receive their post allocation and items of PPE.

c) In the absence of Race Day Programmes being produced or issued officials are listed above and entry lists are available on the BARC website.

Personnel	Saturday	Sunday
All officials	From 07:30	From 07:30
On Post	08:30	08:30
Clerks Inspection	08:50	08:45
First Activity	09:10	09:05

## **7. RACE SELECTION PROCEDURE:**

In events without a class structure grids will be formed for the fastest:

- 26 Sports & Sports Racing Cars over 2000cc
- 30 Sports & Sports Racing Cars up to 2000cc
- 34 In other categories

In events with classes reserves may be nominated in accordance with H31.1.1 of the current Motorsport UK Yearbook.

## **8. SCRUTINEERING & ELIGIBILITY:**

All vehicles will be examined at the times indicated in their championship bulletin. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

## **9. NOTICE BOARD:**

The official noticeboard is found on the BARC website under this race event.

## **10. BRIEFINGS:**

Drivers will receive a written briefing in advance of the meeting via email. This covers all basic aspects of the event including details that would usually be given out at a new drivers briefing and hence new drivers will not be required to attend any other briefing.

## **11. NOISE POLLUTION:**

Engines must not be run before 08:30 or after 18:30 on either day.



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## **12. CIRCUIT ACCESS & EGRESS:**

All cars please assemble in the designated assembly area. For practice, you will be released into the pit lane prior to being signalled to go out onto the circuit. For race, you will be signalled to go out onto the circuit, behind an official Championship Parade Car, to complete one lap of the circuit prior to forming on the grid.

After the showing of the chequered flag, all vehicles will complete one full slowing down lap of the circuit and will exit via the pit lane, proceeding directly to Parc Fermé. Parc Fermé is found by turning left by the race control building and then left again.

BTCC start procedures are as per championship regulations.

## **13. SNATCH:**

There is only provision for “snatch” at this race meeting under the safety car.

## **14. RED FLAGS:**

Any category which generates a “red flag” may be placed at the end of the schedule subject to time being available.

## **15. RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

## **16. PRESENTATIONS:**

Because of the current restriction the post-race presentations at this event will be conducted in accordance with the TOCA Guidelines document.

## **17. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q18 of the current Motorsport UK Yearbook.

## **18. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions, and the requirements of television.

## **19. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed. All competitors must fit ITV cameras if requested to do so.

## **20. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

The circuit fuel station will be open during the meeting.

All working areas should be kept clean and tidy and any spillages must be cleared immediately and the venue informed. All waste must be placed in the appropriate container and must not be mixed or left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.



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Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

### **21. MARSHALS MATTERS:**

Marshals parking will be on the rally-cross circuit for both days. Access the circuit through paddock brae and park either side of the start-line leaving a clear space in the middle of the track, then proceed to the rally-cross track to park up after signing on. A packed lunch will be provided to all trackside marshals on both Saturday and Sunday.

Marshals Camping will be at the end of paddock 5 behind the kart centre. The area is suitable for both tents and caravans with both toilets and showers available but without any power hook-ups. We would ask that there is no noise after mid-night each night, that there are no open fires and no animals.

Please ensure you have brought the correct tickets. When you arrive you must present to the gate your weekend camping ticket. You will exchange this ticket for a campsite wristband which will gain you access throughout the weekend. Please ensure you keep your wristband on at all times, there will be regular patrols by staff and you may be asked to show your wristband. Any visitors not wearing a wristband will be asked to leave the campsite an hour after the track activity has ended.

Post allocations will be advised at sign-on and please remember you should not use mobile phones or cameras while on duty.

If you are unable to attend please contact Paula Brown or if after 5pm on the Friday the chief marshal and return your passes to the BARC.

### **22. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

### **23. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

### **24. BARC CONTACTS:**

#### **Competitions Administrator:**

David Wheadon T: 01264 882209 E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

#### **Officials Administrator:**

Paula Brown T: 01264 882210 E: [pbrown@barc.net](mailto:pbrown@barc.net)

#### **Chief Marshal:**

Richard Burrell T: 07917 533758 E: [chiefmarshal@smrc.co.uk](mailto:chiefmarshal@smrc.co.uk)

### **NOTE:**

It is compulsory for everyone in the pit lane, assembly area and the garages to wear a face mask at all times.

With the current problems being experienced with COVID-19 you are urged to follow the government guidelines with regard to preventing the spread of the virus by washing hands, wiping surfaces and "catching" coughs and sneezes.

In addition the guidelines suggest that you stay at home if you feel you may have any symptoms of the virus. If these symptoms develop at the event then please inform the secretary of the meeting and then leave the venue and return home.

The full Guidelines document is available on the BARC website.



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## 25. TIMETABLE:

### 2020 TOCA Timetable : Version 3 (16.06.20)

#### Saturday, August 29

Time	Activity	Championship	Laps
09.10 – 09.40	Qualifying	The Mini Challenge	
09.50 – 10.30	Free Practice	Kwik Fit British Touring Car Championship	
10.50 – 11.05	Qualifying	Michelin Ginetta Junior Championship	
11.15 – 11.35	Qualifying	F4 British Championship	
11.45 – 12.05	Qualifying	Protyre Motorsport Ginetta GT5 Challenge	
12.15 – 12.55	Free Practice	Kwik Fit British Touring Car Championship	
12.55 – 13.45	<i>Lunch Break</i>		
13.45	Race	The Mini Challenge	20 mins
14.20	Race	Michelin Ginetta Junior Championship	12
14.50 – 15.20	Qualifying	Porsche Carrera Cup Great Britain	
15.30 – 16.00	Qualifying	Kwik Fit British Touring Car Championship	
16.10	Race	F4 British Championship	20 mins
16.50	Race	Protyre Motorsport Ginetta GT5 Challenge	20
17.30	Race	The Mini Challenge	20 mins

#### Sunday, August 30

Time	Activity	Laps
09.05	Michelin Ginetta Junior Championship	16
09.40	Porsche Carrera Cup Great Britain	32
10.20	F4 British Championship	20 mins
10.55	<i>BTCC Pit Lane Opens</i>	
11.10	Kwik Fit British Touring Car Championship	24
11.50	Protyre Motorsport Ginetta GT5 Challenge	20
12.25 – 13.15	<i>Lunch Break</i>	
13.15	<i>BTCC Pit Lane Opens</i>	
13.30	Kwik Fit British Touring Car Championship	24
14.10	The Mini Challenge	20 mins
14.45	Michelin Ginetta Junior Championship	16
15.20	Porsche Carrera Cup Great Britain	32
16.00	F4 British Championship	20 mins
16.40	<i>BTCC Pit Lane Opens</i>	
16.55	Kwik Fit British Touring Car Championship	24

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



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VERSION	AMENDMENTS
Version 1	First Issue