



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



This meeting is organised by the BARC North-Western Centre governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting. These Final Instructions must be read in conjunction with the BARC Standing Regulations and the BARC H&S Guidance, as well as the BARC Post-Lockdown Guidelines dated 14<sup>th</sup> September onwards, issued in 2020 which are available on the BARC website.

## **1. PERMIT:**

This meeting will be held under the following Motorsport UK permit numbers:

Interclub: 118487

This meeting is NCAFP permitted.

## **2. OFFICIALS:**

Motorsport UK Steward:	Eric Cowcill
Club Stewards:	Graham Battersby, John Leck
Senior Clerk of the Course:	Colin Oakley
Clerks of the Course:	Mark Hulme (CNC Heads), David Williams (Hyundai), Phil Hosker (Operations) Vicky MacClinton (JSCC)
Secretary of the Meeting:	Kate Hinchliffe
COVID-19 Officer:	Ray Sumner
Chief Scrutineer:	Howard Corbally
Chief Marshal:	Margaret Simpson
Chief Medical Officer:	Dr Sam Whitehouse
Chief Observer:	Tom Bee
Chief Incident:	Dave Cleaveley
Chief Incident Admin:	Allan Farrimond
Race Phones/Radio:	Dave Cleaveley, Margaret Battersby, Gillian Sumner
Chief Paddock/Assembly:	James Elder
Chief Pit Lane Marshal:	Mark Tipping
Chief Start-Line Marshal:	Alison Featherstone
Chief Timekeeper:	Richard Evans
Judges of Race Starts:	Steve Elder, Peter Farley
Commentators:	Ian Titchmarsh, Mike Cookson
Event Officials:	Members of the BARC, BMCC & other Motorsport UK recognised clubs
Rescue Unit:	BARC North West & BRSCC North West
Breakdown Vehicles:	MSVR, BCB, Triple D
Safety Car Driver:	Allan Farrimond
Safety Car Observer:	Elliott Danaher

## **3. JUDICIAL PROCEDURES:**

Due to the current problems being experienced with Covid-19 the judicial procedures for this meeting remain unaltered except that all judicial paperwork will be dealt with electronically. That means that any protest or appeal needs to be lodged with the secretary of the meeting in the administration office or the clerk of the course. Judicial hearings will be conducted in the usual way but those attending must bring face masks/covering to any discussion or interview. Once a decision has been made it will be announced verbally and passed by email to those concerned but there will be no need for a signature to acknowledge receipt of any document. The time limits for any protest or appeal remain unaltered. All paperwork issued will be published on the BARC "virtual noticeboard" which is on the BARC website under this event.



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



## **4. PADDOCK ACCESS & ALLOCATION:**

It is important that you park within your allocated area within the paddock as indicated on the attached plan. Failure to do so may result in you being asked to leave the venue.

The garages have been allocated as follows:

Garages: 1 -28	CNC Heads Sports/Saloon Car Championship
----------------	--

Paddock access will be from 18:00 on Friday 30<sup>th</sup> October and the paddock must be vacated by 21:00 on Saturday.

## **5. PASSES:**

Passes will be sent to you under separate cover; those under the age of 13 are admitted free of charge. There are no vehicle passes issued for this meeting.

## **6. SIGNING-ON:**

a) Competitors will not sign-on at the meeting having previously completed a self-declaration form. Upgrade cards will not be filled in at the event but rather anyone needing to upgrade must provide Motorsport UK with appropriate documentation to prove their finishing positions.

b) Officials will not sign-on at the meeting having previously completed the self-declaration form. However, Post Chiefs, Flag and Incident Marshals only must see the chief marshal in the old shop next to the scrutineering bay from 07:15-08:00 to confirm their attendance check, post allocation and PPE provision (if required).

Officials, Specialist and Fire Truck Incident marshals will have their attendance check and PPE provision (if required) at post location from 08.00.

The Pre-Event Declaration Form is located on the Virtual Noticeboard.

c) In the absence of Race Day Programmes being produced or issued officials are listed above and entry lists are available on the BARC website.

Personnel	Saturday
All officials	From 07:15
On Post	08:10
Clerks Inspection	08:15
First Activity	08:30

The Post-Chiefs briefing will be issued by email in advance of the meeting.

## **7. RACE SELECTION PROCEDURE:**

In events without a class structure the fastest:

- 30 Sports & Sports Racing Cars over 2000cc
- 32 Sports & Sports Racing Cars up to 2000cc
- 36 In other categories

In events with classes reserves may be nominated in accordance with H30.1.1 of the current Motorsport UK Yearbook or in accordance with championship regulations.



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



## **8. SCRUTINEERING & ELIGIBILITY:**

Having completed the self-declaration form there will be no pre-event scrutineering although random checks may be undertaken at the scrutineer's discretion. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

## **9. NOTICE BOARD:**

The official noticeboard is found on the BARC website under this race event.

## **10. BRIEFINGS:**

Drivers who have not raced at the circuit previously and those who are regulars at Oulton Park must read the Driver Briefing notes which are posted under the event page for this meeting on the BARC Website.

## **11. NOISE POLLUTION:**

Engines must not be run before 08:15 or after 18:30.

The noise limit for this event is: 105dB in the Motorsport UK static test.

The Circuit Drive by Noise Meter will be used to monitor noise levels whilst cars are on track.

## **12. CIRCUIT ACCESS & EGRESS:**

### **All competitors:**

Will be formed up in the assembly area prior to qualification. This will enable noise testing to be carried out. For qualification, you will be signalled to proceed onto the circuit at the start of your qualification session.

### **For Car Races:**

Will form up in the assembly area; and when released from the assembly area cars will proceed in convoy behind the Course Car to the grid, via the Fosters loop, and form up in their positions, where the race will be started in accordance with championship regulations.

CNC HEADS SPORTS/SALOON CHAMPIONSHIP	STANDING START
CARBON8 HYUNDAI COUPE CUP	STANDING START
JUNIOR SPORTS CAR CHAMPIONSHIP	STANDING START

### **For Kart Races:**

Will form up in the assembly area; and when released from the assembly area karts will proceed in convoy behind the Safety Car, via the Island circuit, the race will be started in accordance with championship regulations.

BRITISH SUPERKARTS CHAMPIONSHIP	ROLLING START
---------------------------------	---------------

### **All competitors:**

At the end of qualifying and races will take the chequered flag, complete a full lap and enter Parc Ferme at the entrance to the pit lane as directed by the marshals.

Competitors must ensure one garage roller door is kept closed at all times. It is also essential that cable covers are used for any wires that are stretched across the fire lane at the back of the pit garages. Competitors must also ensure that the fire lane is kept clear at all times as this lane is required for emergency access.



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



## **13. LIVE SNATCH:**

There is no facility for “live snatch” at this meeting.

## **14. RED FLAGS:**

Any category which generates a “red flag” may be placed at the end of the schedule subject to time being available.

## **15: RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions and are available on TSL website.

## **16. PRESENTATIONS:**

Because of the current restriction there will be no post-race presentation at this event.

## **17. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10.1 and Q18 of the current Motorsport UK Yearbook.

## **18. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions.

## **19. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

## **20. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors, who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

There are signal lights around the circuit and these lights have the same meaning as the flag signals.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise, competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

Fuel pumps will be open from 08:00-16:00 on Saturday 31<sup>st</sup> October.

All working areas should be kept clean and tidy and any waste placed in the appropriate container. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

Persons riding mopeds and motorcycles up to a capacity of 125cc must have a current UK provisional driving licence or its international equivalent. Persons riding motorcycles with a capacity of greater than 125cc must have a current full UK motorcycle licence or its international equivalent.

Any motorcycle, moped, scooter or other such bike/trike/quad must be ridden with all due care, the rider must have an appropriate safety helmet, and the vehicle must be road-legal, taxed and insured. There will be no access outside the Paddock Area. All vehicles must at all times keep to the marked roads when moving around the venue. Vehicles must be driven or ridden as per manufacturer's instructions and with the set amount of passengers. Breaches to this guidance may result in vehicles keys being taken away and vehicle confiscated until teams leave the circuit.

Any person who is injured or feels unwell should seek help from the circuit medical services. Please contact an official or member of the venue management team.

## **21. MARSHALS MATTERS:**

Post allocations will be advised at attendance check.  
Please remember you should not use mobile phones or cameras while on duty.  
If you are unable to attend, please contact Margaret Simpson and return your passes.

## **22. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience.

## **23. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by talking to the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website.

## **24. BARC CONTACTS:**

### **Competitions Administrator:**

David Wheadon T: 01264 882209 E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

### **Officials Administrator:**

Paula Brown T: 01264 882210 E: [pbrown@barc.net](mailto:pbrown@barc.net)

### **Chief Marshal:**

Margaret Simpson T: 07810397602 E: [margaret.simpson190@btinternet.com](mailto:margaret.simpson190@btinternet.com)

**Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk or the Secretary.**

### **Secretary of Meeting:**

Kate Hinchliffe E: [khinchliffe.barc@gmail.com](mailto:khinchliffe.barc@gmail.com)

### **Senior Clerk of Course:**

Colin Oakley E: [coakley.barc@gmail.com](mailto:coakley.barc@gmail.com)



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



## NOTE:

It is compulsory for everyone in all areas of the venue to wear a face mask or suitable alternative. With the current problems being experienced with COVID-19 you are urged to follow the government guidelines with regard to preventing the spread of the virus by washing hands, wiping surfaces and “catching” coughs and sneezes.

In addition the guidelines suggest that you stay at home if you feel you may have any symptoms of the virus. If these symptoms develop at the event then please inform the secretary of the meeting and then leave the venue and return home.

The full Guidelines document is available on the BARC website.

All attendees to the event to be aware of Motorsport UK advice, advisory and compulsory rules appertaining to their location and country.

## AMENDMENTS

	V1	First Version
	V2	




# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



MSV DOCUMENT

As of 25/09/2020

## RESUMPTION OF MOTORSPORT ON MSV CIRCUITS INFORMATION FOR ORGANISING CLUBS

MSV has implemented a range of procedures at its venues following the latest COVID-19 guidance provided by UK government. This summary explains the new race meeting hygiene and safety measures that will remain in place until further notice.

Organising clubs must ensure they fully comply at all times with the COVID-19 guidance issued by their relevant motorsport governing body.

Organising clubs should be mindful of the requirements of any local lockdown that may restrict travel or overnight stays, and take appropriate action if they believe any competitor, official, marshal or any essential helper to be affected by such restrictions.

### MAINTAINING SOCIAL DISTANCING AND PARTICIPANT SAFETY

- Access to all working areas (e.g. paddocks, pit lanes and garages) will be limited to competitors, their essential helpers, club employees, MSV staff, officials, scrutineers, marshals, timekeepers and registered media
- MSV signage will inform participants of key messages and instructions, including what to do if they start to display any COVID-19 symptoms whilst at the venue
- It is the organising club's obligation to ensure that social distancing, PPE requirements and enhanced hygiene measures are reinforced across the nominated areas they are responsible for (paddock, pit lane, race control, medical centre, media centre etc.)
- One-way systems or closures may be implemented in narrow walkways at the venues
- Be advised that circuit management retain the right to pause or stop track activities if health and safety protocols (COVID-19 related or otherwise) are consistently breached
- Any concerns with regards to safety must be immediately reported by the organising club to the MSV duty manager

### TOILETS AND SHOWERS

- We will be deploying enhanced cleaning measures and disinfecting high-frequency touch points
- Sanitising sprays will be available so that visitors can take their own extra precautions too, if they wish
- Signage and floor markers will be in place to enable social distancing in queues

### RESTAURANTS AND FOOD SERVERIES

- Food and drink will be available from MSV restaurants, though opening times may vary according to demand. All restaurants and bars will close prior to 10pm
- We will be mostly offering a takeaway service with a greater emphasis on 'Grab and Go' items to reduce queuing times

[www.msv.com](http://www.msv.com)



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



As of 25/09/2020

- If you intend to use a designated seating area, please note you will be required to sign-in using the NHS Test and Trace app, or to manually leave your contact details. These areas will be table service only
- Food and drink will predominantly be served in disposable (recyclable) containers with plenty of bins available
- Floor markers and new signs will allow for social distancing within queues
- We are installing new hygiene screens at many of our service counters
- Cutlery and condiments will now be given to customers with their meal, or on request, rather than left in open areas
- Any payments will need to be 'contactless' (where possible)
- All members of catering staff will be wearing appropriate PPE, including face masks and gloves
- All club personnel, competitors and marshals are welcome to bring their own food and drink to the venue
- You will be required to wear a face covering indoors, unless you are seated or medically exempt

#### HYGIENE AND CLEANING

- We will be deploying enhanced cleaning measures to disinfect high-frequency touch points in public areas across each venue
- There are a large number of hand sanitiser dispensers located around each venue
- MSV employees will be following additional procedures to keep our visitors safe and stay safe themselves

#### OVERNIGHT STAYS

- Overnight stays are permitted at MSV venues over race weekends and from:
  - The Thursday evening prior to a test day (only for participants of Friday test days)
  - The Friday evening prior to race event (only for participants of the weekend race meeting)
- Only permanent venue toilet and shower facilities will be available in the paddock
- Toilets and showers will be cleaned more frequently than usual; however we kindly request that all visitors uphold the highest possible hygiene standards

#### TICKETING

- All attendees must be in possession of a valid ticket or e-ticket supplied by MSV
- The number of tickets issued to competitors, officials and marshals by the organising club must be tightly controlled and limited to allow for social distancing
- Marshals' and officials' 'guest' passes may only be used at race meetings that are open to paying spectators

#### MEDIA ATTENDANCE

- Strictly limited numbers of media will be allowed to attend race meetings, at MSV's discretion
- Organising clubs should contact MSV's Media and PR Officer Tom Arron in advance of each event at [tom.arron@msv.com](mailto:tom.arron@msv.com)
- All media must register for one-event accreditation at <https://media.msv.com>. Media season passes will not be valid for admission
- Organising clubs must ensure that social distancing measures are respected in the media centre at all times during their race meeting

**IMPORTANT: No-one should attend an event if they have any symptoms of COVID-19, or are required to self-isolate under Government guidelines.**

[www.msv.com](http://www.msv.com)





# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04– v1



## TIMETABLE:

BARC		<u>Oulton Park - Island Circuit</u>					BARC	
Meeting Code: NW04		Timetable (provisional)					v1 - 13.10.2020	
Saturday 31st October								
Start	End	Duration	Category	Session	Sign-On	Scrut.		
08:30	- 08:45	00:15	Junior Saloon Car Championship	Qualifying				
09:00	- 09:15	00:15	British Superkarts Championship	Qualifying				
09:30	- 09:50	00:20	CNC Heads Sports/Saloon Car Championship	Qualifying				
10:05	- 10:20	00:15	Carbon8 Hyundai Coupe Cup	Qualifying				
10:35	- 10:55	00:20	Junior Saloon Car Championship	Race 1	15 Mins + 1 Lap			
11:15	- 11:30	00:15	British Superkarts Championship	Race 2	15 Mins			
11:45	- 12:10	00:25	CNC Heads Sports/Saloon Car Championship	Race 3	20 Mins + 1 Lap			
12:10	- 13:10	01:00	Lunch	-	-	-		
13:10	- 13:25	00:15	British Superkarts Championship	Race 4	15 Mins			
13:40	- 14:10	00:30	Carbon8 Hyundai Coupe Cup	Race 5	30 Mins			
14:25	- 14:45	00:20	Junior Saloon Car Championship	Race 6	15 Mins + 1 Lap			
15:05	- 15:30	00:25	CNC Heads Sports/Saloon Car Championship	Race 7	20 Mins + 1 lap			
15:45	- 16:00	00:15	British Superkarts Championship	Race 8	15 Mins			
<p>* NB: All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race</p>								



# British Automobile Racing Club

North-Western Centre  
Les Kirk Memorial Races  
31<sup>ST</sup> OCTOBER 2020

Oulton Park (Island) Circuit (2.26miles)  
Final Instructions: Meeting NW04- v1



## Paddock Plan:

