



# BARC OFFICIALS GUIDANCE

November 02 changes in red

In order to undertake racing within the UK it has been necessary to adjust some of our practices and procedures in order to satisfy the requirements laid down by the government and most importantly to provide the safest environment possible for everyone involved whether competitor, official or member of the circuit staff. Therefore in line with the guidelines produced by Motorsport UK and the requirements of the government, the BARC will operate their events as follows:

1. All volunteering for an event needs to be done via the Rev-Up system or via the usual way of volunteering. However because of the restrictions placed upon the number of officials to be allowed at events it may be necessary for the club to go through a selection process and hence some officials may not be asked to attend. Please ensure that you only volunteer for events that you know you are able to attend.
2. It is essential that prior to each event that the official takes part in they must complete the self-declaration form found in the "sign-on" section of Rev-Up these forms will then be compiled and get passed to the event. For those unable to use the Rev-Up system the form can be downloaded from [www.motorsportuk.org/restart](http://www.motorsportuk.org/restart) and then be completed and sent to the club via email to [pbrown@barc.net](mailto:pbrown@barc.net) at least three days before the event.
3. The club will issue a pass to each official as usual but there will not be any extra passes issued hence restricting the number of people present as there will be no public admission to events.
4. There will not be any signing-on at an event as the self-declaration form covers that. However you must still go to see the chief marshal who will allocate each official to their post for the day and provide certain items of equipment. At this time officials will be able to replenish hand sanitiser bottles and take face mask and gloves for their personal use. All officials should then make their own way to their post where an on-post briefing should be undertaken by the post-chief, **observing distancing**, using any notes sent to them before the meeting.
5. The wearing of a face mask or covering which covers both the nose and mouth, (not a visor), is mandatory for everyone at all times while within the assembly area, pit lane, pit garages, pit wall and grid plus in any enclosed space unless alone or while eating or drinking within a designated area. Masks or face coverings are required in Parc Fermé and the paddock where it is not possible to maintain 2m social distancing. Masks / coverings are only required on marshals posts when the two metre social distancing cannot be maintained or when marshals attend an incident. There are no exceptions for health considerations as may previously been the case and if anyone is unable to comply then they should not attend the event.
6. There must be no groups of more than six people in close proximity within the venue at any time, regardless of the precautions undertaken, at any BARC organised club event. Therefore each individual post will be allocated no more than six marshals although any one corner may have more than six marshals if it is covered by more than one marshals post.
7. On track the rules and regulations remain unchanged so things such as track limits will still apply. Reports should be called in, as usual, using the phones or radios provided but no written reports are required. Flag and light signals need to be displayed in the usual manner.
8. Should a vehicle stop trackside as a result of a problem or an incident then a marshal should approach the vehicle from the front, where possible and at a distance. They should then look for the "thumbs up" signal from the driver indicating that they do not need assistance. If required and if wearing appropriate PPE, the marshals can assist in moving the vehicle.





# BARC OFFICIALS GUIDANCE

November 02 changes in red

9. If this “thumbs up” signal is not received then the post-chief should call for additional help to assist in the incident and the marshals should assist the driver personally, as they would usually do, until help arrives. At all times the marshals must only approach the car when it is felt safe to do so and should only intervene if wearing the appropriate PPE.
10. Once a marshal has indicated a problem, the on-track emergency and medical intervention will be mobilised to deal with the incident as appropriate. If the incident is “serious” in nature then the rescue and medical staff will run the scene, direct marshal assistance is unlikely to be required and likewise the assistance of the chief observer and other senior officials is also unlikely.
11. The snatch operation may still be undertaken where authorised and those involved will receive a specific briefing on the procedures involved but must be wearing face masks and gloves. Vehicle recovery will take place as usual and marshals are not expected to necessarily get involved in that process.
12. Having been directly involved in any incident marshals should take all measures possible to sanitise their clothing and equipment before undertaking anything further.
13. Assembly, paddock, pit and start-line marshals will continue with their usual duties but must remember that any in group of more than six in close proximity is not permitted. **Such groups must be dispersed.**
14. Arrangements for medical and rescue personnel will be provided separately.
15. All equipment should be returned to the position it was found at the start of the day so that it can be collected, sanitised and made ready for future use.
16. The results of qualifying and races will not be printed out at events rather all times and results will be available via the TSL website [www.tsl-timing.com](http://www.tsl-timing.com). On their site you can receive live timing along with all of the other information you may require particularly grid sheets and race results. A grid sheet will be made available to both the assembly area and the grid marshals.
17. It will be necessary to undertake judicial action to deal with people breaching the regulations. However this will be done by observing restrictions and may not be done in exactly the same way as might have been seen previously. Most notably all judicial procedures undertaken will be done electronically. This means that penalties will be announced verbally but then distributed electronically and any protests or appeals must be submitted electronically and any fees payable taken electronically.
18. Race administration will be in operation as usual so people with questions or concerns may contact the secretary of the meeting in race administration. However please wait to be invited into the office and observe all precautions.
19. The operation of race control will remain unaltered in principle but will operate on much reduced numbers. This will be restricted to a radio/phone operator, camera operator (if cameras are in operation), the operations clerk and the clerk for the session which is on track. The sharing of equipment is not deemed appropriate.
20. Individual plans will be drawn up to indicate the allocation of spaces within the venue buildings and who is allowed access to the race control room. However as a principle the chief marshal will





# BARC OFFICIALS GUIDANCE

November 02 changes in red

work from their sign-on office but would be expected to undertake a track walk as usual. The chief observer has a very limited role and will operate from an alternative area for the event.

21. The safety of everyone at an event will remain uppermost in the minds of the organisers at all times. While there are procedures in place to deal with different scenarios these will not be precisely what you might have experienced previously but will follow the Motorsport UK guidelines.
22. The BARC will appoint a Covid-19 Officer to each event who will be responsible for reporting back to Motorsport UK that everything is being run in accordance with their guidelines. This officer is not “a policeman” but if they are aware of any concerns about people violating the rules and regulations around the restrictions this will be reported to the senior clerk at the event for possible action **including removal from the venue**.
23. The medical centre is primarily for the competitors and should not be used as a drop in centre for minor injuries. It is imperative that anyone feeling unwell with Covid-19 like symptoms should not attend the medical centre; rather they should inform race administration of their concern before leaving the venue to contact their doctor or call the NHS helpline 111.
24. There will be limited media involvement which will be at the total discretion of the venue operator as to who is admitted. There will be no commentary service during this first phase.
25. Those staying on-site overnight are not permitted to share accommodation unless they are from the same household and of course no groups of more than six should congregate at any time.
26. At this stage all officials should come equipped with everything they think they may require from wet weather clothing to food. It is possible that food and drink may not be available on-site therefore it is imperative that each official brings everything that they require, as for example water deliveries in hot weather will not be possible.
27. In addition to these guidelines there may be additional requirements issued by the venue which need to be followed and hence please ensure that this is done.

These guidelines are mandatory and failure to comply with them may result in an official being asked to leave an event. Usually the first offence will warrant a reminder, the second will be addressed with a formal warning and any subsequent offence may render the official liable to disqualification from the event or even the balance of the season.

At all times officials are responsible for their actions and as such the official must acknowledge that the current Covid-19 situation brings additional danger to the sport. They must realise just what this risk is and will be deemed to accept the situation by attending the event. If any official does not feel safe in the current climate and within the constraints of what is listed above then they should not attend the event.

Please remember that the actions of one official can compromise the safety of all those present at an event or even the integrity of the sport as a whole and as such the greatest level of care must be exercised. These guidelines have been prepared in order that we can take part in the sport we love and as such would ask that you show care and consideration at all times.

Ian Watson  
BARC General Manager – **2<sup>nd</sup> November 2020**

