



# British Automobile Racing Club



7<sup>th</sup> – 8<sup>th</sup> August 2021

Croft Circuit (2.1 miles)

## Final Instructions: Meeting HQ16- v1

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the organisers issue for the meeting.

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(22Feb21 v18\)](#) the [BARC H&S Guidance \(22Feb21\)](#) and the [BARC Covid-19 Competitor Guidance](#) which are available on the BARC website and above links.

Motorsport UK guidance has been updated on 19 July. All competitors, officials and those involved in the event are asked to carefully read the new document:

[Motorsport UK guidance \(19 July 21\)](#)

Competitors and marshals are asked to bring their own PPE and hand sanitiser to the Meeting.

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### 1. PERMIT:

This meeting will be held under the following Motorsport UK permit number:

Interclub (Endurance): **12964**  
Interclub: **120963**

Championships / Series Racing: Legends Cars National Championship with MRF Tyres  
Caterham Graduates Racing Club Championship  
Mini Challenge - Cooper Class  
CNC Heads Sports/Saloon Championship  
Silverlake C1 Racing Series

### 2. OFFICIALS:

Motorsport UK Steward:	Ken Tyrer
Club Stewards:	Anthony Curran, John Leck
Senior Clerk of the Course:	Ray Sumner (Legends)
Clerks of the Course:	Steve Hill (Operations), Vickie MacClinton (C1 & CNC Heads), Darren MacClinton (CGRC), Luke Caudle (Mini) Darren Holmes (T)
Secretary of the Meeting:	Julie Hill
Chief Observer:	Steve Gibson
Race Phones / Radio:	David Hay
Chief Scrutineer:	Keith Auld
Chief Marshal:	Bill Sudlow
Chief Medical Officer:	Croft Circuit
Chief Paddock/Assembly:	Jim Little
Chief Pits/Starline:	Craig Hope
Chief Timekeeper:	Eric Cowcill, TSL Timing Ltd
Commentators:	David Smales
Event Officials:	Members of the BARC & other Motorsport UK recognised clubs
Rescue Unit:	DDMC
Breakdown Vehicles:	Croft Circuit
Safety Car Driver:	Barbara Shillaker
Safety Car Observer:	Harry Cabot

### 3. JUDICIAL PROCEDURES:

In line with the procedures used under Covid-19 the judicial procedures for this meeting remain unaltered except that all judicial paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way but those attending should bring face masks/covering to any discussion or interview. Once a decision has been made it will be announced verbally and passed by email to those concerned but there will be no need for a signature to acknowledge receipt of any document. The time limits for any protest or appeal remain unaltered. All paperwork issued will be published on the BARC "virtual noticeboard" which is on the BARC website under this event: [https://www.barc.net/online\\_noticeboard/croft-august-7-8/](https://www.barc.net/online_noticeboard/croft-august-7-8/)



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**4. PADDOCK ACCESS & ALLOCATION:**

We are aware that many competitors are testing at the circuit on Fri. If testing and you have track activity on Saturday, please ensure that you are parked in a location that is allocated to your Championship. **All competitors that are testing on Friday but not racing until Sunday MUST exit the paddock on Friday evening to allow those racing on Saturday to use the paddock.**

It is vitally important that you park within your allocated area within the paddock as indicated on the attached plan (see section 28). Any competitor/team that parks in an area that is not assigned for them in the paddock and refuses to move when asked by an official will be reported to the Clerk of the Course. Failure to move may result in you being asked to leave the venue.

The garages have been allocated as follows:

	Saturday	Sunday
Garages: 1 – 4 Not in use. Space behind	CNC Heads	Silverlake C1 Racing Series
Garages: 5 – 20	CNC Heads	Silverlake C1 Racing Series

**Paddock Access**

Only vehicles with paddock access passes will have access to the paddock. It is important that you park within your allocated area within the paddock as indicated on the attached plan. Failure to do so may result in you being asked to leave the venue. Access to the paddock will be available at the times below. Please respect the times and directions of the officials – the controls are there aid the successful running of the event.

Access will be open from 14:00 – 22:30 on Thursday on Friday.  
On Friday to Sunday access will be from 07:00 – 22:30.

**Saturday Evening**

Vehicles arriving at the venue for on Sat for Sunday activity are to wait in Paddock B (the paddock behind the Grandstand near to the Medical centre). On Saturday evening the CNC Heads area and Mini Challenge area will swap to Silverlake C1 Racing Series. Teams are required to ensure that their area is free before making their way to the paddock.

**5. PASSES:**

Passes will be sent to you under separate cover. Please note there are vehicle passes for this meeting – only working vehicles will be allowed access to the paddock.

**6. SIGNING-ON:**

- a) Details of Competitor sign-on are included in the [BARC Covid-19 Competitor Guidance \(2021 v3\)](#). Competitors will not sign-on at the meeting having previously completed signing on electronically using the BARC Rev-Up system. Upgrade cards will not be filled in at the event but rather anyone needing to upgrade must provide Motorsport UK with appropriate documentation to prove their finishing positions.
- b) Details of Officials sign-on are included in the [BARC Covid-19 Officials Guidance \(2021 v2\)](#). Officials will not sign-on at the meeting having previously completed signing on electronically using the BARC Rev-Up system. However, all marshals must see the chief marshal who will be located at the paddock office between the times below to confirm their attendance, receive their post allocation.

Personnel	Saturday	Sunday
All officials	08:00	10:30
Post-Chiefs Briefing	08:40	11:10
On Post	09:00	11:30
Clerks Inspection	09:10	11:40
First Activity	09:30	12:00

- c) A digital Race Day Programmes will be available on the BARC event page:  
<https://www.barc.net/event/barc-race-meeting-croft-2/>

**7. MEMORIAL – ANGELA LUCAS**

The Silverlake C1 Racing Series will undertake a lap of the circuit in memory of Angela Lucas at 11:30 on Sunday, 8 August. The cars will line up close to the Complex and enter the circuit at post 17. The cars will complete a lap of the circuit slowly behind the Safety Car and exit the track at the pit lane.

**8. RACE SELECTION PROCEDURE:**

In events without a class structure the fastest:  
28 Racing & Sports Racing Cars over 2000cc  
32 Racing & Sports Racing Cars up to 2000cc  
**40 Other Classes**





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In events with classes reserves may be nominated in accordance with H30.1.1 of the Motorsport UK Yearbook.

### 9. SCRUTINEERING & ELIGIBILITY:

Each competitor must complete the self-declaration form as part of the sign-on process. A selection of cars will undergo pre-event scrutineering and random checks will be undertaken on approximately 50% of vehicles at the scrutineer's discretion. Eligibility may be checked by the appointed Eligibility Scrutineer or by any member of the Motorsport UK Technical Commission as listed within the Motorsport UK Yearbook.

### 10. NOTICE BOARD:

The official notice board can be found online at [https://www.barc.net/online\\_noticeboard/croft-august-7-8/](https://www.barc.net/online_noticeboard/croft-august-7-8/)  
Results will be published from the TSL website <https://www.tsl-timing.com/event/213121>

### 11. BRIEFINGS:

CGRC Sat 09:30 / CGRC Awning  
Legends Sat 10:15 / Legends Race Centre  
Mini Challenge Sat 12:00 / Mini Challenge Parts Truck

CNC Heads Sat 12:30 / Media Room under commentary tower – **Masks required**  
C1s No physical briefing – please see the link below.

If the weather is scheduled to be poor please bring an umbrella!

Driver Briefings notes will also be available to download from the virtual notice board - [https://www.barc.net/online\\_noticeboard/croft-august-7-8/](https://www.barc.net/online_noticeboard/croft-august-7-8/)

### 12. NOISE POLLUTION:

Engines must not be run before 09:15 or after 18:30. Noise testing will be undertaken in the assembly area where used and pit lane for CNC Heads and C1s.

### 13. CIRCUIT ACCESS & EGRESS:

#### All except CNC Heads and Silverlake C1s

Cars will collect in the designated assembly area situated near Clervaux corner. For practice, you will be signalled to go directly out onto the circuit and for races you will be signalled to follow the start procedure detailed in the section 14.

#### CNC Heads and Silverlake C1s

The CNC Heads / C1 cars in the garages will be formed up in the pit lane.

After the showing of the chequered flag, all vehicles should slow down gradually, complete one lap of the circuit, enter the pit lane and then turn left after the garages to enter Parc Fermé.

### 14. START PROCEDURE:

The following Championships/classes will have a **Rolling Start**:

Legends Cars National Championship with MRF Tyres  
Silverlake C1 Racing Series

The following Championships/classes will have a **Standing Start**:

CNC Heads Sports/Saloon Championship  
Mini Challenge – Cooper Class  
Caterham Graduates Racing Club Championship

**Please read the Driver Briefing notes for full details.**

**Legends** will undertake their green flag lap from the assembly area.

**Silverlake C1 Racing Series** will leave pit lane in grid order and stop on the grid before undertaking a green flag lap prior to their rolling start.

**CNC** will leave pit lane in grid order and stop on the grid before undertaking a green flag lap prior to gridding to undertake their standing start.

**CGRC/Mini** will undertake their green flag lap from the assembly area. They will form up on the grid and then start.

### 15. LIVE SNATCH:

There is "live snatch" at this event available at the first corner 'Clervaux' only.

### 16. RED FLAGS:

Any category which generates a "red flag" may be placed at the end of the schedule subject to time being available.



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**17. RESULTS:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions. Results will be available on the TSL website: <https://www.tsl-timing.com/event/213121>

**18. PRESENTATIONS:**

The first three finishers in a race without classes or in a multi-class race the winner and subsequent class winners should proceed to the podium as quickly as practical where awards will be given and interviews held.

**19. JUDGES OF FACT:**

Judges of Fact may be appointed in accordance with G10 and Q3.1 of the current Motorsport UK Yearbook.

**20. RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon event sessions to suit the conditions.

**21. VIDEO EQUIPMENT:**

Video equipment may be fitted to the car if it is not used for commercial purposes. All equipment must be fitted to the vehicle at scrutineering and failure to do so may mean that the camera will be removed.

**22. CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Competitors, who experience mechanical problems, particularly if that problem is likely to be a hazard to others, must be stopped immediately in a place of safety. The competitor may also be liable for any excessive clean-up costs involved.

Motorsport is a non-contact sport and competitors who make contact with each-other render themselves liable to penalties in accordance with the current Motorsport UK Yearbook. Likewise, competitors should remain within the white lines defining the edges of the circuit. Failure to do so will render the competitor liable to penalties up to and including exclusion.

**No fuel** is available for sale at the circuit.

Any person who is injured or feels significantly unwell should seek help from the circuit medical services. At the current time everyone should use their best judgement to decide if an injury can be dealt with without a visit to the medical centre.

**General Health & Safety**

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless championship has arrangements with tyre company (there will be waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.

**Catering**

Catering units will be on-site from Friday to Sunday.

**Spectators and Children**

This event will have access for spectators and children under 16 years of age must be supervised at all times.

**23. MARSHALS MATTERS:**

Admission will be by either a Croft Circuit permanent pass or ticket, please contact Paula Brown to obtain admission tickets if you don't have a permanent pass. Officials and Marshals should at all times be prepared to show their pass to Security Staff, or any other accredited member of the Circuit Staff, when requested to do so. Orange Probans do not constitute an automatic pass through any gate at the Circuit.

Marshals camping will be on the grass area behind Clervaux banking (no electrical hook up is available).

Post allocations will be advised at sign-on and please remember you should not use mobile phones or cameras while on duty

If you are unable to attend please contact Paula Brown and return your passes to the BARC.



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**24. SOCIAL MEDIA**

Both officials and competitors alike are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience. More detail can be found in the [BARC Social Media Guidelines](#).

**25. SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and they are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found on the BARC website. More detail can be found in the [BARC Safeguarding Guidelines](#).

**26. BARC CONTACTS:**

**Event Competitor / Operations Manager**

Josh Bennett T: 07708 066731 E: [jbennett.barc@gmail.com](mailto:jbennett.barc@gmail.com)

**Competitors Administrator:**

David Wheadon T: 01264 882209 E: [dwheadon@barc.net](mailto:dwheadon@barc.net)

**Officials Administrator:**

Paula Brown T: 01264 882210 E: [pbrown@barc.net](mailto:pbrown@barc.net)

**Chief Marshal:**

Bill Sudlow T: 07810 698669 E: [chiefmarshal@croftmarshals.co.uk](mailto:chiefmarshal@croftmarshals.co.uk)

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk or the Secretary.

**Secretary of the Meeting:**

Julie Hill E: [jhill.barc@gmail.com](mailto:jhill.barc@gmail.com)

**Clerk of the Course:**

Ray Sumner E: [rsumner.barc@gmail.com](mailto:rsumner.barc@gmail.com)

**NOTE:**

Please consider that although there has been a relaxation in the government regulations regarding the virus it has not gone away. It is therefore very important that all precautions possible are taken and the wearing of face coverings and the respecting of social distancing is still encouraged





27. TIMETABLE:

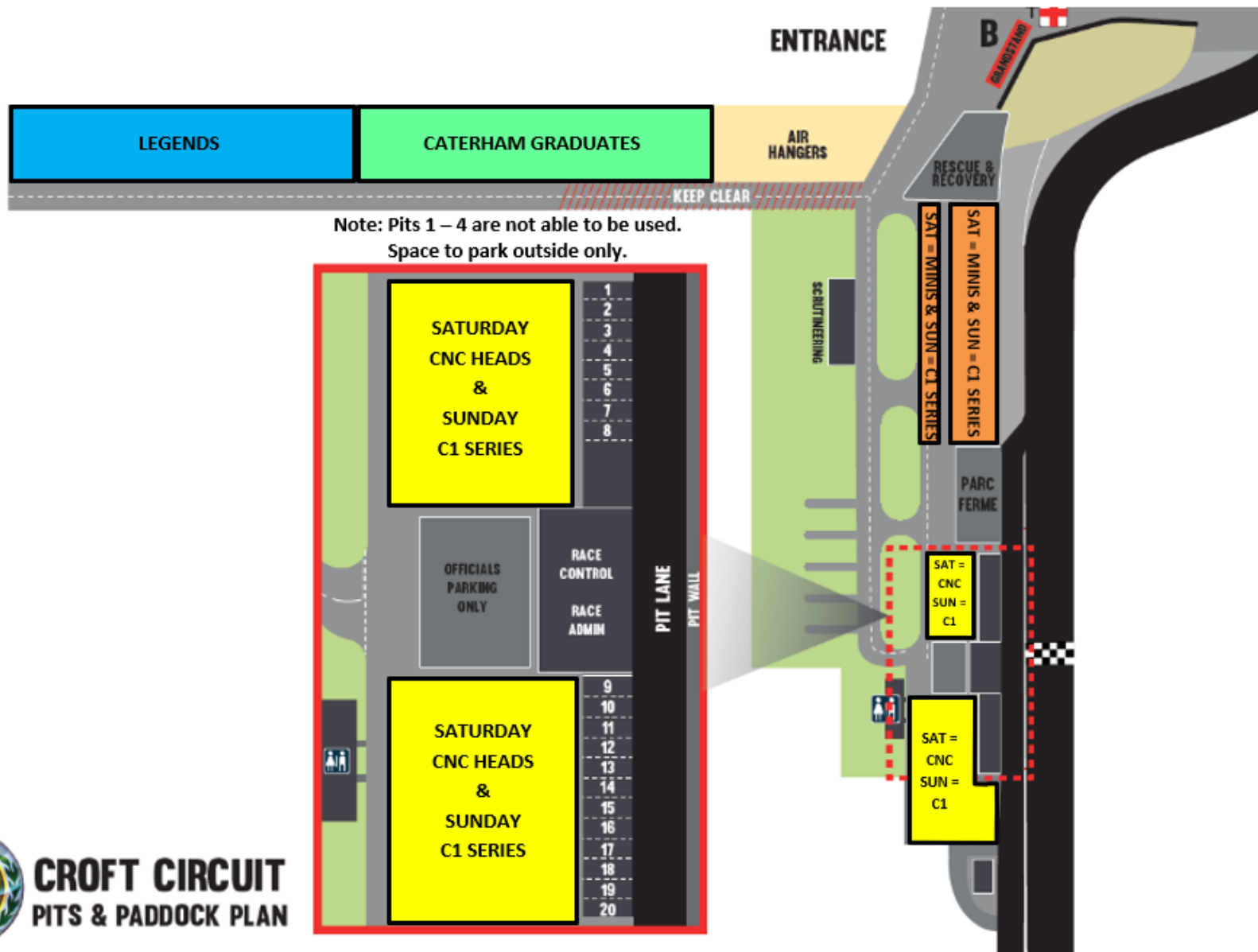
BARC		CROFT			BARC	
		7 - 8 August 2021				
Meeting Code: HQ16		Timetable (Published)			v1.1 19/07/2021	
Saturday						
Start	End	Duration	Category	Session		
09:30	- 09:40	00:10	Legends Cars National Championship with MRF Tyres	Qualifying		
09:50	- 10:15	00:25	Mini Challenge - Cooper Class	Qualifying		
10:25	- 10:45	00:20	CNC Heads Sports/Saloon Championship	Qualifying		
10:55	- 11:15	00:20	Caterhams - Sigma 135	Qualifying		
11:25	- 11:37	00:12	Legends Cars National Championship with MRF Tyres	Race No. 1 6 laps		
11:50	- 12:10	00:20	Caterhams - Sigmax / Sigma 150	Qualifying		
12:10	- 13:10	01:00	Lunch break			
13:10	- 13:22	00:12	Legends Cars National Championship with MRF Tyres	Race No. 2 6 laps		
13:35	- 13:55	00:20	Mini Challenge - Cooper Class	Race No. 3		
14:10	- 14:30	00:20	CNC Heads Sports/Saloon Championship	Race No. 4 + 1 lap		
14:50	- 15:10	00:20	Caterhams - Sigma 135	Race No. 5		
15:25	- 15:40	00:15	Legends Cars National Championship with MRF Tyres	Race No. 6 8 laps		
15:55	- 16:15	00:20	Caterhams - Sigmax / Sigma 150	Race No. 7		
16:30	- 16:50	00:20	Mini Challenge - Cooper Class	Race No. 8		
17:05	- 17:25	00:20	CNC Heads Sports/Saloon Championship	Race No. 9 + 1 lap		
17:40	- 17:52	00:12	Legends Cars National Championship with MRF Tyres	Race No. 10 6 laps		
18:00			Curfew			
Sunday						
Start	End	Duration	Category	Session		
12:00	- 12:12	00:12	Legends Cars National Championship with MRF Tyres	Race No. 11 6 laps		
12:27	- 12:57	00:30	Silverlake C1 Racing Series	Qualifying		
13:07	- 13:32	00:25	Caterhams - Sigma 135	Race No. 12		
13:47	- 14:12	00:25	Caterhams - Sigmax / Sigma 150	Race No. 13		
14:27	- 14:42	00:15	Legends Cars National Championship with MRF Tyres	Race No. 14 8 laps		
14:57	- 17:57	03:00	Silverlake C1 Racing Series	Race No. 15		
18:00			Curfew			
<p><b>Note:</b> All Race start times are Green Flag Lap times. All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race</p>						





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28. PADDOCK PLAN:



**CROFT CIRCUIT**  
PITS & PADDOCK PLAN





**29 CIRCUIT MAP:**



- first aid
- disabled toilets
- toilet area
- disabled parking
- spectator area
- grandstand
- ticket office
- parking area
- food stands
- bar area

VERSION	AMENDMENTS
Version 1	First Issue

