



ISSUED BY: Michelle Harland

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	1.7 - 2CV Championship driver Briefing details added

These Final Instructions must be read in conjunction with the <u>BARC Standing Regulations (Feb22 v1)</u> and <u>BARC H&S Guidance (Feb22)</u> which are available on the BARC website in the "Documents" section and using the links above.

1 COMPETITOR INFORMATION

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link Race with Respect – Motorsport UK

1.1 CHAMPIONSHIPS/SERIES RACING:

Caterham Graduates Championship – Sigmax/Sigma 135/Sigma 150 CNC Heads Sports/Saloon Championship Junior Saloon Car Championship Pickup Truck Racing Championship 2CVParts.com Championship

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

The garages have been allocated as follows:

Garages: 1-4 Not in use. Space behind CNC Heads Sports/Saloon Championship Garages: 5-20 CNC Heads Sports/Saloon Championship

If a pre-race test day is scheduled prior to the race meeting, competitors will be allowed to access the venue after 1.00pm and up to 10.30pm on the day before. <u>Under no circumstances, unless given special permission by the Circuit Manager, must they arrive before 1.00pm.</u>

Teams that are not testing will be allowed access to the circuit after 6.00pm and until 10.30pm on Friday. Competitors arriving before this time will be held in a car park (near the main entrance).

If testing on Friday and racing on Saturday, please park in the location that is allocated to your Championship – if you have hired a garage for testing this can be used.

The paddock area should be vacated as soon as possible after the meeting on Sunday and no later than 9pm.

Motorhomes and RV's can park in the area to the west of the main building (other side of main road).

When travelling to the venue Competitors, marshals and officials should think of the environmental footprint and in particular their carbon footprint. Vehicles should not be left idling and vehicles with lower emissions should be the preference.

1.3 PASSES:

Passes will be sent to you under separate cover. Please note there are vehicle passes for this meeting – only working vehicles will be allowed access to the paddock.

1.4 **SIGNING-ON:**

Competitors will not sign-on at the meeting having previously completed signing on electronically using the <u>BARC Rev-Up system</u>.

2022 sees the return of physical upgrade cards. Upgrade cards **must be valid bearing a recent photograph and be signed by the driver**. Drivers who wish to have their upgrade card signed <u>should bring them to race admin on the morning of the event</u>. They can then be collected 30 minutes after the respective race has concluded.













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1.5 **ENGINE/NOISE POLLUTION:**

Engines must not be run before 09:15 or after 18:30.

Noise testing will be undertaken in the assembly area for all races apart from CNC Heads who will be noise tested in the pit lane prior to qualifying.

The noise limit at this event is 105dB (static).

1.6 SCRUINEERING & ELIGIBILITY:

For 2022 there is a return to 100% physical scrutineering. All vehicles and driver equipment will be examined at the times indicated in table below. These are also included on the timetable in section 4.

Video equipment may be fitted to a vehicle if it is not used for commercial purposes. All video equipment must be fitted to the vehicle at scrutineering. Failure to do so may mean that the camera is removed.

Scrutineering Times

Grid	Day	Time	Venue
Caterham Graduates – Practice	Saturday	08:00	Scrutineering Bay
Junior Saloon Cars	Saturday 08:30 Scrutineering Bay		Scrutineering Bay
CNC Heads Sports/Saloon	Saturday	09:00	Garages
Pickup Trucks	Saturday	09:30	In Situ
Caterham Sigma 150 & Sigmax	Saturday	10:00	Scrutineering Bay
2CV	Saturday 10:30 Scrutineering Bay		Scrutineering Bay
Caterham Sigma 135	Saturday	12:00	Scrutineering Bay

1.7 BRIEFINGS:

New Driver Briefings:

A New Drivers Briefing will be held in the Halifax Room (next to race administration) at 08:45

Championship Briefings:

Championship Briefings will be held as detailed in the table below.

Where published, they can be found online at: https://www.barc.net/online_noticeboard/croft-august-6-7-2022/

Grid	Day	Time	Venue
Junior Saloon Car Championship	Saturday	08:15	Halifax Room
PickUp Trucks	Saturday	09:00	Halifax Room
Caterham Graduates	See online Noticeboard		
CNC Heads Sports/Saloon	Saturday	09:45	Halifax Room
2CV Championship	See online Noticeboard		

1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

All vehicles will need to go to the assembly area apart from CNC Heads who will be formed up in the pit lane. For practice and qualifying competitors will be released onto the circuit via the pit lane at the start of their session. At the end of qualifying and races, vehicles will take the flag, complete a slowing down lap, and enter Parc Fermé.

1.9 MAXIMUM STARTERS:

In events without a class structure the fastest:

28 Racing & Sports Racing Cars over 2000cc

32 Racing & Sports Racing Cars up to 2000cc

40 Other Classes

In events with classes reserves may be nominated in accordance with H30.1.1 of the Motorsport UK Yearbook













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1.10 START PROCEDURE:

The following Championship will have a **Rolling Start**:

Pick Up Truck Racing Championship

The following Championships/classes will have a **Standing Start**:

Caterham Graduates Championship CNC Heads Sports/Saloons Championship Junior Saloon Car Championship 2CVParts.com Championship

Please read the Driver Briefing notes for full details.

CNC Heads will leave from the Pit Lane to the grid, form up on the grid and then undertake their green flag lap prior to a standing start.

Pickup Trucks will leave from the assembly area to the grid, form up on the grid and then undertake their green flag lap prior to a rolling start as per championship regulations.

Pickup Trucks must undertake the green flag lap at an appropriate speed. The Organisers reserve the right to adjust the race distance.

All other races will form up and leave from the assembly area to the grid, form up on the grid and then undertake their green flag lap prior to a standing start.

Caterham Graduates Racing Club - Sigma 150 / Sigmax

The grids for races 4 and 12 will be made up with the Sigma 150's at the front and the Sigmax at the back. The Sigma 150 grid will start on the lights. The Sigmax grid will be started on the dropping of the Union Flag 10 seconds after the light signal starting the Sigma 150's.

1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions. Results will be available on the online notecboard and on the TSL website: https://www.tsl-timing.com/event/223127

The official notice board is online at: https://www.barc.net/online noticeboard/croft-august-6-7-2022/

1.12 PODIUM/PRESENTATIONS:

The First Three finishers in each race will be stopped in Pit Lane to undertake interviews by the circuit commentator.

Caterham Graduates/JSCC/PickUp Trucks/CNC Heads Sports/Saloon/2CV's will have their presentations in their nominated Paddock Area.

1.13 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

No fuel is available for sale at the circuit.

Any person who is injured or feels significantly unwell should seek help from the circuit medical services. At the current time everyone should use their best judgement to decide if an injury can be dealt with without a visit to the medical centre.

Please be aware that several thefts have been reported in race paddocks over the last few months. Make sure that vehicles are securely locked and that all reasonable steps to are taken to protect property.

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk or the Secretary.

Secretary of the Meeting:Michelle HarlandE: mharland.barc@gmail.comT: 07710 538325Senior Clerk of the Course:Raymond SumnerE: rsumner.barc@gmail.comT: 07816 839710













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2 OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

Motorsport UK Steward: Chris Gibson

Club Stewards: Tony Curran, John Leck

Senior Clerk of the Course: Ray Sumner

Clerks of the Course: Colin Oakley (Operations), Josh Bennett (Pickup Trucks), Phil Hosker (CNC Heads),

Vickie McClinton (JSCC), Darren McClinton (Caterham Graduates),

Mark Mitchell (Assistant, 2CV)

Sam Oakley (Assistant)

Secretary of the Meeting: Michelle Harland,

Deputy Secretaries: Kate Hinchliffe, Gail Arnold

Chief Scrutineer: John Harland Chief Marshal: **Bill Sudlow** Chief Observer: **Dave Busby** Radio Operator: David Hay Chief Medical Officer: Croft Circuit Chief Pits: Craig Hope Chief Startline Marshal: Phil Morgan Chief Paddock: Calley Gent Chief Assembly: Jim Little

Chief Timekeeper: Eric Cowcill, TSL Timing Ltd

Commentators: David Smales

Event Officials: Members of the BARC & other MSUK recognised clubs

Rescue Unit: BARC NW Unit, DDMC Unit

Breakdown Vehicles: Croft Circuit

Safety Car Drivers/Observer: Steven Craggs / Terri-Anne Craggs

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the meeting having previously completed signing on electronically using the <u>BARC Rev-Up</u> system or the Croft Marshals system.

However, all marshals must confirm their attendance and receive their post allocation at the marshal's cabin in the assembly area.

Personnel	Saturday	Sunday		
Scrutineers	07:45	10.30		
All other officials	08:00	10.30		
Post-Chiefs Briefing	08:45	11.15		
On Post	09:10	11.45		
Clerks Inspection	09:15	11.50		
First Activity	09:30	12.05		

The Post-Chiefs briefing will be held in the assembly area at the time above and will be issued by email in advance of the meeting.

Reports from Post chiefs are to be submitted either manually or by email.

Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.















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2.3 MARSHALS MATTERS:

Admission will be by either a Croft Circuit permanent pass or ticket.

Officials and Marshals should at all times be prepared to show their pass to Security Staff, or any other accredited member of the Circuit Staff, when requested to do so. Orange Probans do not constitute an automatic pass through any gate at the Circuit.

Marshals camping will be on the grass area behind Clervaux banking (no electrical hook up is available).

Post allocations will be advised at sign-on and please remember you should not use mobile phones or cameras while on duty

Please be aware that several thefts have been reported in race paddocks over the last few months. Make sure that vehicles are securely locked and that all reasonable steps to are taken to protect property.

If you are unable to attend, please contact Bill Sudlow,

2.4 BARC NW CONTACTS:

Chief Marshal: Bill Sudlow E: chiefmarshal@croftmarshals.co.uk T: 07810 698669

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk or the Secretary.

Secretary of the Meeting: Michelle Harland E: mharland.barc@gmail.com T: 07710 538325

Senior Clerk of the Course: Raymond Sumner E: <u>rsumner.barc@gmail.com</u> T: 07816 839710













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3 GENERAL INFORMATION:

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

Interclub: **124912**

3.1 LIVE SNATCH:

There is "live snatch" at this event available at the first corner 'Clervaux' only.

3.2 RED FLAGS:

Any category which generates a "red flag" may be placed toward the end of the schedule subject to time being available.

3.3 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way but those attending are recommended to bring face masks/covering to any discussion or interview.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.4 RACE-DAY INFORMATION:

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon sessions to suit the conditions.

A digital Race Day Programmes will be available on the BARC event page: https://www.barc.net/event/barc-race-meeting-croft-2/

3.5 NOTICE BOARD:

The official notice board is online at: https://www.barc.net/online noticeboard/croft-august-6-7-2022/
Results will be published on the TSL website: https://www.tsl-timing.com/event/223127

3.6 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the <u>BARC Social Media Guidelines</u>.

3.7 SAFEGUARDING:

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the <u>BARC Safeguarding Guidelines</u>.

3.8 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed, or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified.
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard.













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- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements.
- 8) Work at height without harnesses and fall restraints is not permitted.

3.9 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via Croft Circuit) will grant access to the paddock – accompanied children will be admitted.













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<u>4</u> **TIMETABLE**



Meeting Code: NW03

CROFT CIRCUIT (2.1MILES)

6 - 7 August 2022

Timetable (Published)

v1.0

13.7.2022

				Saturday			
Start		End	Duration	Category	Session		Scrut
09:30	-	09:50	00:20	Caterham Graduate Championship - All Classes	Practice		08:00
10:00	-	10:15	00:15	Junior Saloon Car Championship	Qualifying		08:30
10:25	-	10:45	00:20	CNC Heads Sports/Saloon Championship	Qualifying		09:00
10:55	-	11:15	00:20	Pickup Truck Racing Championship	Qualifying		09:30
11:25	-	11:45	00:20	Caterham Graduate Championship - Sigma150 & Sigmax	Qualifying		10:00
11:55	-	12:10	00:15	2CVParts.com Championship	Qualifying		10:30
12:10	,	12:15	00:05				
12:15	-	12:30	00:15	2CVParts.com Championship	Qualifying		10:30
12:30	-	13:30	01:00	Lunch break			
13:30	-	13:50	00:20	Caterham Graduate Championship - Sigma 135	Qualifying		12:00
14:05	-	14:20	00:15	Junior Saloon Car Championship	Race No.	1	15 min +1 la
14:38	-	14:58	00:20	CNC Heads Sports/Saloon Championship	Race No.	2	20 min + 1 la
15:16	-	15:36	00:20	Pickup Truck Racing Championship	Race No.	3	12 laps
15:51	-	16:11	00:20	Caterham Graduate Championship - Sigma150 & Sigmax	Race No.	4	20 min
16:26	-	16:46	00:20	2CVParts.com Championship	Race No.	5	20 min
17:01	-	17:16	00:15	Junior Saloon Car Championship	Race No.	6	15min + 1 la
17:55				Curfew - chequered. Cars off circuit by 18:00			
unday							
Start		End	Duration	Category	Session		
12:05	-	12:25	00:20	Caterham Graduate Championship - Sigma 135	Race No.	7	20 min
12:40	-	13:00	00:20	Pickup Truck Racing Championship	Race No.	8	12 laps
13:15	-	13:35	00:20	CNC Heads Sports/Saloon Championship	Race No.	9	20 min + 1 la
13:53	-	14:08	00:15	Junior Saloon Car Championship	Race No.	10	15 min +1 la
14:26	-	14:41	00:15	2CVParts.com Championship	Race No.	11	15 min
14:56	-	15:21	00:25	Caterham Graduate Championship - Sigma150 & Sigmax	Race No.	12	25min
15:36	-	15:56	00:20	Pickup Truck Racing Championship	Race No.	13	12 laps
16:11	-	16:36	00:25	Caterham Graduate Championship - Sigma 135	Race No.	14	25 min
17:55				Curfew - chequered. Cars off circuit by 18:00			

Note: All Race start times are Green Flag Lap times.

All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race









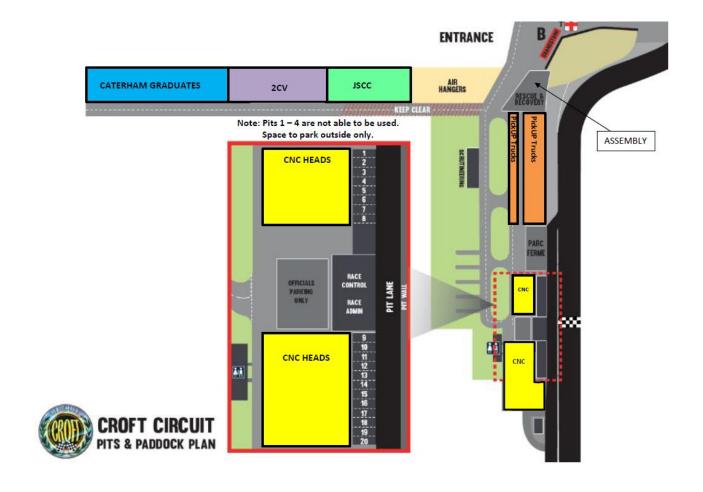




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5 PADDOCK PLAN















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6 CIRCUIT MAP











