



OULTON PARK – 1st April 2023
International Circuit (2.69miles)
Final Instructions: Meeting NW01 – V1



ISSUED BY: Michelle Harland

VERSION	AMENDMENTS
Version 1	First Issue

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Feb22 v1\)](#), Current [BARC H&S Guidance \(Feb 23\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2023 BARC SAFETY BULLETIN on Page 7 of these Instructions.

In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race back to the paddock and only undertake a further restart at the end of the day if time permits.

1 COMPETITOR INFORMATION

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code
Please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS/SERIES RACING:

Avon Tyres Caterham Seven Championship UK
Motul Caterham Seven 310R Championship
Mission Motorsport Caterham Seven 270R Championship
Vertex Caterham Roadsport Championship

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

The garages have been allocated to **Avon Tyres Caterham Seven Championship UK**

Paul Abbott is helping with the paddock management; he can be contacted via the details provided in Section 2.4. He will be onsite from Thursday afternoon until Saturday Morning.

To ensure that paddock space is used for racing activities, all private cars and non-essential vehicles are to be parked in the “Competitors Private Vehicle Parking Area” as indicated on the paddock plan.

For teams testing on Friday, paddock access will be from 18:00 on Thursday. For the avoidance of doubt, testing is not a BARC activity and access to the paddock is controlled exclusively by Oulton Park

Teams that are not testing will be allowed access to the circuit from 17:00 on Friday. Competitors arriving before this time will be held in car park (near the main entrance).

Any competitor who is testing on the Friday and has track activity on Saturday, should, where possible, park in a location that is allocated to your Championship – if you have hired a garage for testing this can be used.

All paddock areas must be vacated as soon as possible after the meeting has ended and by 9pm

When travelling to the venue Competitors, marshals and officials should think of the environmental footprint and in particular their carbon footprint. Vehicles should not be left idling and vehicles with lower emissions should be the preference.

1.3 PASSES:

Passes will be emailed to you under separate cover.

2023 BARC Vehicle Passes will be used for this meeting, please ensure your pass is stuck in your support vehicle’s windscreen. Without this pass, your support vehicle will not be given access to the paddock.

1.4 SIGNING-ON:

Competitors will not sign-on at the meeting having previously completed signing on electronically using the BARC Alpha system

Licence upgrade cards. Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 08:15 or after 18:30.

The noise limit at this event is 105dB (static).

Noise checks will take place in the assembly area for all championships.

1.6 SCRUTINEERING & ELIGIBILITY:

All vehicles and driver equipment will be examined at the times indicated in the table below. These are also included in the timetable in Section 4.

Video equipment may be fitted to a vehicle if it is not used for commercial purposes. All video equipment must be fitted to the vehicle prior to inspection at scrutineering. Failure to do so may mean that the camera will be removed.

Scrutineering will be available from 2pm until 5pm on Friday Afternoon, and at the times indicated below:

Scrutineering Times:

Grid	Day	Time	Venue
All Championships	Friday	14:00	In situ
Caterham Seven Championship UK	Saturday	07:00	Scrutineering Bay
Caterham Seven 310R Championship	Saturday	07:30	Scrutineering Bay
Caterham Seven 270R Championship	Saturday	08:00	Scrutineering Bay
Caterham RoadSport Championship	Saturday	08:30	Scrutineering Bay

1.7 BRIEFINGS:

New Driver Briefings

New Drivers Briefings will form part of the Championship Briefings detailed in the table below.

A Clerk will be available from 08:00 at Race Admin should any driver have any queries.

Championship Briefings:

Where published, they can be found online at: https://www.barc.net/online_noticeboard/2023-oultion-park-april-1/

Grid	Day	Time	Venue
Caterham Seven 310R Championship	Saturday	07:15	Caterham Hospitality Unit
Caterham Seven 270R Championship	Saturday	07:15	Caterham Hospitality Unit
Caterham RoadSport Championship	Saturday	07:45	Caterham Hospitality Unit
Caterham Seven Championship UK	Saturday	07:45	Caterham Hospitality Unit

1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

All Championships: All vehicles will need to go to the assembly area for noise testing to take place

For practice and qualifying competitors will be released onto the circuit via the pit lane at the start of their session.

At the end of all practice, qualifying and races, vehicles will take the flag, complete a slowing down lap, and enter Parc Fermé.

Avon Tyres Caterham Seven Championship UK will qualify in their session and the top **SIX** cars will be selected for SuperPole. They will be held in the pit lane ready for release onto the circuit during their SuperPole session.

All Caterham Championships: Only 2 personnel per car are allowed to work on cars in the assembly area and pit lane.

1.9 MAXIMUM STARTERS:

The maximum starters for all Championships is 38

1.10 START PROCEDURE:

All Races will be standing starts.

All start procedures will be in accordance with the championship/series regulations.

It is the competitor's responsibility to ensure that they are ready in good time. Under ideal conditions, the racing programme may be brought forward. Grids will be formed as per championship /series regulations and the terms of the circuit licence.

Where races are for a set time duration, the chequered flag will be shown to the race leader the first time they pass the Finish Line after the time has elapsed.

All races will assemble in the assembly area and leave to the grid behind the safety car via the Fosters Loop, form up on the grid and undertake their green flag lap. At the end of the green flag lap, they will form up on the grid and then take the start. Competitors are reminded of the provisions of regulation Q 12.9.12 iii.

All classes must undertake the green flag lap at an appropriate speed without overtaking or excessive weaving (weaving from one side of the track to the other is not permitted). The Organisers reserve the right to commence the race clock 4 minutes after the start of the green flag lap.

1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions. Results will be available on the official notice board online at:

https://www.barc.net/online_noticeboard/2023-oultion-park-april-1/

And on the TSL website: <https://www.tsl-timing.com/event/231327>

1.12 PODIUM/PRESENTATIONS:

Podium finishers may be stopped in Parc Fermé to undertake interviews for the Live Stream. Officials will direct cars as necessary.

Podium finishers are requested to attend the circuit podium for interview by the circuit commentator

All races will have their presentations on the circuit podium.

1.13 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Where there are signal lights around the circuit, these lights have the same meaning as the flag signals.

The circuit fuel station will be open during the meeting between 08:00 - 16:00.

Please be aware that several thefts have been reported in race paddocks over the last few months. Make sure that vehicles are securely locked and that all reasonable steps are taken to protect property.

2 OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

Motorsport UK Steward:	David Williams
Event Stewards:	Graham Battersby, John Leck
Senior Clerk of the Course:	Ray Sumner
Clerks of the Course:	Nigel Jones (ops) Vickie MacClinton, Steve Hill, Colin Oakley (Caterhams) Tom Bee (Deputy), Sam Oakley (Assistant)
Secretary of Meeting/Event Manager:	Michelle Harland/ Cally Gent, Julie Hill (Deputies)
Chief Observer:	Rob Lee
Race Phones / Radios:	Margaret Battersby, Gill Sumner / David Cleaveley, Edward Adams
Chief Scrutineer:	John Harland
Chief Marshal:	Margaret Simpson, Heather Roberts (Deputy)
Medical Officer:	Dr Mark Banks
Chief Pits:	Mark Tipping, Richard Stenson (Deputy)
Chief Timekeeper:	Richard Evans, TSL Timing Ltd
Commentators:	Mike Cookson, Nick Wood
Event Officials:	Members of the BARC & other MSUK recognised clubs
Ambulance Services:	RTC
Rescue Unit:	BARC NW, BRSCC NW
Breakdown Vehicles:	BCB, Triple D, MSV
Safety Car Driver / Observer:	Gareth Newton / Darren Gallagher

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Rev-Up system](https://barc.net/opmarshals) or via <https://barc.net/opmarshals>. However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Post chiefs & Flag Marshals - the former shop. Any equipment required will be available for collection from here.

Incident Marshals – Chequers

Specialist Marshals – At post locations

Personnel	Saturday
Scrutineers	06:45
All officials	07:30
Post-Chiefs Briefing	07:55
On Post	08:10
Clerks Inspection	08:15
First Activity	08:30

2.3 MARSHALS MATTERS:

The Post-Chiefs briefing will take place in the pit lane at the time shown above.

All the Championships have full grids at this event. To ensure that space is used for racing activities, all private cars and non-essential vehicles are to be parked outside of the paddock in the area by the pedestrian gate into the paddock near the scrutineering bay.

Any marshals coming in their vehicle to check in, please park either on the pit straight or in parc ferme and walk to marshals check in. After check in you will be able to drive to your various posts. Please obey the circuit speed limit (20 mph) and any directions given by the circuit staff.

Please do NOT leave your car in parc ferme all day as the chief scrutineer will request its removal.

Please remember that marshals should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.



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Any marshal unable to attend, is requested to contact the Chief Marshal and the BARC office (See Section 2.4 below).

Please be aware that several thefts have been reported in race paddocks over the last few months. Make sure that vehicles are securely locked and that all reasonable steps to are taken to protect property.

2.4 BARC CONTACTS:

Chief Marshal: Margaret Simpson E: margaret.simpson190@btinternet.com T: 07810 397602

Paddock Manager: Paul Abbott E: N/A T: 07919 427 458

Volunteers Manager: Josh Bennett E: jbennett@barc.net T: 01264 882 210

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Secretary or a Safeguarding Officer.

Secretary of the Meeting: Michelle Harland E: mharland.barc@gmail.com T: 07710 538325

Senior Clerk of the Course: Raymond Sumner E: rsumner.barc@gmail.com T: 07816 839710

Safeguarding Officers: Vickie MacClinton E: vmacclinton.barc@gmail.com T: 07449555081
Josh Bennett E: jbennett@barc.net

3 GENERAL INFORMATION:

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

Interclub:	National:
130066	130109

3.1 LIVE SNATCH:

There is no live snatch available at this meeting.

3.2 RED FLAGS:

Any category which generates a “red flag” may be placed towards the end of the schedule subject to time being available.

3.3 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.4 RACE-DAY INFORMATION:

The organisers will try to run the programme as published however they reserve the right to bring forward, delay or abandon sessions to suit the conditions.

A digital Race Day Programme will be available on the BARC event page: <https://www.barc.net/event/barc-race-meeting-oultton-park-international/>

3.5 OFFICIAL NOTICE BOARD:

The official notice board is online at: https://www.barc.net/online_noticeboard/2023-oultton-park-april-1/
Results will be available on the TSL website: <https://www.tsl-timing.com/event/231327>

3.6 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments on social media sites which may in any way be deemed derogatory, defamatory, obscene or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

3.7 SAFEGUARDING:

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

3.8 LIVE STREAM:

This event will be live streamed on the [BARC YouTube channel](#). Please be aware that advertising restrictions Included in Motorsport UK Yearbook H.28 will be imposed.

3.9 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be a waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and/or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.
- 9) The use of BBQs in the Pit Garages is strictly forbidden.

3.10 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via Oulton Park) will grant access to the paddock – accompanied children will be admitted.

3.11 NON-COMPETITION VEHICLE SAFETY

Entrants, Teams and Competitors must ensure that all vehicles are used in accordance with manufacturer's instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

A maximum 10 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.

The use of pedal cycles, and the like are strongly discouraged, particularly when ridden by children. All children should be under the supervision of a responsible adult at all times to try to ensure their safety.

The use of e-scooters is strictly forbidden

More information can be found via this link to the Current [BARC H&S Guidance \(Feb 23\)](#).



SAFETY FIRST

2023 SAFETY BULLETIN

This safety bulletin supports the BARC 2023 Health and Safety Guidance,
 Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.



2. SAFE BUGGY & QUAD USE

- Only drive if you hold a valid licence
- Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



3. WORKING AT HEIGHT – ESPECIALLY ON TRAILOR UNITS

NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged



4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- Comply with all refuelling regulations
- Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources




6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate




Your co-operation is appreciated

4 **TIMETABLE:**



OULTON PARK (International)

1 April 2023



Meeting Code: NW01

Timetable (Published)

v1.2

12/03/2023

Saturday					
Start	End	Duration	Category	Session	Scrut
08:30	- 08:50	00:20	Mission Motorsport Caterham Seven 270R Championship	Qualifying	07:00
09:00	- 09:20	00:20	Motul Caterham Seven 310R Championship	Qualifying	07:30
09:30	- 09:50	00:20	Avon Tyres Caterham Seven Championship UK	Qualifying	08:00
10:00	- 10:20	00:20	Vertex Caterham Roadsport Championship	Qualifying	08:30
10:30	- 10:40	00:10	Avon Tyres Caterham Seven Championship UK	Superpole	
10:50	- 11:10	00:20	Mission Motorsport Caterham Seven 270R Championship	Race No.	1
11:25	- 11:45	00:20	Motul Caterham Seven 310R Championship	Race No.	2
12:00	- 12:10	00:10	Avon Tyres Caterham Seven Championship UK	Start Procedure	
12:10	- 12:30	00:20	Avon Tyres Caterham Seven Championship UK	Race No.	3
12:30	- 13:15	00:45	Lunch break		
13:15	- 13:35	00:20	Vertex Caterham Roadsport Championship	Race No.	4
13:50	- 14:10	00:20	Mission Motorsport Caterham Seven 270R Championship	Race No.	5
14:25	- 14:45	00:20	Motul Caterham Seven 310R Championship	Race No.	6
15:00	- 15:20	00:20	Avon Tyres Caterham Seven Championship UK	Race No.	7
15:35	- 15:55	00:20	Vertex Caterham Roadsport Championship	Race No.	8
16:10	- 16:30	00:20	Mission Motorsport Caterham Seven 270R Championship	Race No.	9
16:45	- 17:05	00:20	Motul Caterham Seven 310R Championship	Race No.	10
17:20	- 17:40	00:20	Avon Tyres Caterham Seven Championship UK	Race No.	11
18:25			Curfew - chequered. Cars off circuit by 18:30		

Note: All Race start times are Green Flag Lap times.

All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race

CATERHAM
MOTORSPORT

5 Paddock Plan:

