



ISSUED BY: John Hutchison

VERSION	AMENDMENTS			
Version 1	First Issue			

These Final Instructions must be read in conjunction with the <u>BARC Standing Regulations (Feb22 v1)</u>,

Current <u>BARC H&S Guidance (Feb 23)</u> which are available on the BARC website in the "Documents" section and using the links above, and the 2023 BARC SAFETY BULLETIN on Page 7 of these Instructions.

In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race concerned back to the paddock and only undertake a further restart at the end of the day if time permits.

1 COMPETITOR INFORMATION

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code

Please see the full code of conduct via this link Race with Respect - Motorsport UK

1.1 CHAMPIONSHIPS/SERIES RACING:

2CVParts.com Championship
Caterham Academy
CNC Heads Sports/Saloon Car Championship
Junior Saloon Car Championship
Legends Championship
MINI Challenge Club Sport
Track Attack
British Superkart Racing Club

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

<u>Paul Abbott</u> is helping with the paddock management; he can be contacted via the details provided is Section 2.4. He will be onsite from Thursday afternoon until Sunday Morning.

For teams testing on Friday, paddock access will be from 19:00 on Thursday. For the avoidance of doubt, testing is not a BARC activity and access to the paddock is controlled exclusively by MSV/Cadwell Park up to 19:00 on Friday.

Teams that are not testing will be allowed access to the circuit from 19:00 on Friday. Competitors arriving before this time will be held on the tarmac area by the main entrance. This is a small space to try and plan to arrive at or as close to 19:00 on Friday evening as you can if you are not testing.

If testing and you have track activity on Saturday, where possible, please park in a location that is allocated to your Championship.

All paddock areas should be vacated as soon as possible after the meeting on Sunday.

When travelling to the venue Competitors, marshals and officials should think of the environmental footprint and in particular their carbon footprint. Vehicles should not be left idling and vehicles with lower emissions should be the preference.

1.3 PASSES:

Passes will be sent to you under separate cover.

2023 BARC Vehicle Passes (Green) will be required for this meeting, please ensure your pass is stuck in your support vehicle's windscreen. Without this pass, your support vehicle will not be given access to the paddock.

1.4 **SIGNING-ON:**

CNC Heads: Competitors will not sign-on at the meeting having previously completed signing on electronically using the BARC Rev-Up system.

All Other Championships: Competitors will not sign-on at the meeting having previously completed signing on electronically using the <u>BARC Alpha system</u>.















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Licence upgrade cards. Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 08:30 & after 18:30 on either day.

The noise limits and locations of the noise tests at this event are as follows:

108dB (static)

Legends Cars Championship Assembly Area (prior to qualifying)

105dB (static)

2CVParts.com Championship
Caterham Academy – Both Groups
CNC Heads Sports/Saloon Car Championship
Junior Saloon Car Championship
Legends Championship
MINI Challenge Club Sport
Track Attack
Assembly Area (prior to qualifying)

1.6 SCRUTINEERING & ELIGIBILITY:

All vehicles and driver equipment will be examined at the times indicated in table below. These are also included on the timetable in Section 4.

Video equipment may be fitted to a vehicle if it is not used for commercial purposes. All video equipment must be fitted to the vehicle at scrutineering. Failure to do so may mean that the camera is removed.

Scrutineering will be available from 1pm until 5pm on Friday Afternoon, and at the times indicated below:

Scrutineering Times:

Championship	Day	Time	Venue
ALL GRIDS	Friday	1pm – 5pm	Main Scrutineering Bay
2CV/Track Attack/CNC Heads – Paid Practice	Saturday	07:00	Main Scrutineering Bay
Junior Saloon Car Championship – Paid Practice	Saturday	07:30	Main Scrutineering Bay
Legends Cars Championship	Saturday	07:45	Main Scrutineering Bay
Caterham Academy (Green)	Saturday	08:00	Main Scrutineering Bay
MINI Challenge Clubsport – Paid Practice	Saturday	08:30	Main Scrutineering Bay
Caterham Academy (White)	Saturday	09:00	Main Scrutineering Bay
Track Attack	Saturday	09:30	Main Scrutineering Bay
CNC Heads Championship	Saturday	10:00	Main Scrutineering Bay
British Superkart Racing Club	Saturday	11:30	In Situe
2CVParts.com Championship	Saturday	11:45	Main Scrutineering Bay
MINI Challenge Clubsport	Saturday	14:00	Main Scrutineering Bay

1.7 BRIEFINGS:

New Driver Briefings

New Drivers Briefings will form part of the Championship Briefings detailed in the table below. A Clerk will be available from 08:00 at Race Admin should any driver have any specific queries.

Championship Briefings:

Even if you have a "face to face" briefing scheduled, there may be briefing notes prepared for your perusal. Please check thewww.barc.net/online noticeboard/2023-cadwell-park-april-15-16















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Grid	Day	Time	Venue
Caterham Academy – Both Groups	Saturday	08:30	Caterham Race Centre
Junior Saloon Car Championship	Saturday	08:30	JSCC Race Centre
MINI Challenge Trophy	Saturday	09:15	Main Scrutineering Bay
Track Attack	Saturday	10:45	Main Scrutineering Bay
CNC Heads Championship	Saturday	10:45	Main Scrutineering Bay
Legends Cars Championship	Saturday	11:00	Main Scrutineering Bay
2CVParts.com Championship	Saturday	11:00	Outside Paddock Office

1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

All Championships: All vehicles will need to go to the assembly area marked on the paddock plan (section 5) via the access lane prior to Parc Ferme. For practice and qualifying competitors will be released onto the circuit at the start of their session.

At the end of all practice, qualifying and races, vehicles will take the flag, complete a slowing down lap, enter the paddock via the exit by "Mountain Corner" and make their way to the Parc Fermé area (Prior to Scrutineering area).

1.9 **MAXIMUM STARTERS:**

The maximum starters for all Car Championships is 34. British Superkart Racing Club is 40.

1.10 **START PROCEDURE:**

All classes must undertake the green flag lap at an appropriate speed without overtaking or excessive weaving (weaving from one side of the track to the other is not permitted).

The Organisers reserve the right to commence the race clock 4 minutes after the start of the green flag lap if drivers are unduly slow in completing their green flag lap.

The following Championships/classes will have a **Standing Start**:

2CVParts.com Championship, Caterham Academy, CNC Heads Championship Junior Saloon Car Championship, MINI Challenge Club Sport, Track Attack

Standing Start (Countdown from Grid) – Cars will assemble in the assembly area marked on the paddock plan (section 5). Cars will leave the assembly area to the grid and will be line up in starting grid order. Countdowns will be from the grid. Once all vehicles are lined up on the gird, they will be shown the green flag and can then commence on the green flag lap. Vehicles will then complete the green flag lap, form up on the grid, and then undertake their standing start.

The following Championships/classes will have a Rolling Start:

Legends Cars Championship

Rolling Start (Countdown from Grid) - Cars will go from the assembly area, cars then leave behind Safety Car and go through the grid, not stopping, and complete a full rolling lap on which they get into 2 x 2 formation ready for the start when the reds are extinguished.

1.11 **RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions. Results will be available on the TSL website: www.tsl-timing.com/event/231521

The official notice board is online at: www.barc.net/online_noticeboard/2023-cadwell-park-april-15-16.

1.12 **PODIUM/PRESENTATIONS:**

Podium finishers may be stopped in Parc Fermé. Officials will direct cars as necessary.

1.13 **CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Where there are signal lights around the circuit, these lights have the same meaning as the flag signals.

The nearest fuel stations available to the venue are as follows:

Esso Louth - 65 Newmarket, Louth. LN11 9EG (5.7 miles)

Shell Louth - Bolingbroke Rd, Fairfield Industrial Estate, Louth. LN11 OWA (6.9 miles)















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1.14 LIGHT PANELS AND FLAG SIGNALS

Flag signals will be as the Yearbook, please remember especially the yellow flag no overtaking and slow down and be prepared to stop with no overtaking till the green flag. Red flag the session has been stopped, slow down progressively, and return to the pits in qualifying and the grid in the race.

Yellow lights will be displayed if the Safety Car is deployed, no overtaking.

Red lights will be displayed session stopped, no overtaking, see above.

1.15 TRACK LIMITS

The attention of Competitors is drawn to the current Motorsport UK regulations regarding track limits. A driver will be judged to have left the track any tyre (wheel) of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb.

Unless championship regulations state otherwise, the following penalties will be applied.

In qualifying sessions, any breach of the track limit regulations will result in the corresponding lap time being deleted, irrespective of whether the lap time is the fastest or not.

In races, a first breach will be noted. A second breach may, if possible, result in the driver being shown the Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. Further breaches will result in additional penalties.

The following posts will be monitored for track limits:

Post 11: Gooseneck Post 12: Mansfield post 17: Hall Bends

1.16 TIMING OF DECISIONS

If the Clerk of the Course holds a formal inquiry into an incident and subsequently issues a formal decision to a competitor, a verbal decision will be issued followed by a document sent to the competitor by email. The timing of the decision will be when it is given verbally, and this will be the time recorded on the decisions. This will also be the time that the appeal period, where applicable, begins.















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2 OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

Motorsport UK Steward: Chris Gibson

Club Stewards: Fred Bromley, Gill Sumner

Senior Clerk of the Course: Ray Sumner (CNC Heads / Track Attack)

Clerks of the Course: Steve Hill (Cat Academy/MINI), Craig Czornyi (JSCC), Peter Roberts (Ops),

Mark Hulme (Legends), Richard Ormson (2CVs), Leigh Beck (Assistant)

Secretary of the Meeting: Julie Hill, Gail Arnold (Deputy)

Chief Observer: TBA
Race Phones / Radios: TBA
Chief Scrutineer: Keith

Chief Scrutineer: Keith Auld
Chief Marshal: Lynne Kendall
Medical Officer: Cadwell Park Circuit

Chief Pits: TBA

Chief Timekeeper: TBA, TSL Timing Ltd
Commentators: David Smales, Gary James

Event Officials: Members of the BARC & other MSUK recognised clubs

Ambulance Services: Cadwell Park Circuit
Rescue Unit: BARC NW, SEMRS
Breakdown Vehicles: CC Recovery

Safety Car Driver / Observer: Colin Stubbs, Harry Cabot

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the meeting having previously completed signing on electronically using the BARC
Rev-Up system. However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Personnel	Saturday	Sunday		
All officials	07:30	07:30		
Post-Chiefs Briefing	08:10	08:10		
On Post	08:30	08:30		
Clerks Inspection	08:40	08:40		
First Activity	09:00	09:00		

2.3 MARSHALS MATTERS:

Marshals will check in with the Chief Marshal having signed on electronically in advance of the event. Check in will take place at the time shown above at the Assembly Area Office.

The "All Marshals" Briefing will also take place at the Assembly Area Office.

Marshals' camping will be in the dedicated Marshals Camping Area adjacent to the main paddock area. Please note this area is small and we would ask that you keep this in mind when setting up.

Please remember that marshals should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

Any marshal unable to attend, is requested to contact the Competitions Department and return your passes to the BARC (See Section 2.4 below).

2.4 BARC CONTACTS:

Event Manager:John HutchisonE: jhutchison@barc.netT: 01264 882 205Volunteers Manager:Josh BennettE: jbennett@barc.netT: 01264 882 210Chief Marshal:Lynne KendallE: cadwell.marshals@outlook.comT: 07938 181 734Paddock Manager:Paul AbbottE: N/AT: 07919 427 458

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Secretary or a Safeguarding Officer.

 Secretary of the Meeting:
 Julie Hill
 E: julie.hill@barc.net

 Senior Clerk of the Course:
 Raymond Sumner
 E: rsumner.barc@gmail.com

 Safeguarding Officers:
 Craig Czornyj
 E: cczornyj.barc@gmail.com

 Vickie MacClinton
 E: vmacclinton.barc@gmail.com















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3 GENERAL INFORMATION:

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

Interclub: 130039

3.1 LIVE SNATCH:

There is no "live snatch" at the meeting.

3.2 RED FLAGS:

Any category which generates a "red flag" may be placed toward the end of the schedule subject to time being available.

3.3 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.4 RACE-DAY INFORMATION:

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon sessions to suit the conditions.

A digital Race Day Programmes will be available on the BARC event page: www.barc.net/online_noticeboard/2023-cadwell-park-april-15-16.

3.5 NOTICE BOARD:

The official notice board is online at: www.barc.net/online noticeboard/2023-cadwell-park-april-15-16. Results will be published on the TSL website: www.tsl-timing.com/event/231521

3.6 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the BARC Social Media Guidelines.

3.7 SAFEGUARDING:

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the BARC Safeguarding Guidelines.

3.8 LIVE STREAM:

This event will not be live streamed.

3.9 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources if ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;















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- Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.
- 9) The use of BBQs in the Pit Garages is strictly forbidden.

3.10 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via Cadwell Park/MSV) will grant access to the paddock – accompanied children under 14 will be admitted.

3.11 NON-COMPETITON VEHICLE SAFETY

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufactures instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

- 3.11.1 A maximum 20 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.
- 3.11.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.
- 3.11.3 The use of e-scooters is strictly forbidden.

More information can be found via this link to the Current BARC H&S Guidance (Feb 23).













15th- 16th April 2023 Cadwell Park Circuit (2.187miles) Final Instructions: Meeting HQ03 - v1



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2023 SAFETY BULLETIN

This safety bulletin supports the BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.







2. SAFE BUGGY & QUAD USE

- · Only drive if you hold a valid licence
- · Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- · No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



3. WORKING AT HEIGHT - ESPECIALLY ON TRAILOR UNITS

NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- · Ensure equipment is not damaged





4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- · Comply with all refuelling regulations
- · Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources





6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate





Your co-operation is appreciated



















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TIMETABLE: <u>4</u>



CADWELL (Full) 15 -16 April 2023



Meeting Code: HQ03		HQ03	Timetable (Published)	v2.0	•	03/04/2023		
Saturday								
Start		End	Duration	Category	Session		Scrut	
09:00	-	09:15	00:15	2CV / Track Attack / CNC Heads	Paid Practice		07:00	
09:25	-	09:40	00:15	Junior Saloon Car Championship	Paid Practice		07:30	
09:50	-	10:00	00:10	Legends Cars Championship	Qualifying		07:45	
10:10	-	10:25	00:15	Caterham Academy (Green)	Qualifying		08:00	
10:35	-	10:50	00:15	MINI CHALLENGE CLUBSPORT	Paid Practice		08:30	
11:00	-	11:15	00:15	Caterham Academy (White)	Qualifying		09:00	
11:25	-	11:40	00:15	Track Attack	Qualifying		09:30	
11:50	-	12:10	00:20	CNC Heads Championship	Qualifying		10:00	
12:20	-	12:32	00:12	Legends Cars Championship	Race No.	1	6 laps	
12:35	-	13:20	00:45	Lunch break				
13:20	-	13:35	00:15	BSRC - Super Cup for 250 Twin & Single Cylinder Superkarts	Qualifying		11:30	
13:45	-	14:00	00:15	2CVParts.com Championship	Qualifying		11:45	
14:05	-	14:20	00:15	2CVParts.com Championship	Qualifying			
14:30	-	14:45	00:15	Junior Saloon Car Championship	Qualifying			
14:55	-	15:07	00:12	Legends Cars Championship	Race No.	2	6 laps	
15:20	-	15:40	00:20	Caterham Academy (Green)	Race No.	3		
15:55	-	16:10	00:15	MINI CHALLENGE CLUBSPORT	Qualifying		14:00	
16:20	-	16:35	00:15	BSRC - Super Cup for 250 Twin & Single Cylinder Superkarts	Race No.	4		
16:50	-	17:10	00:20	Caterham Academy (White)	Race No.	5		
17:25	-	17:40	00:15	Legends Cars Championship	Race No.	6	8 laps	
17:55	-	18:15	00:20	CNC Heads Championship	Race No.	7		
18:25				Curfew - chequered. Cars off circuit by 18:30				
				Sunday				
Start	Ц	End	Duration	Category	Session			
09:00	-	09:15	00:15	MINI CHALLENGE CLUBSPORT	Race No.	8		
09:30	ŀ	09:42	00:12	Legends Cars Championship	Race No.	9	6 laps	
10:00	ŀ	10:15	00:15	British Superkart Racing Club	Race No.	10		
10:30	ŀ	10:45	00:15	Track Attack	Race No.	11		
11:00	H	11:15	00:15	2CVParts.com Championship	Race No.	12		
11:30	ŀ	11:45	00:15	Junior Saloon Car Championship	Race No.	13		
12:00	-	12:15	00:15	MINI CHALLENGE CLUBSPORT	Race No.	14		
12:15	-	13:00	00:45	Lunch break				
13:00	H	13:20	00:20	CNC Heads Championship	Race No.	15		
13:35	H	13:47	00:12	Legends Cars Championship	Race No.	16	6 laps	
14:05		14:20	00:15	British Superkart Racing Club Track Attack	Race No.	17		
14:35	H	14:50	00:15		Race No.	18		
15:05 15:35	H	15:20 15:50	00:15 00:15	2CVParts.com Championship Junior Saloon Car Championship	Race No.	20		
16:05		16:20	00:15	MINI CHALLENGE CLUBSPORT	Race No.	21		
16:35		16:50	00:15	Legends Cars Championship	Race No.	22	8 laps	
17:05		17:20	00:15	British Superkart Racing Club	Race No.	23	J raps	
18:25	Н	123	55.25	Curfew - chequered. Cars off circuit by 18:30				
				, , , , , , , , , , , , , , , , , , , ,				

Note: All fines are Subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race













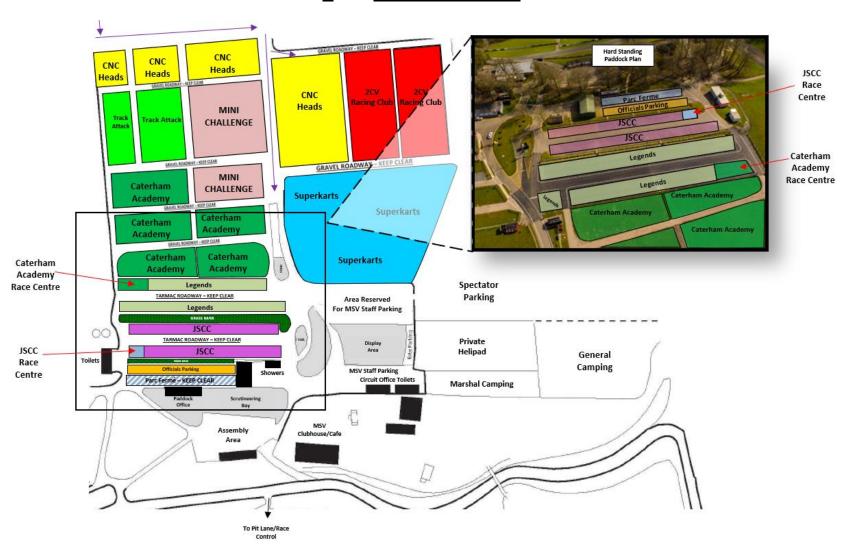
15th- 16th April 2023

Cadwell Park Circuit (2.187miles)
Final Instructions: Meeting HQ03 – v1



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5 PADDOCK PLAN:















15th- 16th April 2023

Cadwell Park Circuit (2.187miles) Final Instructions: Meeting HQ03 – v1



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CADWELL PARK CIRCUIT, LOUTH, LINCOLNSHIRE LN11 9SE TEL: 01507 343248

















