



22nd – 23rd April 2023
Donington Park (National) Circuit (1.95 miles)
Final Instructions: Meeting HQ51 – V2.0



ISSUED BY: Josh Bennett

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Update to 'Special Note A' regarding the operation of the zones

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

International:	129485
National:	129486
Interclub:	129487

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Feb22 v1\)](#), current [BARC H&S Guidance \(Feb 23\)](#) which are available on the BARC website in the "Documents" section and using the links above, and the 2023 BTCC Safety Bulletin included with these instructions.

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS RACING:

Kwik Fit British Touring Car Championship
 Roket F4 British Championship - Certified by FIA
 The Vertu Motors MINI CHALLENGE – JCW Class
 Porsche Carrera Cup GB
 Porsche Sprint Challenge GB

1.2 OFFICIALS:

BTCC Permanent Stewards:	Tony Scott-Andrews (Motorsport UK), Esmor Jones, Alex Maunders
Support Race Stewards:	Adrienne Watson (Motorsport UK), Rachel Gascoigne, Fred Myerscough
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Josh Bennett, Andy Butler, Nigel Jones, Colin Oakley, Dave White, Trevor Williams
Secretary of the Meeting:	Anita Joy, Ellie Clarke (Dep)
BARC Safety Officer:	Bob Lentell
Chief Scrutineer:	Phil Mason
Chief Marshal:	Linda Jordan, Melanie Baggaley (Dep)
Chief Incident:	Di Hardy, Donington Park ES Team
Chief Observer:	Fred Bromley
Race Radio	Aimee Watts
TOCA Medical Delegates:	Dr P Trafford, Dr N James (Dep)
Chief Medical Officer:	Dr Steven Ready
Chief Start Line Marshal:	Richard High
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	Kalie Plant
Chief Timekeeper:	Craig Smith - TSL Timing Ltd
Commentators:	Chris Hartley, Alan Hyde
Event Officials:	Members of BARC, Donington Park ES Team & other Motorsport UK recognised clubs
Rescue Unit:	TOCA Safety Team, BARC North West, Donington Park ES Team
Breakdown Vehicles:	Mick Avery & Donington Park
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons

1.3 PASSES:

For those without permanent passes, electronic tickets will be sent to you; those under the age of 13 are admitted free of charge. Marshals will receive a vehicle pass which will allow access to the areas specified in section 1.14. Under no circumstances will marshals cars be permitted in the paddock at any time during the event.



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1.4 SIGNING-ON:

- a) Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC RevUp system](#) for those not registered on RevUp, please use [BARC - Donington ES Marshal Sign On](#).
- b) There will be race day programmes produced for the event however entry lists will also be available on the BARC website [TOCA Race Meeting: Donington Park](#)
- c) All marshals must see the chief marshal between the times below to confirm their attendance. Two queues will be formed: all Incident and IO's should queue on the right-hand side and all Post Chiefs, Flags and Specialists to queue on the left-hand side. Enter Donington via the East entrance, stay in your vehicle, and go straight to virtual sign on which is at the Wooden Gate that sits next to Gate 10 (Behind Coppice), access is through the Williamson tunnel, you should then proceed your designated parking area as outlined in section 1.14. Parking on post is not permitted under any circumstances at this event. Your tickets and vehicle pass will need to be shown on entering into the circuit after sign on so please make them available.

Personnel	Saturday	Sunday
All officials	From 07:30	From 07:30
Post Chief Briefing	08:20	08:20
On Post	08:55	08:55
Clerks Inspection	09:10	09:10
First Activity	09:30	09:30

- d) The Post Chiefs Briefing will take place at Gate 10

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 09:00 or after 20:00 on both days.

Noise checks will take place at the entrance to the assembly area for all support categories.

1.6 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

BTCC – These competitors are to follow the instructions within the Championship Regulations.

Supports – These competitors need to go to the Assembly Area located on the right-hand side of the Melbourne Loop (GP Circuit). They will then follow the Safety Car to the pit lane for qualifying and direct to the grid for races. All support buggies and personnel must proceed up the left-hand side of the Melbourne Loop and access the pit lane via the old GP Circuit pit entry road. All passes will be checked at this point prior to admission in to the pit lane, please respect the marshals and show your pass. Any rude or aggressive behaviour will be reported to the Clerk of the Course. At the end of the session exit the Pit Lane via the scrutineering bay gate.

At the end of qualifying and races support competitors will take the chequered flag and complete a “slowing down” lap pulling in to the pit lane and proceeding direct to Parc Fermé without stopping, except those required for ITV interviews.

1.7 LIVE SNATCH:

The Clerk of the Course has the option to carry out a “live snatch” under local yellow flags.

1.8 RED FLAGS:

Any category which generates a “red flag” may be placed toward the end of the schedule subject to time being available.

1.9 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way but those attending are recommended to bring face masks/covering to any discussion or interview.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.



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1.10 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.
 Results will be available on the TSL website: [British Touring Car Championship - Round 1 - Timing Solutions Ltd.](https://www.britishtouringcar.com/round-1-timing-solutions)

Official notice board is online at: [Donington Park – April 22/23 – Welcome to the BARC](https://www.doningtonpark.co.uk/welcome-to-the-barc)

1.11 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

1.12 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

1.13 SAFEGUARDING:

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

1.14 MARSHALS MATTERS:

All marshals will be supplied with a vehicle pass which must be used to park in the designated Marshals' parking areas there are two locations for parking. The infield on the hardstanding near the site of the old Craner Suites and outside the circuit near Gate 10. The parking area at Gate 10 is reserved for marshals posted to the McLeans & Coppice areas of the circuit. For the avoidance of doubt please refer to the table below;

Post	Parking Location
Pits /paddock /race control	Craner Tarmac
Post 1	Craner Tarmac
Post 2,4,6,7,9	Craner Tarmac
Post 8	Craner Tarmac
Post 10,11,12	Craner Tarmac
Post 14	Craner Tarmac or Gate 10 Parking
Post 15,17,18,19,21,22	Gate 10 Parking
Post 38,39,23	Craner Tarmac

Marshals' camping will be on the infield. Access is through Gate 10 and then via the Williamson Tunnel and proceed to the designated/signposted campsite for marshals only please camp in this space, where there will be electric hook up available.

Please pitch sensibly allowing space between each pitch and access for cars to manoeuvre off site. You may wish to leave your car at the campsite and walk to sign on, then to post. There will be showers and toilets available. The vehicle passes issued to marshals will allow access to the campsite.

Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to BARC (See below).

1.15 BARC CONTACTS:

Competitions Department:		E: competitions@barc.net	T: 01264 882288
Volunteer Manager:	Josh Bennett	E: josh.bennett@barc.net	T: 01264 882210
Chief Marshal:	Linda Jordan	E: ljordan.barc@gmail.com	T: 07748 483650

Whilst at the meeting, please use the following email addresses to contact either the Clerk or the Secretary.

Secretary of the Meeting:	Anita Joy	E: ajoy.barc@gmail.com	
Clerk of the Course:	Josh Bennett	E: josh.bennett@barc.net	
BARC Safeguarding Officers:	David Wheadon	E: david.wheadon@barc.net	T: 01264 882208
	Josh Bennett	E: josh.bennett@barc.net	T: 01264 882249



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Special Note A:

At this meeting we will operate the circuit light panels as the primary route of signalling to competitors, rather than use the traditional flag signalling system. This change of procedure is in accordance with Motorsport UK regulations and is being employed to enable more visible signals to be given to competitors and allow marshals to operate under safer conditions. The start and finish of the zones will be defined by the Marshal Posts rather than by markers or the light panels. Eg. From post 23, 'Chicane in', to post 39, 'Chicane out', will be one zone.

While marshals will not be asked to just wave flags their role is still critical in using the light control panel to provide protection to their fellow marshals working under yellow lights and undertaking the delivery of other signals such as blue, white, green and red/yellow signals, plus the control of hazard board etc.

A set of flags will be on post to be used in the case of a system failure. However, the following flags white, yellow / red and yellow may be used in cases where the light panels are displaying an alternative signal. In all cases the light panel should be the default signalling option followed by a flag if required.

Special Note B:

The BTCC & Support Races are part of the Motorsport UK Future of Scrutineering Trial which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering with the remaining competitors completing a self-declaration form.



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2 TIMETABLE:

DONINGTON PARK NATIONAL CIRCUIT
2023 TOCA Timetable : Version 1 (06.01.23)
Saturday / Sunday April 22 - 23

Saturday, April 22

Time	Activity	Championship	Laps
09.30 – 10.05	Free Practice	Kwik Fit British Touring Car Championship	
10.25 – 10.55	Qualifying	The Vertu Motors MINI CHALLENGE	
11.05 – 11.35	Qualifying	Porsche Sprint Challenge Great Britain	
11.45 – 12.05	Qualifying	ROKIT F4 British Championship	
12.15 – 12.50	Free Practice	Kwik Fit British Touring Car Championship	
12.50 – 13.50	<i>Lunch Break</i>		
13.50 – 14.20	Qualifying	Porsche Carrera Cup Great Britain	
14.30	Race	The Vertu Motors MINI CHALLENGE	20 mins
15.05	Race	Porsche Sprint Challenge Great Britain	20 mins
15.40 – 16.25	Qualifying	Kwik Fit British Touring Car Championship	
16.40	Race	ROKIT F4 British Championship	20 mins

Sunday, April 23

Time	Activity	Laps
09.30	The Vertu Motors MINI CHALLENGE	20 mins
10.05	Porsche Sprint Challenge Great Britain	20 mins
10.40	ROKIT F4 British Championship	20 mins
11.15	<i>BTCC Pit Lane Opens</i>	
11.30	Kwik Fit British Touring Car Championship	18
12.10	Porsche Carrera Cup Great Britain	24
12.50 – 13.50	<i>Lunch break</i>	
13.00 – 13.30	<i>BTCC Pit Lane Walkabout / Autograph Session</i>	
13.50	The Vertu Motors MINI CHALLENGE	20 mins
14.25	<i>BTCC Pit Lane Opens</i>	
14.40	Kwik Fit British Touring Car Championship	18
15.20	Porsche Sprint Challenge Great Britain	20 mins
15.55	ROKIT F4 British Championship	20 mins
16.30	Porsche Carrera Cup Great Britain	24
17.10	<i>BTCC Pit Lane Opens</i>	
17.25	Kwik Fit British Touring Car Championship	18

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



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motorsport uk

Circuit Plan

Showing circuit layouts, facilities, services and marshal posts

Donington Park National Circuit

Course Length - 3184 metres

Plan Key

Race Circuit

Tarmac/Concrete/Roads

Grass

Trees/Forest

Grass Bank

Gravel/Sand Trap

Buildings

Grandstands

Marshal Post

Incident Post

Observer Post

Tyre Barriers

Soft Nose Low Level Tyre Pack

Armco Barrier

Rectical Barriers

Fencing

Helipad

Ambulance

Medical Car

Safety Car

Extrication/Rescue Vehicle

Recovery Unit

Fire Vehicle

Observer Post

Apex Markers

Snatch/Telehandler

Optional Location

*Please note. This map is not to scale.

The main map shows the Donington Park National Circuit, a 3.184 km track. The track is highlighted in blue. Various facilities are marked with icons: buildings (grey), grandstands (dark grey), marshal posts (red squares with 'M'), incident posts (red squares with 'I'), observer posts (green squares with 'O'), and tyre barriers (yellow lines). The map also shows the surrounding landscape with grass (light green), trees/forest (dark green), and grass banks (light green). The track layout includes several turns, with apex markers (orange triangles) indicating the optimal racing line. The map is oriented with North at the top.

Apex Markers

▲ FTR60 and bollard

▲ OVAL50 and bollard

▲ Bollard

▲ 2 x OVAL50 and bollard

▲ Bollard

▲ OVAL50 and bollard

▲ OVAL50, FTR60 and bollard

▲ Bollard

▲ VAL60FT

▲ 3 x OVAL50 and 6 x FTR60

▲ VAL60FT



▲ OVAL50, 5x FTR60, 3x OVAL60FT

▲ Plastic road barriers (motorcycle escape road)

A simple compass rose with four points labeled N (North), S (South), E (East), and W (West).



4 SAFETY BULLETIN:

 	
<div style="display: flex; align-items: center;"> <div style="background-color: yellow; border: 2px solid black; padding: 5px; text-align: center; width: 150px;"> SAFETY FIRST </div> <div style="margin-left: 10px;"> <h1 style="margin: 0;">2023 SAFETY BULLETIN</h1> <p style="margin: 0;">This safety bulletin supports TOCA and BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions</p> </div> </div>	
<h3>1. VEHICLES, SCOOTERS, BUGGIES & QUADS</h3> <ul style="list-style-type: none"> The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue. No mini-bikes, scooters or 2-wheeled transport allowed. Observe venue speed limit at all times. Absolutely NO electric stand-on scooters. 	
<div style="display: flex; justify-content: space-around; align-items: center;">    </div>	
<h3>2. SAFE BUGGY AND QUAD USE</h3> <div style="display: flex;"> <div style="flex: 1;"> <ul style="list-style-type: none"> Only drive if you hold a valid licence Do not leave keys in ignition Observe maximum speed limits at all times Observe one-way systems at all times </div> <div style="flex: 1;"> <ul style="list-style-type: none"> No carrying of unsecured loads No riding on equipment trolleys All passengers must be seated </div> </div>	
<div style="display: flex; justify-content: flex-end; align-items: center;">  </div>	
<h3>3. WORKING AT HEIGHT</h3> <p style="color: red; text-align: center;">NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING</p> <div style="display: flex;"> <div style="flex: 1;"> <ul style="list-style-type: none"> Put up secure side barriers Use clipped on full safety harness Use a secured ladder / steps All ladders must be "footed" </div> <div style="flex: 1;"> <ul style="list-style-type: none"> Only use ladders and steps to EN 131 Ensure equipment is not damaged </div> </div>	
<div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p style="font-size: small; text-align: center;">Clip on when working at height</p>	
<h3>4. SPECTATING</h3> <ul style="list-style-type: none"> Do not spectate from tail lifts / trailer roofs Only spectate from truck roofs if appropriate safe access and barriers are in place. Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators 	
<div style="display: flex; justify-content: flex-end; align-items: center;">  </div>	
<h3>5. HOT WORKS AND FUEL</h3> <ul style="list-style-type: none"> Keep fuel storage to a minimum and in a safe location Keep extinguisher suitable for fuel fire close by Comply with all refuelling regulations Refuel when engine is turned off and cooled Keep fuel away from ignition sources 	
<div style="display: flex; justify-content: space-around; align-items: center;">   </div>	
<h3>6. CABLES AND TAIL-LIFTS</h3> <ul style="list-style-type: none"> Securely cover hoses and cables. Tail lifts should not be left unattended at halfway point. Consider using "Tensabarriers" to avoid pedestrians walking under lifts Use harnesses or guardrails where possible or appropriate 	
<div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p style="font-size: small; text-align: center;">NO TRAILING CABLES</p>	
<p>Your co-operation is appreciated</p>	
<div style="display: flex; justify-content: space-between; align-items: center;">     </div>	