



VERSION	AMENDMENTS	
Version 1 First Issue (Unissued)		
Version 1.1	Updated Post allocations	

MARSHAL AND OFFICIAL'S INSTRUCTIONS

1.1 GENERAL

This meeting will be held under the following Motorsport UK and ACU permit numbers:

Motorsport (UK) – National	129903
Motorsport (UK) – Interclub	129904
Auto Cycle Union	200339 EMN 70/655

1.2 TICKETS, CAMPING PASS & MARSHAL ACCESS

ENTRY TICKETS

Your wristband, complimentary ticket(s) and car park label (or camping passes if requested) have been sent to you (or are currently on the way to you) – they were posted on Monday 3rd April. The entry wristband is valid for both days (Sat & Sun) and is your means of entry; it is to be worn continuously. The printed lapel ticket(s) are passes for your guest(s) and there is one for each separate day for which you have volunteered.

CAMPING and CAMPING PASSES

Goodwood have invested significant time and effort into resolving the issues that some marshals and officials experienced on the campsite during the meetings last year. As part of this, security arrangements have been significantly changed. Marshals/officials and competitors are now being sent camping wristbands in addition to the Campsite car pass. For those who have requested a camping pass, two "camping wristbands" are included with your tickets. (One for yourself and another for your guest). This must always be worn on the campsite.

If you did not request a campsite pass when volunteering, and now require one, please contact Josh Bennett, Volunteer Manager, at the BARC office. Availability for those not having previously requested a camping pass is extremely limited and passes will be issued on a first come first served basis. (Please note due to the Bank Holiday, any new camping requests need to be made to Josh by close of business Wednesday 5th April at the latest).

Marshals and officials have been allocated a specific area within the campsite (see campsite map below). It is therefore important that you follow the instructions from the campsite manager and campsite staff when you arrive and it is really important that you do not setup in another area, or camp outside of the Marshals designated spots.

There are contact numbers on the showers and toilets, as well as the campsite office, should any issues arise.

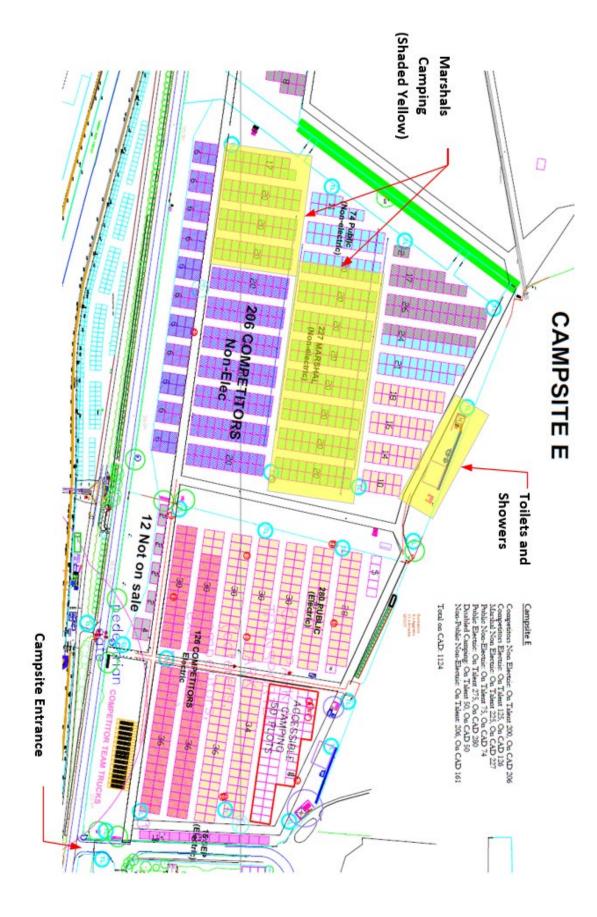
In addition, Alan Stalker (Chief Marshal) and Mike Whitney (Deputy Chief Marshal) have kindly agreed to act as liaisons with the Goodwood's campsite manager about any issues that occur. However please use the contact numbers on the facilities in the first instance before contacting either Alan or Mike. (Alan's contact details are in the contacts section, 1.18, below).

The Camp site is open from Thursday for those officials working on the Friday, and from Friday for all others.



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MARSHALS ACCESS TO THE CIRCUIT

Marshals are able to access the circuit from 07:00 via Gate 12 from Competitors Car Park 'D' the other side of the Lavant Road near Woodcote Corner. (This is adjacent to the Campsite, see below). There is also a bus service operating on the campsite that goes to the main entrance, subject to weather and ground conditions.

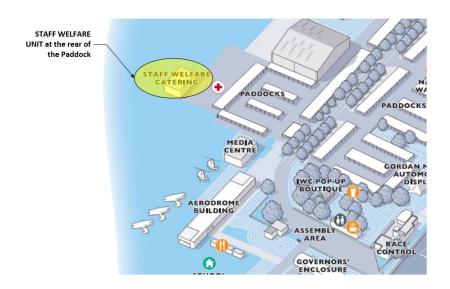


Please note: Your guest can only access the circuit from 07:30hrs with their daily complimentary ticket the same as spectators. Anyone attempting access prior to 07.30hrs using a guess ticket will likely be refused entry.

Marshals and their guests may, if they choose, also park in the public car park opposite the Main Gate (See Event Map at the end) and access the circuit via the pedestrian entrance. Again, access to those with guest passes is not permitted before 07:30hrs.

MARSHALS LUNCH & BREAKFAST VOUCHER

As in previous years, Goodwood have generously provided a packed lunch and bottle of water which will be provided at sign-on/check-in (see locations/times below). In addition, Goodwood are also kindly providing a breakfast voucher this year on Saturday. The voucher can be used from 06:30 – 11:00 at the Goodwood Staff Welfare unit (located as below) or any mobile catering unit and is valid for a bacon or egg bap and tea or coffee.





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1.3 OFFICIALS/MARSHALS SIGN ON

Marshals and officials will not sign-on at the meeting having previously completed signing on electronically using the BARC Rev-Up system. The Rev-Up system will be your acceptance of the sign-on deceleration for both Motorsport UK and the ACU. (Both declarations can be viewed through Rev-Up).

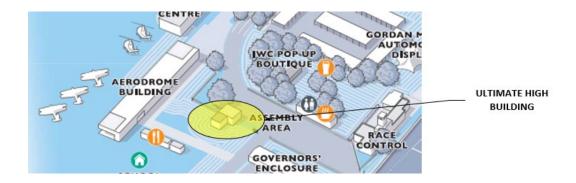
However:

All <u>Track Marshals/Fire/Rescue Crews</u> must see the Chief Marshal who will be in the area behind Woodcote Corner between the times below to confirm their attendance. (See Map above under Marshals Access to the Circuit).

Please collect your radio (if appropriate), packed lunch, breakfast voucher (Saturday), and water from the same place after checking in. Check-in will commence at 07:00 **not before**.

All <u>non-track personnel</u> (i.e. Pits/Startline/Assembly Area/Parc Ferme/Senior Officials etc.) will check-in outside the Ultimate High Building (see below) adjacent to the Assembly Area to confirm their attendance.

Please collect your radio (if appropriate), packed lunch, breakfast voucher (Saturday), and water from the same place after checking in. Check-in will commence at 07:15.



All <u>Recovery Unit</u> personnel will check in/sign on at the Circuit Office in the pitlane at the appropriate time. (Please contact Gabriel Ludlow or Sam Fairweather at the circuit if you need to confirm times/locations.

	Saturday	Sunday
Sign-On/Check-in Starts	07:00	07:00
Post-Chiefs Briefing	07:45	07:45
On Post	08:20	08:30
Clerks Inspection	08:30	08:40
First Track Activity 09:05 (NB: Goodwood Hunt @ 0		09:00

1.4 POST CHIEF BRIEFING

An in-person Post Chiefs briefing will take place at the Marshals Signing-On tent at the times above. <u>Attendance is mandatory for all Post Chiefs</u>.

1.5 RADIOS

Post Chief radios will be issued at Marshal check-in. Post Chiefs will also be issued with a full headset, this must be worn/used with the radio. Details for the collection of Radios for charging will be communicated each day. The headset should be retained overnight on Saturday and returned on Sunday together with the Radio.



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Radios for all other duties (except Paddock and Scrutineers) will be issued from the Ultimate High building adjacent to the rear of the Assembly Area. Radios issued from here must be returned to Ultimate High each evening for charging. Again headsets/earpieces should be retained overnight Saturday and returned on Sunday to Ultimate High.

Paddock and Scrutineers radios will be issued by the Chief Scrutineer and Chief Paddock Marshal along with instructions for charging/return etc.

1.6 SPECIAL WHITE OVERALLS & DRESS CODE

The following procedures will apply, all under the control of BARC / Goodwood Staff.

- White overalls will be issued to all people who require them at Posts 1, 2F, 19F, 20, 21F, 22, 23F & 24 at Marshals sign-on each day. They will all be numbered, and numbers allocated to names. They must be returned to Marshals Sign-on on Sunday evening.
- Starline, Assembly Area, Paddock and Parc Ferme overalls will be issued at the Paddock office by Daniel Smith and returned to the same location.
- Anyone, not attending on Sunday, please ensure you return any white overalls you have been issued with,
 Saturday evening to the place of issue.
- The overalls are 'Proban' material.

Observers and flag marshals may dress in "Country Casual" style (i.e. tweed jacket and tie) rather than overalls if they wish.

Senior Officials, Race Administration and Race Control the dress code is white BARC shirts.

Any Marshal/Official who would like to look around the paddocks and other areas at convenient times must remove their overalls and be suitably dressed. While there is no formal dress code for the Members Meeting, we *politely ask you to refrain from wearing denim and trainers*. For further guidance, please refer to the Goodwood website and the "what to wear" section. https://www.goodwood.com/motorsport/members-meeting/plan-your-day/what-to-wear/).

USE OF CAMERAS OR MOBILE PHONES WHILST ON DUTY IS PROHIBITED, unless it is necessary to send a report to Race Control.

1.7 **AVAILABILITY**

Unfortunately, we are unable to accept anyone else on any day. Please advise the BARC office if you are unable to attend by returning your passes and instructions to **VOLUNTEER MANAGER**, **BARC**, **THRUXTON CIRCUIT**, **ANDOVER**, **HAMPSHIRE**, **SP11 8PN**.

If you find, at a late stage, that you are unable to attend a phone call to either Josh at BARC HQ or the Chief Marshal would be appreciated. (All contacts are below in section 1.18).

1.8 MARSHALS COACHES

Coaches will be parked on the track to take Marshal's to their posts from <u>07:45 on both days</u>. Those in the Pits/Paddock area, and at nearby posts (1-2 and 20-24) are advised to walk to their location. Coaches will collect Marshals at the end of the day after the last session dropping at Woodcote corner.

1.9 SPECIAL CIRCUIT RULES

The Duke of Richmond is very keen to continue the special feel of this meeting, which can only be achieved by everyone paying strictest attention to the smallest detail. Therefore, your full co-operation is vital in this matter. However, we are sure that you will all be keen to enter the spirit of this event and will thoroughly enjoy yourselves.



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No post 1985 vehicles will be allowed into the circuit, other than those previously authorised (e.g. Rescue Units, Breakdowns etc.) these must not be parked anywhere around the Start/Finish section, or in the Paddock. Rescue Units, Fire cars and Breakdowns must immediately be taken to their post after sign-on and may then only go on track under the direct instruction of Race Control. It will not be possible to switch locations between sessions.

1.10 SATURDAY EVENING ENTERTAINMENT

Marshals and officials are invited to attend the Saturday evening entertainment which will include food, music, and fireworks. Please note, white or orange overalls are not permitted while attending this event.

More details of the evening entertainment can be found on the Goodwood website at:

https://www.goodwood.com/motorsport/members-meeting/explore/festivities-food-and-fun/, there is also a map of the venue on the website at: https://www.goodwood.com/motorsport/members-meeting/explore/event-map/

1.11 NOTICE BOARD and RESULTS

The official notice board is online at: https://www.barc.net/online noticeboard/2023-goodwood-80th-members-meeting-april-15-16/.

Results will also be published on the TSL website: https://www.tsl-timing.com/event/231565.

1.12 SOCIAL MEDIA

Officials are reminded that they should not make comments upon social media sites which may in any way be deemed as being derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a very public arena and can be seen by possibly more than your intended audience. More detail can be found in the BARC Social Media Guidelines.

1.13 SAFEGUARDING and RACE WITH RESPECT

A number of officials within the clubs (BARC and Lansdowne) are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the Senior Clerk of the Course at an event or contacting a safeguarding officer whose details can be found within the BARC Safeguarding Incident Report Form to report any problems that have arisen.

The BARC safeguarding officers that are present at this meeting are Josh Bennett and Dorothy Uwota. The Lansdowne (Motorcycle) safeguarding officer is Sally Russell, contact details are below.

As with all Motorsport UK permitted events, the Members Meeting is subject to the Motorsport UK Race with Respect code of conduct. Full details can be found at https://www.motorsportuk.org/racewithrespect/. If you have a complaint/concern/issue under this code of conduct, please contact the Senior Clerk of the Course or one of the Safeguarding Officer, again details below.

1.14 LIVE STREAM and TELEVISION

This event will be live streamed on the Goodwood website (<u>www.goodwood.com</u>) and sections will also be shown live on ITV. Therefore, please be aware that advertising restrictions included in Motorsport UK Yearbook H.28 apply.



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OFFICIALS LIST 1.15

STEWARDS

Greg Masters (Motorsport UK) Graham Marchant (ACU)

EVENT/CLUB STEWARDS

Mike Sturney (Cars) Rod Smith (Cars)

Pete Batten Wright (Motorcycles) Phil Southern (Motorcycles)

SNR. CLERK OF THE COURSE

David Cartwright

CLERK OF THE COURSE (Cars)

Dorothy Uwota Trevor Williams Josh Bennett

CLERKS OF THE COURSE (Motorcycle)

Tony Macbride, Sally Russell (Deputy)

Hon. DRIVING STANDARDS ADVISOR

Martin Donnelly

SECRETARY OF THE MEETING

Michelle Harland Nicole Cummins (Deputy) David Wheadon (Deputy

Sally Russell (Motorcycles)

CHIEF MEDICAL OFFICER Dr. Kate Bunyan

CHIEF OBSERVER

Peter Chubb

Andy Johns (Deputy)

CHIEF INCIDENT OFFICER

Richard Sneader (Cars) Ben Robinson (Motorcycles)

GOODWOOD CONTROL LIAISON

Carol Glenn

RACE PHONES / LOG

Rachel Day

CHIEF MARSHAL

Alan Stalker

Mike Whitney (Deputy) Andy Harris (Deputy)

PADDOCK

Daniel Smith (I/C) (Team as attached)

STARTLINE / PITS

Nick Allison (I/C Startline) Kevin Holcombe (I/C Pits) (Teams as attached)

ASSEMBLY AREA

Ian Ratcliffe (I/C) (Team as attached)

PARC FERME

Bev Wetherill (I/C) (Team as attached)

SCRUTINEERS

Alan Clancy (I/C) John Harland **Denise Clancy** Sue Fletcher Lee Fowler **Brian Thomas David Rawlings** Anna Mc Coll Clive Greeves Kevin Hercock Micheal Mattersen

Duncan Porch

Chris Woodcock

GOODWOOD ELIGIBILITY

Keith Marchment (I/C) Keith Andrews **Howard Corbally Nigel Jones Doug Chivers** Des Lindsey Jason Lindsey

MOTORCYCLE SCRUTINEERS

Andy Reynolds (I/C)

MOTORCYCLE ELIGIBILITY

CONSULTANT Gordon Russell

Neil Trundle

TIMEKEEPERS

Sarah Evans (I/C) Trevor Baker **Emily Billingham** Rob Cook Michelle Evans

BREAKDOWN VEHICLES

Everymans Garage

Goodwood

MEDICAL CAR

Martin Hunt **Gerry Davis**

RESCUE UNITS

BARC HQ1

Gerry Windett (I/C) Scott Sheldon **Andy Travers** Martin Bishop Verity McAllen Joanna Saunders (T)

Chris Hawkins (T) - Saturday Nikki

Hazelwood (T) - Sunday

BARC HQ2

Nick Kirby (I/C) Keith Belbin Ian Fitzgerald Steve Handley Emma Snell

Paul Golding - Sunday

Nikki Hazelwood (T) - Saturday

Chris Hawkins (T) - Sunday

BARC MIDLANDS

Dale Elliott Jamie Mould Jean Little Mike Vernon

FIRE CARS

Jamie Dorey Martin Brinkworth **Andy Blestow**

SAFETY CAR 1

Gary Adnitt (Driver)

Kieron Salmons (Observer)

SAFETY CAR 2

Pete Sparrow (Driver) Dave Fry (Observer)

SAFEGUARDING OFFICERS

Dorothy Uwota (BARC) Josh Bennett (BARC) Sally Russell (Lansdowne)





1.16 POST ALLOCATIONS

Post	Post Chief	Flags	Incident
1	Kevin Ray Chris Davenport	Cath Holmstrom Helen Johns	Anthony Gregory I/O, Brian White, Nick Harber, Matthew Fry, Dennis Butler
2 (Inside)	Michael Broadbent		Brigette Broadbent, Neal Callaghan, Duncan Pattrick, Alan Sayers, Tom Sweet ACU
2F (Outside)		Adrian Grindley Martin Grindley Henrik-Jan Toeset	
3	Mike Ellershaw Pam Green	Rachel Cobley Matthew Ferrier	Steve Green I/O, Phillip Cobley, Laura Tomlinson, Nigel Holt, Julian Fowler, Paul West, Daria Szweda ACU
4	Joe Shingler	Colin Bushell Dave Wickham	Mike Read I/O, Helen Magee, Roger Good, Robert Tyler, Nigel Came, Craig Rycroft, Gareth Thomas-Impey, Ian Holroyd ACU
5	Heather Roberts	Ben Martin Gary Crow	Gary Macklin I/O, Paul Foster, Tim Chewter, Alan Dunning, Robin Farrall, Henry Gaunt ACU
6F		Susannah Johnson Paul Barnett Richard Andrews	
7	Stephen White		Paul Buckland I/O, Joshua Lee, Martin Lee, James Henn, Timothy Fry, Chris Furlong
8	Stewart Cook	Clive Green Philip Irving	Natalie Kavanagh I/O, Robert Hambly, Colin Burford, Andrew Bray, David Woods, Simon Jones
9F		Bernard Talling Peter Talling Luke Morgan	
10	Donna Vernon-Lawes		Peter Vernon-Lawes I/O, Neil Broad, Zoltan Tasnady (sun), Andrew Sayers, John Sayers, Phillip Head ACU
11	Tony Coales		Roger Wright, Robert Ramsay, Kevin Page, Rowan Beesley, Andy Reeves
12	lan Lawson	Thomas Davies Andrew Ringrose Samantha Goodge	Keith Bond I/O, Carolyn Doyle, Colin Drumm, Nicholas Hackett, Dan Bedford, Robert Tasnady (sun), Allen Head ACU
13	Philip Steward	Darren Holmes Keith Hollis	David Charrington I/O, Nicky Outlaw, Roger Allen, Joseph Sassoon, Richard Owen
14	Robin Salmons Darren Pike	Bill Brighton David Woodmore	Chris Burton I/O, Sal Aziz, Jim Pletts, Donald Ian Willox, Michael Noakes, Lewis Tomasso, Ed Miller, Bob Davis ACU





15/15A	Jon Tillott	Jon Hillard Adam Stubbs	Mark Trimby I/O, Janice Ballantyne, Micky Cimitan, Lindsay Beyerman, Chris Beyerman, Tim Cook, Caitlin Slade, Sam Sweet ACU
16	Philip Cooke	Benjamin Smith John Norton	Leon Smigielski I/O, Nigel Wright, Tom Stanley, Peter Lyons
17			Ashley Hazell, Richard Leighton
18	lan Seager	Tony Woollett Lynne Durbin (sat) Matthew Ring	Janet Swain, Richard Swain, Anthony Boden, Martin Chambers, Steven Jones
19F		Ian Redhouse Adrian Rangecroft Derek Wigzell	
20	Ian Lewis Nadine Lewis	Tim Kempster Steph Beeken Frances Metcalfe	Paul Mason I/O, Sue Jessop, Nicholas Brewer, John Collins, Keith Wright, Allan Hopper, Nick Taylor ACU
21F		Norman Ian Ashcroft David Wright Greg Page	
22	Liz Vivash Jamie Buchanan		Mike Kelly I/O, Simon Chalk, Nathan Cooper, Richard Harris, Karen Hall, Paul Hall, Rob Hogan, Steve Surridge, Roy Cartwright ACU
23F		Mark Britt Peter Sandford Richard Lance	
24	Mike Sargeant		Nicolas Olivier I/O, Andrew Palmer, Peter Day, Nigel Jones

1.17 PADDOCK, PIT AND STARTLINE, ASSEMBLY AREA and PARC FERME TEAMS

Paddock- Daniel Smith (I/C)

Ki Beard, Stephen Biggs, Dennis Butler, Pat Clarke, Sue Fletcher, Jeanette Frankland, Alan Hancock, Robert Horsell, Tony Hoyle, Angela Matano, Tony Moreton, Steve Morris, Ed Moses, Christine Nicholls, Gordon Nicholls, Stuart Reid, Philip Smith, Trevor Smith, Samuel White, Anita Wood, Archie Wood

STARTLINE / PITS – Nick Allison (I/C)

Kevin Holcombe, Claire Adams (Sat), Guy Bampton, Maggie Blukis, Stephen Castle, Denise Chambers, Ian Corper, Keith Diggins, Richard Hampton, Jane Lund, Mike Palmer, Bridget Rivers-Moore, Liz Ryan, Stephen Saunders, Paul Showan, Andrea Skyring, Stuart Stamp, Andrew Underwood, Paula Underwood, Stephen Webb, Paul Woodman

ASSEMBLY AREA – Ian Ratcliffe (I/C)

Jane Ratcliffe , Ruth Phillips , Stuart Attmere , Kate Bowles , Ian Bowles , Paul Chilcott , Paula Cowburn , Paul Izzard , Andrew Morle , Louise Olliver

PARC FERME – Bev Wetherill (I/C)

Francesca Bennett , Alan Boddy , Wendy Compton , Nigel Frankland , Sonya Grant , Daniel Herlihy , Shaun Herlihy , John Huttly , Chris Lawson , Stephen Lund , Matt Mcdonnell



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1.18 CHIEF MARSHAL and BARC CONTACTS

Volunteer Manager

Josh Bennett Telephone: 01264 882210 E-mail: josh.bennett@barc.net

Chief Marshal

Alan Stalker Telephone: 07814 181801 E-mail: alan@vtlmedia.com

Club Safeguarding Officers at the event

Dorothy Uwota (BARC) Telephone: 07931 265472 E-mail: <u>duwota.barc@gmail.com</u>

Josh Bennett (BARC) Telephone: 01264 882249 E-mail: josh.bennett@barc.net

Sally Russell (Lansdowne) Telephone: 07710 435086 E-mail: russell.sally4@gmail.com

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk or the Secretary.

Secretary of the Meeting

Michelle Harland E-mail: mharland.barc@gmail.com

Senior Clerk of the Course

David Cartwright Telephone: 07807 952768 E-mail: dcartwright.barc@gmail.com





1.19 RUNNING ORDER

12:25

13:30

14:05

14:35

15:00

15:40

16:20

16:55

17:25

18:05

19:00

13:10

13:45

14:20

14:50

15:20

16:00

16:40

17:10

17:45

18:25

45 Mins

5 Laps

15 Mins

20 Mins

20 Mins

20 Mins

5 Laps

20 Mins

20 Mins



Please note - this is not the official timetable, and is only provided for Marshals guidance.

The official timetable cab be found on the Goodwood website at

https://www.goodwood.com/motorsport/members-meeting/programme/

Prize giving - in Great Hall

Spectator grid walk

RACE

RACE

DEMO

RACE

RACE

RACE

DEMO

RACE

RACE

Two Drivers

Based on Version 5 of Goodwood Timetable

RACE EIGHT - JIM CLARK TROPHY

DEMONSTRATION: PORSCHE

RACE TEN - TROFEO NUVOLARI

RACE TWELVE - SALVADORI CUP

RACE FOURTEEN - MOSS TROPHY

RACE FIFTEEN - GORDON SPICE TROPHY FINAL

DEMONSTRATION: BRABHAM

RACE ELEVEN - TONY GAZE TROPHY

RACE NINE - SF EDGE TROPHY PART 2





1.20 EVENT MAP

