



ISSUED BY: David Wheadon

VERSION	AMENDMENTS
Version 3	Change of Chief Pits/Startline Marshal (Sec 2.1) & Addition of Interclub Enduro Permit (Sec 3)

These Final Instructions must be read in conjunction with the <u>BARC Standing Regulations (Feb22 v1)</u> & current <u>BARC H&S</u> <u>Guidance (Feb 23)</u> which are available on the BARC website in the "Documents" section and using the links above, and the 2023 BARC SAFETY BULLETIN on Page 9 of these Instructions.

If any race has to be stopped, the Clerk of the Course reserves the right to send the all cars back to the paddock and only undertake a further restart at the end of the day if time permits.

1 COMPETITOR INFORMATION

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link Race with Respect - Motorsport UK

1.1 CHAMPIONSHIPS/SERIES RACING:

- British Truck Racing Championship
- Junior Saloon Car Championship
- The 2CVParts.com Championship
- Track Attack Race Club
- Welsh Sports & Saloon Car Championship
- 2CV/Mini Endurance

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in Section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

You are advised to arrive at the circuit allowing time to cross the track between sessions, as there is neither a bridge nor tunnel. This is also valid when exiting the paddock. Please note that when exiting the inner paddock on Sunday, although allowances will be made for vehicles to exit the paddock, keeping the event to timetable will take precedence over vehicles leaving the venue.

Access to the paddock will be available at the times below. Please respect the times and directions of the officials – the controls are there to aid the successful running of the event.

Paddock access will be from 18:00 on Thursday. Please note that the main entrance gate closes at 02:00 and reopens at 06:00

The garages have been allocated as follows:

Garages 1-12 (Sat & Sun) – 2CV/Mini Endurance

Teams using the Pit Garages are reminded that during any on track session for the BTRC Trucks, all pit lane garage doors need to be closed 100% of the way down as well as personnel access to the pit lane being prohibited. It is their responsibility to ensure that persons under the age of 16 years old are not allowed access to the pit lane.

The paddock area should be vacated no more than 2 hours after the meeting finishes on Sunday.

Competitors should note that the use of electric scooters is prohibited in all areas of the venue. Anyone found using these may be removed from the venue.

Competitors should be aware the Paddock is a working environment, and as such the playing of ball games is prohibited. Competitors should also be aware of their responsibilities to members of their team / family who are under the age of 16.

When travelling competitors, marshals and officials should think of the environmental footprint and in particular their carbon footprint. Vehicles should not be left idling and those with lower emissions should be the preference.















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1.3 PASSES:

Passes will be sent to you via email.

2023 BARC Vehicle Passes (Green) will be required for this meeting, please ensure your pass is stuck in your support vehicle's windscreen. Without this pass, your support vehicle will not be given access to the paddock.

1.4 **SIGNING-ON:**

Competitors will not sign-on at the meeting having previously completed signing on electronically using the **BARC Alpha system**.

Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded. **Upgrade cards must be valid bearing a recent photograph and be signed by the driver.**

1.5 <u>ENGINE/NOISE POLLUT</u>ION:

Engines must not be run before 08:45 or after 18:15 on either day. The noise limit at this event is 105dB (static).

Noise checks will take place for all categories as follows:

- British Truck Racing Championship N/A
- Junior Saloon Car Championship Assembly Area (Prior to Paid Practice/Qualifying)
- The 2CVParts.com Championship Assembly Area (Prior to Paid Practice/Qualifying)
- Track Attack Race Club Assembly Area (Prior to Paid Practice/Qualifying)
- Welsh Sports & Saloon Car Championship Assembly Area (Prior to Paid Practice/Qualifying)
- 2CV/Mini Endurance Race Assembly Area (Prior to Paid Practice/Qualifying)

1.6 <u>SCRUTINEERING</u> & ELIGIBILITY:

The presentation of a vehicle for scrutineering will be deemed an implicit statement of conformity.

All vehicles and driver equipment will be examined at the times indicated in the table below. These are also included on the timetable in Section 4.

Video equipment may be fitted to a vehicle provided it is not intended to be used for commercial purposes. Any video equipment intended to be used whilst a vehicle is on track, must be fitted to that vehicle at the time that the vehicle is presented for scrutineering. Failure to do so may mean that the camera is removed.

The fitting of video cameras to helmets is strictly forbidden. The only exception is for FIA approved helmets with cameras specifically mounted in them. The technical scrutineers shall have the sole authority to accept or reject a helmet.

Competitors, please note that as per Q11.3.1, mobile phone or tablet devices are prohibited from being carried in the competing vehicle whilst on circuit. Anyone observed acting contrary to this rule may be subject to judicial action by the Clerk of the Course.

There will be Scrutineering available on Friday from 14.30 onwards in the Scrutineering Bay. Truck Scrutineering will also be available on Friday after 16:00.

Scrutineering Times:

Grid	Day	Time	Venue
Track Attack / 2CV / Mini Enduro / WSSCC – Paid Practice	Saturday	07:00	Scrutineering Bay
Junior Saloon Car Championship – Paid Practice	Saturday	07:30	Scrutineering Bay
British Truck Racing Championship – Class 1	Saturday	08:00	In Situ (Paddock 2)
British Truck Racing Championship –Class 2	Saturday	08:30	In Situ (Paddock 2)
Track Attack Race Club	Saturday	09:00	Scrutineering Bay
2CVParts.com Championship / Mini Endurance	Saturday	09:30	In Situ (Garages)
Junior Saloon Car Championship	Saturday	10:00	Scrutineering Bay
Welsh Sports & Saloon Car Championship (WSSCC)	Sunday	07:30	Scrutineering Bay

1.7 BRIEFINGS:

New Driver Briefings:

New Drivers Briefings will form part of the Championship Briefings detailed in the table below. A Clerk will be available from 08:00 at Race Admin should any driver have any specific queries.















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Even if you have a "face to face" briefing scheduled, there may be briefing notes prepared for your perusal. Please check the **BARC Online Noticeboard** for all and any updated briefing notes.

Championship Briefings:

Grid	Day	Time	Venue
British Truck Racing Championship	Saturday	08:20	Paddock 2 Office
Track Attack Race Club	Saturday	10:00	Scrutineering Bay
2CVParts.com Championship	See Online Noticeboard for Written Briefing Notes		
Junior Saloon Car Championship	Saturday	08:45	JSCC Race Centre
Welsh Sports & Saloon Car Championship (WSSCC)	Sunday	08:30	Scrutineering Bay
2CV/Mini Endurance Race	Sunday	13:15	Scrutineering Bay

1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

BTRC Trucks: BTRC Trucks: For qualifying and warm-up all trucks must to go to the truck assembly area, enter the circuit via the paddock gate and follow the course car into the pit lane. (i.e., both Division 1 and Division 2 trucks will be brought to the Pit Lane prior to Division 1 Qualifying). Trucks will then be released, for the appropriate sessions from the pit lane for either warm-up or qualifying sessions as per the timetable/running order.

At the end of all qualifying or warm-up, trucks will take the chequered flag, slow down and enter the Pit Lane, where they will come under Parc Ferme conditions. From the Pit Lane, after Division 2 qualifying or warm-up, all trucks will return together, via Pit Exit and the paddock gate proceeding directly to the truck parc fermé area.

At the end of a race, a similar process will apply, having taken the chequered flag all trucks will complete a lap and return to the Pit Lane, and come under Parc Ferme rules. Trucks will then return to Truck Parc Ferme once all the trucks are in the Pit Lane via the paddock gate.

Note: Trucks maybe driven back to the Parc Ferme by a mechanic with a full HGV road license. However, this is to be no team personal riding on the trucks back to the paddock.

All Other Classes: All vehicles will must go to the assembly area marked on the paddock plan (section 5). For practice and qualifying, competitors will be released directly onto the circuit at the start of their session.

At the end of all practice, qualifying and races, vehicles will take the chequered flag, slow down and leave the circuit via the pit lane and into Parc Fermé. Cars required for post session checks will be guided to the Scrutineering Bay.

1.9 MAXIMUM STARTERS:

The maximum starters for each Championship will be:

Racing & Sports Racing Cars over 2000cc: 34 starters
 Racing & Sports Racing Cars under 2000cc: 30 starters
 All Other Classes: 24 starters
 Trucks: 20 starters

1.10 START PROCEDURE:

The following Championships/classes will have a Rolling Start:

- British Truck Racing Championship
- 2CV/Mini Endurance Race
- Welsh Sports & Saloon Car Championship

The following Championships/classes will have a **Standing Start**:

- Junior Saloon Car Championship
- The 2CVParts.com Championship
- Track Attack Race Club

BTRC Trucks: will go from the truck assembly area to form up on the grid and then undertake their green flag lap behind the Pace Truck prior to a rolling start.

All other rolling starts: will assemble in the assembly area as marked on the paddock plan (section 5). They will be released to form up on the grid and then undertake their green flag lap behind the safety car prior to a rolling start.















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All standing starts: will assemble in the assembly area as marked on the paddock plan (section 5). They will be released to form up on the grid and then undertake their green flag lap, prior to a standing start.

Please read the Driver Briefing notes for full details.

1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the TSL website: https://www.tsl-timing.com/event/232021

The official notice board is online at: https://www.barc.net/online_noticeboard/2023-pembrey-may-20-21/

1.12 **PODIUM/PRESENTATIONS:**

BTRC Trucks: The top 3 finishers in Class 1 & Class 2 of each race will be stopped in the pit lane to be presented with winners' caps & bottle and interviewed for the live stream. BTRC will present trophies, in the paddock area after parc fermé.

All other Classes: The top 3 finishers only in the results of each race will be stopped in the pit lane in front of the $1^{st}/2^{nd}/3^{rd}$ boards to be presented with winners' caps & bottles and interviewed on the live stream. All other cars are to proceed to the parc fermé area.

1.13 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

No fuel is available for sale at the circuit. Nearest Fuel Stations are:

- Murco Chivers Corner Garage: Church Road, Burry Port, SA16 0SB Tel: 01554 833 003
- Murco Kidwelly: 3-5 Banc Pendre, Kidwelly, Dyfed, SA17 4TA Tel: 01554 890 436

The Formula 1 Bar & Restaurant will be open at the following times:

- Friday: Food till 20:30/Bar till 23:00
- Saturday: Food from 07:30 till 20:30/Bar till 23:00
- **Sunday:** Food from 07:30 onwards

1.14 LIGHT PANELS AND FLAG SIGNALS

At this event, marshal flag signals will be used only apart from Red & Yellow lights on Posts 2,4 & 8.

For reasons of safety, drivers must comply with the requirements of the signal with the highest level of safety.

In order of precedence: Red Flag, Safety Car, Double Yellow Flag, Single Yellow Flag, Green Flag.

1.15 TRACK LIMITS

The attention of Competitors is drawn to the current Motorsport UK regulations regarding track limits. Track limits will be monitored around the circuit.

A driver will be judged to have left the track if any wheel of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb.

Unless championship regulations state otherwise, the following penalties will be applied:

<u>In qualifying sessions:</u> The lap time on which the breach occurred will be disallowed for the purposes of establishing grid order for the relevant race but will still count towards the minimum number of laps required to qualify for the relevant race.

<u>In race sessions:</u> A first breach will be noted. A second breach may, if possible, result in the driver being shown the Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. Further breaches will result in additional penalties.

1.16 TIMING OF DECISIONS

If the Clerk of the Course or Stewards hold a formal inquiry into an incident and subsequently issues a formal decision to a competitor, a verbal decision will be issued followed by a document sent to the competitor by email. The timing of the decision will be when it is given verbally, and this will be the time recorded on the decision. This will also be the time that the appeal period, where applicable, begins.















OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

Motorsport UK Steward: Ian Moore

Club Stewards: Mike O'Connor, Allan Jones
Senior Clerk of the Course: Dorothy Uwota (BTRC Deputy)
Clerks of the Course: Darren MacClinton (Ops/2CV)

David Cartwright (BTRC)
Craig Czornyj (JSCC)

Andrew Harris (Track Attack/WRDA WSSCC)

Charles Grattan (Trainee)

Secretary of the Meeting: Nicole Cummins, Gail Arnold (Deputy)

Chief Observer: Brian Parsons
Race Phones: Keith Johns
Chief Scrutineer: Michael Bartlett
Chief Marshal: Brian Parsons
Chief Medical Officer: Dr Satish Mummidi

Chief Pits/Startline Marshal: Daisy Lait

Chief Timekeeper: Richard Lomax, TSL Timing Ltd
Commentators: Jack Werrell, John Ward

Event Officials: Members of the BARC & other MSUK recognised clubs

Ambulance Services: Pembrey Circuit
Rescue Unit: Pembrey Circuit
Breakdown Vehicles: Pembrey Circuit

Safety Car Drivers/Observers: Rhodri Jenkins (Sat) & Roger Dowden (Sun)/David Glanville Davies

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the meeting having previously completed signing on electronically using the <u>BARC Rev-Up system</u>. However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Personnel	Saturday	Sunday
All officials	07:30	07:30
Post-Chiefs Briefing	08:10	08:10
On Post	08:30	08:30
Clerks Inspection	08:40	08:40
First Activity	09:00	09:00

2.3 MARSHALS MATTERS:

Check in will take place at the times shown above in in the Formula 1 Bar & Restaurant

Breakfast vouchers will be available to collect at Marshals' Check in. Marshals can redeem their vouchers in the Formula 1 Bar & Restaurant on Saturday & Sunday morning for a breakfast and hot drink.

The Post-Chiefs briefing will also take place in the Formula 1 Bar & Restaurant at the times shown above.

Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to the BARC (See Section 2.4 below).

2.4 EVENT PREOCEDURES TRUCKS

During Trucks practice and racing garage doors must remain closed. When the BTRC are on circuit the normal marshalling posts are not used. See below for the revised marshalling positions















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POST	MARSHALS POINT	EVACUATION POINT
1	In middle of Hatchets Hairpin	Through gate and position behind safety fence on spectator bank
2	On outside of track	It is not necessary to vacate this post
3	On inside of track adjacent to Crossing	Behind debris fence further along Senna Esses
4	On outside of track exit of Senna Esses	On top of spectator bank behind post and debris fence
5	On Brooklands Hairpin	Reposition to safety behind Safety Fence to outside of circuit
6	On outside of track	Through gate and safety fence
7	On outside of track	Through gate and safety fence
8	On outside of track at Honda Curve	Move to safe location near brick building
9	On gantry at end of pit lane	Move to Pit Lane in safe location

Please see the map in Section 5 which shows where each Truck Evacuation point is situated.

- a) During Truck practice, qualifying and racing, the pit lane will be evacuated of all personnel and garage doors will be closed. A minimum number of truck mechanics 'may' be positioned in the pit lane.
- b) During Truck practice, qualifying and racing the following Marshals Posts will be fully evacuated into spectator areas / banking behind Post: 1, 3, 4, 5, 6, 7, 8, 9, Radios will be allocated to the Post Chiefs.
- c) During Truck practice, qualifying and racing post 9 to evacuate high gantry and move to a place of safety in pit lane
- d) In the event of an incident during Truck practice, qualifying or racing, Marshals on remaining posts or on other duties are instructed that under no circumstances are they to attend the incident until such time as the Course Car arrives on the scene, whereupon duties will be directed by the Senior Official in charge. During all non-truck races, Marshals will reassemble on posts as indicated at sign on.

2.5 BARC CONTACTS:

Event Manager:David WheadonE: david.wheadon@barc.netT: 01264 882 209Volunteer Manager:Josh BennettE: josh.bennett@barc.netT: 01264 882 210Chief Marshal:Brian ParsonsE: bparson8@outlook.comT: 07446 901 825

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Secretary, or a Safeguarding Officer.

 Secretary of the Meeting:
 Nicole Cummins
 E: ncummins.barc@gmail.com

 Senior Clerk of the Course:
 Dorothy Uwota
 E: duwota.barc@gmail.com

 Safeguarding Officers
 David Wheadon
 E: david.wheadon@barc.net

Vickie MacClinton E: vmacclinton.barc@gmail.com

Dorothy Uwota E: <u>duwota.barc@gmail.com</u>

Darren MacClinton E: dmacclinton.barc@gmail.com

Craig Czornyj E: cczornyj.barc@gmail.com















3 GENERAL INFORMATION:

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

National Truck: 130045
 Interclub: 130046
 Interclub Enduro: 131809

3.1 LIVE SNATCH:

All Grids except BTRC Trucks: The Clerk of the Course has the option to carry out a "snatch recovery" whilst the safety car procedure is in operation.

3.2 RED FLAGS

Any category which generates a "red flag" may be placed toward the end of the schedule subject to time being available.

3.3 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered for all series except the BTRC, which are described separately in the BTRC briefing notes. All paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way but those attending are recommended to bring face masks/covering to any discussion or interview.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.4 <u>RACE-DAY INFORMATION:</u>

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon sessions to suit the conditions.

The event timetable will be available via the BARC Online Noticeboard

3.5 NOTICE BOARD:

Results will be available on the TSL website: https://www.tsl-timing.com/event/232021

The official notice board is online at: https://www.barc.net/online noticeboard/2023-pembrey-may-20-21/

3.6 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the BARC Social Media Guidelines.

3.7 SAFEGUARDING:

Several officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the BARC Safeguarding Guidelines.

3.8 LIVE STREAM:

This event will be live streamed on the BARC YouTube channel & the BARC Facebook page.

3.8.1 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources if ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;















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- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC are charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and or Circuit must dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.
- 9) The use of BBQs in the Pit Garages is strictly forbidden.

3.9 SPECTATORS AND CHILDREN

Competitor tickets and public tickets will grant access to the paddock – accompanied children will be admitted.

3.10 NON-COMPETITON VEHICLE SAFETY

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufactures instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

3.11.1 A maximum 20 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.

3.11.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.

3.11.3 The use of e-scooters is strictly forbidden.

More information can be found via this link to the current BARC H&S Guidance (Feb 23).















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2023 SAFETY BULLETIN

This safety bulletin supports the BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- · Observe venue speed limit at all times.
- · Absolutely NO electric stand-on scooters.







2. SAFE BUGGY & QUAD USE

- · Only drive if you hold a valid licence
- · Do not leave keys in ignition
- · Observe maximum speed limits at all times
- Observe one-way systems at all times
- · No carrying of unsecured loads
- · No riding on equipment trolleys
- · All passengers must be seated



3. WORKING AT HEIGHT - ESPECIALLY ON TRAILOR UNIT

NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING

- · Put up secure side barriers
- Use clipped on full safety harness
- · Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged





4. SPECTATING

- · Do not spectate from tail lifts / trailer roofs
- · Only spectate from truck roofs if appropriate safe access and barriers are in place.
- . Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



5. HOT WORKS AND FUEL

- · Keep fuel storage to a minimum and in a safe location
- · Keep extinguisher suitable for fuel fire close by
- · Comply with all refuelling regulations
- · Refuel when engine is turned off and cooled
- · Keep fuel away from ignition sources





6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- · Tail lifts should not be left unattended at halfway point.
- · Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- · Use harnesses or guardrails where possible or appropriate





Your co-operation is appreciated











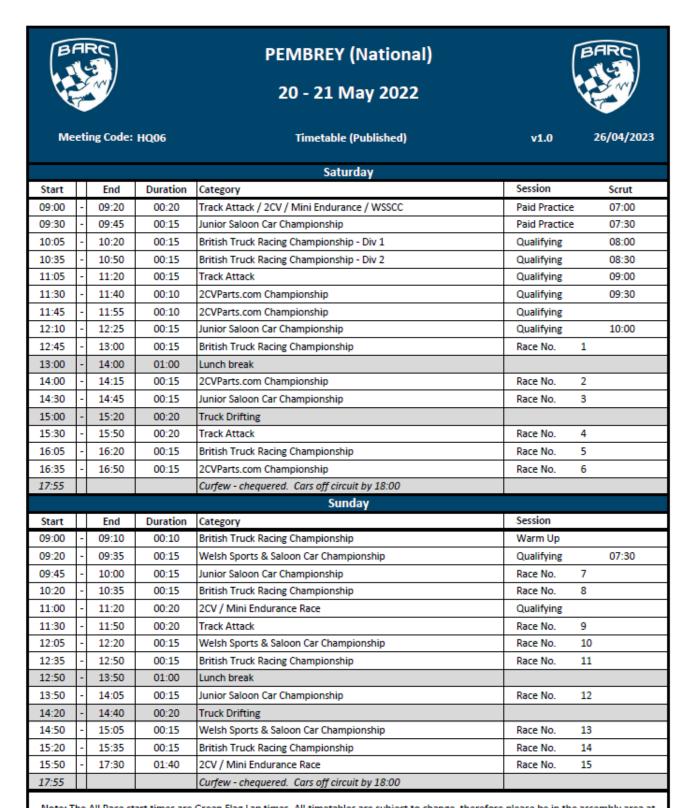






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4 TIMETABLE:



Note: The All Race start times are Green Flag Lap times. All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race













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20th & 21st May 2023 Pembrey National (1.46 miles) Final Instructions: Meeting HQ06 – V3



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PADDOCK PLAN & OTHER DIAGRAMS:

