



20th – 21st May 2023
Snetterton (300) Circuit (2.99 miles)
Final Instructions: Meeting HQ53 – V0.1



ISSUED BY: Josh Bennett

VERSION	AMENDMENTS
Version 1	First Issue

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

International:	129496
National:	129498
Interclub:	129499

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Feb22 v1\)](#), current [BARC H&S Guidance \(Feb 23\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2023 BTCC Safety Bulletin included with these instructions.

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS RACING:

Kwik Fit British Touring Car Championship
 Rokit F4 British Championship - Certified by FIA
 The Vertu Motors MINI CHALLENGE – JCW Class
 Porsche Sprint Challenge GB
 Hagerty Radical Cup UK

1.2 OFFICIALS:

BTCC Permanent Stewards:	Nicky Moffitt (Motorsport UK), David Evans, Rod Parkin
Support Race Stewards:	Adrienne Watson (Motorsport UK), Brian Hemmings, Fergus Whatling
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Josh Bennett, Andy Butler, Mark Hulme, Colin Oakley, Dave White, Trevor Williams
Secretary of the Meeting:	Anita Joy, Ellie Clarke (Dep)
BARC Safety Officers:	Josh Bennett, Trevor Williams
TOCA Series Director:	Alan Gow
TOCA Championship Coordinator:	Dan Mayo
TOCA Chief Scrutineer:	Sam Riches
Chief Scrutineer:	Richard Vincent
Chief Marshal:	Mike Whitney
Chief Incident:	Malcolm Gould
Chief Observer:	Mike Whitney
Race Radio	Dawn Houghton, Sue Halsey
TOCA Medical Delegates:	Dr Paul Trafford, Dr Nick James (Dep)
Chief Medical Officer:	Prof Clive Loveday
Chief Start Line Marshal:	Richard High, Josh Mendelsohn (Dep)
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	Maurice Bennington
Chief Timekeepers:	Craig Smith, Tony Daff - TSL Timing Ltd
Commentators:	Chris Hartley, Alan Hyde
Support Race Co-Ordinators:	E Lake-Grange, F Scott, R Beauchamp, A Edmed, I Fletcher, J MacNaughton, N VanDerWalt
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons
Event Officials:	Members of BARC, other Motorsport UK recognised clubs
Rescue Unit:	TOCA Safety Team, BARC North West, BARC Midlands
Breakdown Vehicles:	Snetterton Circuit



20th – 21st May 2023
Snetterton (300) Circuit (2.99 miles)
Final Instructions: Meeting HQ53 – V0.1



ISSUED BY: Josh Bennett

1.3 PASSES:

For those without permanent passes, electronic tickets will be sent to you; those under the age of 13 are admitted free of charge. Please note, there are no vehicle passes for marshals at this event. Under no circumstances will marshals cars be permitted in the paddock at any time.

1.4 SIGNING-ON:

- a) Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC RevUp system](#).
- b) There will be race day programmes produced for the event however entry lists will also be available on the BARC website [TOCA Race Meeting: Snetterton 300](#)
- c) All marshals must see the chief marshal between the times below to confirm their attendance. Check in will take place outside of the Race Control building at the times shown below.

Personnel	Saturday	Sunday
All officials	From 07:15	From 07:15
Post Chief Briefing	08:05	08:05
On Post	08:35	08:35
Clerks Inspection	08:55	08:55
First Activity	09:15	09:15

- d) The Post Chiefs Briefing will take place in the Pit Lane.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 08:30 or after 18:45 on both days.

Noise checks will take place at the entrance to the assembly area for all support categories.

1.6 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

BTCC – These competitors are to follow the instructions within the Championship Regulations.

Supports – For cars based in the main paddock area, please assemble in the designated assembly area. For practice, you will be released in to the Pit Lane prior to being signalled to go out onto the circuit. For race, you will be signalled to go out onto the circuit, behind an official vehicle, to form up on the grid.

At the end of qualifying and races support competitors will take the chequered flag and complete a “slowing down” lap pulling in to the pit lane and proceeding direct to Parc Fermé without stopping, except for those required for ITV interviews. Parc Fermé is accessed by keeping to the right after Race Control.

1.7 LIVE SNATCH:

There is no “live snatch” at this event, however the Clerk of the Course may use vehicles to move stranded race cars while the safety car is in operation.

1.8 RED FLAGS:

Any category which generates a “red flag” may be placed toward the end of the schedule subject to time being available.

1.9 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting or the Clerk of the Course using the email addresses provided. Judicial hearings will be conducted in the usual way but those attending may feel more comfortable if they were to bring face masks/covering to any discussion or interview.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.



20th – 21st May 2023
Snetterton (300) Circuit (2.99 miles)
Final Instructions: Meeting HQ53 – V0.1



ISSUED BY: Josh Bennett

1.10 **RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.
Results will be available on the TSL website: [British Touring Car Championship - Round 3 - Timing Solutions Ltd.](#)

Official notice board is online at: [Snetterton 300 – May 20/21](#)

1.11 **CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

1.12 **SOCIAL MEDIA**

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

1.13 **SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at the event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

1.14 **MARSHALS MATTERS:**

The Marshals Campsite will be behind and beyond the Timekeepers building along the outside of Senna Straight. To reach this area turn left immediately after entering the main gate and follow the perimeter road as far as you can go, (this is mainly a hard-core surface so take your time, especially if you are towing a caravan).

Do not park on the concrete apron immediately behind the Timekeepers building as this area will be required by the Television Company. Additional water points and toilets will be supplied by the circuit, please treat them with respect. Initial parking for marshals in cars only will also be in this area. After sign on you will be allowed to drive to certain posts. No marshals' private cars will be permitted in the paddock at any time.

Please obey the circuit speed limit (20 mph) and directions by the circuit staff. Due to the layout of the circuit, access to certain areas is very restricted. There will be maps of the circuit and posts available at sign on.

No noise after 00.00hrs each night - no open fires

Post allocations will be advised at sign-on and please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to BARC (See below).

1.15 **BARC CONTACTS:**

Competitions Department: E: competitions@barc.net T: 01264 882288

Volunteer Manager: Josh Bennett E: josh.bennett@barc.net T: 01264 882210

Chief Marshal: Mike Whitney E: mike.whitney379@gmail.com T: 07789 900 872

Whilst at the meeting, please use the following email addresses to contact either the Clerk or the Secretary.

Secretary of the Meeting: Anita Joy E: ajoy.barc@gmail.com

Clerk of the Course: Josh Bennett E: josh.bennett@barc.net

BARC Safeguarding Officers: David Wheadon E: david.wheadon@barc.net

Josh Bennett E: josh.bennett@barc.net



20th – 21st May 2023
Snetterton (300) Circuit (2.99 miles)
Final Instructions: Meeting HQ53 – V0.1



ISSUED BY: Josh Bennett

Special Note A:

At this meeting we will operate the circuit light panels as the primary route of signalling to competitors, rather than use the traditional flag signalling system. This change of procedure is in accordance with Motorsport UK regulations and is being employed to enable more visible signals to be given to competitors and allow marshals to operate under safer conditions. The start and finish of the zones will be defined by the Marshal Posts which are adjacent to the light panels.

While marshals will not be asked to just wave flags their role is still critical in using the light control panel to provide protection to their fellow marshals working under yellow lights and undertaking the delivery of other signals such as blue, white, green, and red/yellow signals, plus the control of hazard board etc.

A set of flags will be on post to be used in the case of a system failure. However, the following flags white, yellow / red and yellow may be used in cases where the light panels are displaying an alternative signal. In all cases the light panel should be the default signalling option followed by a flag if required.

Special Note B:

The BTCC & Support Races are part of the Motorsport UK Future of Scrutineering Trial which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering with the remaining competitors completing a self-declaration form.



20th – 21st May 2023
 Snetterton (300) Circuit (2.99 miles)
 Final Instructions: Meeting HQ53 – V0.1



ISSUED BY: Josh Bennett

2 TIMETABLE:

SNETTERTON 300 CIRCUIT 2023 TOCA Timetable : Version 1 (10.01.23) Saturday / Sunday May 20 – 21

Saturday, May 20

Time	Activity	Championship	Laps
09.15 – 09.50	Free Practice	Kwik Fit British Touring Car Championship	
10.10 – 10.40	Qualifying	The Hagerty Radical Cup UK	
10.50 – 11.20	Qualifying	Porsche Sprint Challenge Great Britain	
11.30 – 12.00	Qualifying	The Vertu Motors MINI CHALLENGE	
12.10 – 12.45	Free Practice	Kwik Fit British Touring Car Championship	
13.00 – 13.20	Qualifying	ROKiT F4 British Championship	
13.20 – 14.20	<i>Lunch Break</i>		
14.20	Race	The Hagerty Radical Cup UK	30 mins
15.05	Race	Porsche Sprint Challenge Great Britain	20 mins
15.40 – 16.10	Qualifying	Kwik Fit British Touring Car Championship	
16.25	Race	The Vertu Motors MINI CHALLENGE	20 mins
17.00	Race	ROKiT F4 British Championship	20 mins

Sunday, May 21

Time	Activity	Laps
09.15	The Hagerty Radical Cup UK	30 mins
10.00	Porsche Sprint Challenge Great Britain	20 mins
10.35	The Vertu Motors MINI CHALLENGE	20 mins
11.10	<i>BTCC Pit Lane Opens</i>	
11.25	Kwik Fit British Touring Car Championship	12
12.05	ROKiT F4 British Championship	20 mins
12.35 – 13.35	<i>Lunch Break</i>	
12.45 – 13.15	<i>Pit Lane Walkabout / Autograph Session</i>	
13.35	The Hagerty Radical Cup UK	30 mins
14.20	<i>BTCC Pit Lane Opens</i>	
14.35	Kwik Fit British Touring Car Championship	12
15.15	Porsche Sprint Challenge Great Britain	20 mins
15.50	The Vertu Motors MINI CHALLENGE	20 mins
16.25	ROKiT F4 British Championship	20 mins
17.00	<i>BTCC Pit Lane Opens</i>	
17.15	Kwik Fit British Touring Car Championship	12

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



20th – 21st May 2023
Snetterton (300) Circuit (2.99 miles)
Final Instructions: Meeting HQ53 – V0.1



ISSUED BY: Josh Bennett

3 TRACK PLAN:



- Apex Markers**
- ▲ 2 x Bolland
 - ▲ OVAL50 and 1 x Bolland
 - ▲ 2 x Bolland
 - ▲ OVAL50, FTR60 and 2 x Bolland
 - ▲ 2 x Bolland
 - ▲ 2 x Bolland
 - ▲ 2 x Bolland
 - ▲ 4 x Bolland



Circuit Plan

Showing circuit layouts, facilities, services and marshal posts

Snetterton 300 Circuit

- Plan Key**
- Race Circuit
 - Tarmac/Concrete/Roads
 - Grass
 - Trees/Forest
 - Grass Bank
 - Gravel/Sand Trap
 - Buildings
 - Grandstands
 - Marsh Post
 - Incident Post
 - Observer Post
 - Tyre Barriers
 - Soft Nose Low Level Tyre Pack
 - Armco Barrier
 - Rectical Barriers
 - Fencing
 - Helipad
 - Ambulance
 - Medical Car
 - Safety Car
 - Extrication/Rescue Vehicle
 - Recovery Unit
 - Fire Vehicle
 - Apex Markers
 - Optional Location

*Please note. This map is not to scale.



4 SAFETY BULLETIN:




BRITISH TOURING CAR CHAMPIONSHIP



**SAFETY
FIRST**

2023 SAFETY BULLETIN

This safety bulletin supports TOCA and BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS				
<ul style="list-style-type: none"> The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue. No mini-bikes, scooters or 2-wheeled transport allowed. Observe venue speed limit at all times. Absolutely NO electric stand-on scooters. 				
2. SAFE BUGGY AND QUAD USE				
<ul style="list-style-type: none"> Only drive if you hold a valid licence Do not leave keys in ignition Observe maximum speed limits at all times Observe one-way systems at all times 	<ul style="list-style-type: none"> No carrying of unsecured loads No riding on equipment trolleys All passengers must be seated 			
3. WORKING AT HEIGHT				
<p style="color: red; text-align: center;">NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING</p> <ul style="list-style-type: none"> Put up secure side barriers Use clipped on full safety harness Use a secured ladder / steps All ladders must be "footed" 				
4. SPECTATING				
<ul style="list-style-type: none"> Do not spectate from tail lifts / trailer roofs Only spectate from truck roofs if appropriate safe access and barriers are in place. Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators 				
5. HOT WORKS AND FUEL		 <div style="border: 1px solid black; padding: 2px; margin-top: 5px; font-size: 8px;"> CAUTION Highly flammable No smoking or naked lights </div>		
<ul style="list-style-type: none"> Keep fuel storage to a minimum and in a safe location Keep extinguisher suitable for fuel fire close by Comply with all refuelling regulations Refuel when engine is turned off and cooled Keep fuel away from ignition sources 				
6. CABLES AND TAIL-LIFTS		 <p style="font-size: 8px;">NO TRAILING CABLES</p> 		
<ul style="list-style-type: none"> Securely cover hoses and cables . Tail lifts should not be left unattended at halfway point. Consider using "Tensabarriers" to avoid pedestrians walking under lifts Use harnesses or guardrails where possible or appropriate 				

Your co-operation is appreciated

