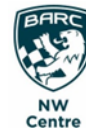




**Oulton Park 27<sup>th</sup> MAY 2023**  
**International Circuit (2.69miles)**  
**Final Instructions: Meeting NW03– V2**



**ISSUED BY: Michelle Harland**

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	1.7 Drivers Briefing Time change; 2.1 Change in Chief Startline & Marshals Check in location

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Feb22 v1\)](#), Current [BARC H&S Guidance \(Feb 23\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2023 BARC SAFETY BULLETIN on Page 7 of these Instructions.

**In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race back to the paddock and only undertake a further restart at the end of the day if time permits.**

---

## **1      COMPETITOR INFORMATION**

**All competitors are required to uphold the standards of the Motorsport UK Race with Respect code**  
**Please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)**

### **1.1      CHAMPIONSHIPS/SERIES RACING:**

British Endurance Championship  
The ROWE Britcar Trophy Championship

### **1.2      PADDOCK ACCESS & ALLOCATION:**

Please see the paddock plans in section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

The garages have been allocated to **British Endurance Championship**

**Paul Abbott** is helping with the paddock management; he can be contacted via the details provided in Section 2.4. He will be onsite from Thursday afternoon until Saturday Morning.

**To ensure that paddock space is used for racing activities, all private cars and non-essential vehicles are to be parked in the “Competitors Private Vehicle Parking Area” as indicated on the paddock plan.**

For teams testing on Friday, paddock access will be from 18:00 on Thursday. For the avoidance of doubt, testing is not a BARC activity and access to the paddock is controlled exclusively by Oulton Park

Teams that are not testing will be allowed access to the circuit from 17:00 on Friday. Competitors arriving before this time will be held in car park (near the main entrance).

Any competitor who is testing on the Friday and has track activity on Saturday, should, where possible, park in a location that is allocated to your Championship – if you have hired a garage for testing this can be used.

**All paddock areas must be vacated as soon as possible after the meeting has ended and by 9pm**

When travelling to the venue Competitors, marshals and officials should think of the environmental footprint and in particular their carbon footprint. Vehicles should not be left idling and vehicles with lower emissions should be the preference.

### **1.3      PASSES:**

Passes will be emailed to you under separate cover.  
2023 BARC Vehicle Passes will be used for this meeting, please ensure your pass is stuck in your support vehicle’s windscreen. Without this pass, your support vehicle will not be given access to the paddock.

### **1.4      SIGNING-ON:**

BEC / Britcar Trophy Competitors will sign on with the Secretary of the Meeting in the Race Admin office on the ground floor of Race Control at the following times:

The ROWE Britcar Trophy:	Saturday 07:00 Race Control Ground Floor
BEC:	Saturday 08:30 Race Control Ground Floor





**Oulton Park 27<sup>th</sup> MAY 2023**  
**International Circuit (2.69miles)**  
**Final Instructions: Meeting NW03– V2**



**ISSUED BY: Michelle Harland**

Drivers are reminded of their responsibility to bring their 2023 Competition Licence and any supporting documentation to the Sign On. Without this, you will not be permitted to compete.

**Licence upgrade cards.** Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded.

**1.5 ENGINE/NOISE POLLUTION:**

**Engines must not be run before 08:15 or after 18:30.**

The noise limit at this event is 105dB (static).

Noise checks will take place in the assembly area for Britcar Endurance Trophy Category and in the Pit Lane for the British Endurance Championship.

**1.6 SCRUTINEERING & ELIGIBILITY:**

All vehicles and driver equipment will be examined at the times indicated in the table below. These are also included in the timetable in Section 4.

Video equipment may be fitted to a vehicle if it is not used for commercial purposes. All video equipment must be fitted to the vehicle prior to inspection at scrutineering. Failure to do so may mean that the camera will be removed.

**The fitting of video cameras to helmets is strictly forbidden. The only exception is for FIA approved helmets with cameras specifically mounted in them. The technical scrutineers shall have the sole authority to accept or reject a helmet.**

**Competitors, please note that as per Q11.3.1, mobile phone or tablet devices are prohibited from being carried in the competing vehicle whilst on circuit. Anyone observed acting contrary to this rule may be subject to judicial action by the Clerk of the Course.**

**Scrutineering Times:**

Grid	Day	Time	Venue
The ROWE Britcar Trophy Championship	Saturday	07:00	In Situ
British Endurance Championship	Saturday	08:00	In Situ

**1.7 BRIEFINGS:**

**New Driver Briefings**

New Drivers Briefings will form part of the Championship Briefings detailed in the table below.

A Clerk will be available from 08:00 at Race Admin should any driver have any queries.

Even if you have a “face to face” briefing scheduled, there may be briefing notes prepared for your perusal. Please check the [BARC Online Noticeboard](#) for all and any updated briefing notes.

**Championship Briefings:**

Grid	Day	Time	Venue
The ROWE Britcar Trophy Championship	Saturday	0730	Britcar Hospitality Unit
British Endurance Championship	Saturday	07:30	Britcar Hospitality Unit

**1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE**

**The ROWE Britcar Trophy Championship** cars will go to the assembly area for all sessions.

For practice and qualifying competitors will be released onto the circuit via the pit lane at the start of their session.

At the end of all practice, qualifying and races, vehicles will take the flag, complete a slowing down lap, and enter Parc Fermé.





**Oulton Park 27<sup>th</sup> MAY 2023**  
**International Circuit (2.69miles)**  
**Final Instructions: Meeting NW03– V2**



**ISSUED BY: Michelle Harland**

**British Endurance Championship:** All sessions will start from pit lane. At the end of practice /qualifying session and the race the cars will complete a slowing down lap and enter Parc Fermé.

**1.9 MAXIMUM STARTERS:**

The maximum starters for all Championships is 38

In events with classes reserves may be nominated in accordance with H30.1.1 of the Motorsport UK Yearbook

**1.10 START PROCEDURE:**

All start procedures will be in accordance with the championship/series regulations.

**ROLLING STARTS**

**British Endurance Championship** will leave to the grid from the pit lane, proceeding to the grid where they will take their grid positions. At the end of the countdown, they will undertake a further full lap of the circuit prior to taking a rolling start. The race start will be signalled by the extinguishing of the red lights on the gantry.

**The ROWE Britcar Trophy Championship** will form up and leave from the assembly area to the grid proceeding to the grid where they will take their grid positions. At the end of the countdown, they will undertake a further full lap of the circuit prior to taking a rolling start. The race start will be signalled by the extinguishing of the red lights on the gantry.

All classes must undertake the formation lap at an appropriate speed without overtaking or excessive weaving (weaving from one side of the track to the other is not permitted). The Organisers reserve the right to commence the race clock 4 minutes after the start of the formation lap.

Where races are for a set time duration, the chequered flag will be shown to the race leader the first time they pass the Finish Line after the time has elapsed.

It is the competitor's responsibility to ensure that they are ready in good time. Under ideal conditions, the racing programme may be brought forward. Grids will be formed as per championship /series regulations and the terms of the circuit licence.

**1.11 RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the official notice board online at: <https://www.barc.net/event/barc-race-meeting-oultion-park-international-2/>

And on the TSL website: <https://www.tsl-timing.com/event/232163>

**1.12 PODIUM/PRESENTATIONS:**

Podium finishers may be stopped in Parc Fermé to undertake interviews for the Live Stream. Officials will direct cars as necessary.

British Endurance Championship/ The ROWE Britcar Trophy Championship will have their presentations on the podium.

**1.13 CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

The circuit fuel station will be open during the meeting between 08:00 - 16:00.

Any person who is injured or feels significantly unwell should seek help from the circuit medical services. At the current time everyone should use their best judgement to decide if an injury can be dealt with without a visit to the medical centre.



**Please be aware that several thefts have been reported in race paddocks over the last few months. Make sure that vehicles are securely locked and that all reasonable steps are taken to protect property.**

**1.14 LIGHT PANELS AND FLAG SIGNALS**

At this event, the circuit light panels will be used in addition to the marshal flag signals. For reasons of safety, in case of conflicting signals between the flags displayed by marshals and the light panels, drivers must comply with the requirements of the signal with the highest level of safety.

In order of precedence: Red Flag, Safety Car, Double Yellow Flag, Single Yellow Flag, Green Flag.

**1.15 TRACK LIMITS**

The attention of Competitors is drawn to the current Motorsport UK regulations regarding track limits. Track limits will be monitored at: -

Turn 1: Old Hall

Turn 10: Lodge

A driver will be judged to have left the track if any wheel of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb.

Unless championship regulations state otherwise, the following penalties will be applied:

**In qualifying sessions:** The lap time on which the breach occurred will be disallowed for the purposes of establishing grid order for the relevant race but will still count towards the minimum number of laps required to qualify for the relevant race.

**In race sessions:** A first breach will be noted. A second breach may, if possible, result in the driver being shown the Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. Further breaches will result in additional penalties.

**1.16 TIMING OF DECISIONS**

If the Clerk of the Course holds a formal inquiry into an incident and subsequently issues a formal decision to a competitor, a verbal decision will be issued followed by a document sent to the competitor by email. The timing of the decision will be when it is given verbally, and this will be the time recorded on the decision. This will also be the time that the appeal period, where applicable, begins.

## **2 OFFICIALS/MARSHALS INFORMATION**

### **2.1 OFFICIALS:**

Motorsport UK Steward:	Greg Masters
Event Stewards:	Graham Battersby, John Leck
Senior Clerk of the Course:	Ray Sumner
Clerks of the Course:	Mark Mitchell (ops). Andy Butler, Nigel Jones (BEC) Colin Oakley, Tom Bee (Trophy).
Secretary of Meeting/Event Manager:	Michelle Harland
Chief Marshal:	Margaret Simpson
Chief Observer:	Robert Lee
Race Phones / Radios:	Margaret Battersby, Gill Sumner / Edward Adams, Geoff Cooper
Chief Scrutineer:	Steve Walker
Chief Medical Officer:	Dr Mark Banks
Chief Pits:	Mark Tipping, Richard Stenson (Deputy)
<b>Chief Startline Marshal:</b>	<b>Nicola Goode. Deborah Aindow (Dep)</b>
Chief Flag:	Paul Newns, Steve Cox (Deputy)
Chief Assembly/Paddock:	James Elder, Peter Goode (Deputy)
Chief Timekeeper:	Richard Lomax, TSL Timing Ltd
Commentator:	Ian Titchmarsh, Nick Wood
Event Officials:	Members of the BARC & other MSUK recognised clubs
Ambulance Services:	RTC
Rescue Unit:	BARC NW, BRSCC NW
Breakdown Vehicles:	BCB, MSV, Triple D
Safety Car Driver / Observer:	Gareth Newton / Sean Clarke

### **OFFICIALS/MARSHALS SIGN ON:**

Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Rev-Up system](#) or via <http://www.barc.net/opmarshals>

However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Post chiefs & Flag Marshals - the former shop. Any equipment required will be available for collection from here.

**Incident Marshals – Chequers**

**Specialist Marshals – At post locations**

<b>Personnel</b>	<b>Saturday</b>
Scrutineers	06:45
All other officials	07:30
Post-Chiefs Briefing	07:45
On Post	08:10
Clerks Inspection	08:15
First Activity	08:30

The Post-Chiefs briefing will be held in the pit lane at the time above

Reports from Post chiefs are to be submitted either manually or by email.

Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.



**Oulton Park 27<sup>th</sup> MAY 2023**  
**International Circuit (2.69miles)**  
**Final Instructions: Meeting NW03– V2**



**ISSUED BY: Michelle Harland**

**2.2 MARSHALS MATTERS:**

The Post-Chiefs briefing will take place at the time shown above.

Please remember that marshals should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

Any marshal unable to attend, is requested to contact the Chief Marshal and the BARC office (See Section 2.4 below).

**Please be aware that several thefts have been reported in race paddocks over the last few months. Make sure that vehicles are securely locked and that all reasonable steps are taken to protect property.**

**2.3 BARC CONTACTS:**

**Chief Marshal:** Margaret Simpson E: [margaret.simpson190@btinternet.com](mailto:margaret.simpson190@btinternet.com) T: 07810 397602

**Paddock Manager:** Paul Abbott E: N/A T: 07919 427 458

**Volunteers Manager:** Josh Bennett E: [josh.bennett@barc.net](mailto:josh.bennett@barc.net) T: 01264 882 210

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Secretary or a Safeguarding Officer.

**Secretary of the Meeting:** Michelle Harland E: [mharland.barc@gmail.com](mailto:mharland.barc@gmail.com) T: 07710 538325

**Senior Clerk of the Course:** Raymond Sumner E: [rsumner.barc@gmail.com](mailto:rsumner.barc@gmail.com) T: 07816 839710

**Safeguarding Officers:** Vickie MacClinton E: [vmacclinton.barc@gmail.com](mailto:vmacclinton.barc@gmail.com)  
Josh Bennett E: [josh.bennett@barc.net](mailto:josh.bennett@barc.net)



### **3 GENERAL INFORMATION:**

This meeting is organised by the BARC NW governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

Interclub Endurance:

130076

National Endurance:

130111

#### **3.1 LIVE SNATCH:**

There is no live snatch available at this meeting.

#### **3.2 RED FLAGS:**

Any category which generates a “red flag” may be placed towards the end of the schedule subject to time being available.

#### **3.3 JUDICIAL PROCEDURES:**

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

#### **3.4 RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however they reserve the right to bring forward, delay or abandon sessions to suit the conditions.

A digital Race Day Programme will be available on the BARC event page:

<https://www.barc.net/event/barc-race-meeting-oultion-park-international-2/>

#### **3.5 OFFICIAL NOTICE BOARD:**

The official notice board is online at: [https://www.barc.net/online\\_noticeboard/2023-oultion-park-may-27-29/](https://www.barc.net/online_noticeboard/2023-oultion-park-may-27-29/)

Results will be available on the TSL website: <https://www.tsl-timing.com/event/232163>

#### **3.6 SOCIAL MEDIA**

Both officials and competitors are reminded that they should not make comments on social media sites which may in any way be deemed derogatory, defamatory, obscene or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

#### **3.7 SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

#### **3.8 LIVE STREAM:**

This event will be live streamed on the [BARC YouTube channel](#). Please be aware that advertising restrictions Included in Motorsport UK Yearbook H.27 will be imposed.



**Oulton Park 27<sup>th</sup> MAY 2023**  
**International Circuit (2.69miles)**  
**Final Instructions: Meeting NW03– V2**



**ISSUED BY: Michelle Harland**

**3.9 GENERAL HEALTH & SAFETY:**

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be a waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and/or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.
- 9) The use of BBQs in the Pit Garages is strictly forbidden.

**3.10 SPECTATORS AND CHILDREN**

Competitor tickets and public tickets (purchased via Oulton Park) will grant access to the paddock – accompanied children will be admitted.

**3.11 NON-COMPETITION VEHICLE SAFETY**

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufacturer's instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

**3.11.1 A maximum 10 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.**

**3.11.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.**

**3.12.3. E-Scooters, Scooters & E bikes**

**The use of e-scooters is strictly forbidden.**

More information can be found via this link to the Current [BARC H&S Guidance \(Feb 23\)](#).





**SAFETY  
FIRST**

## 2023 SAFETY BULLETIN

This safety bulletin supports the BARC 2023 Health and Safety Guidance,  
 Supplementary Regulations and Final Instructions

### 1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3<sup>rd</sup> party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.



### 2. SAFE BUGGY & QUAD USE

- Only drive if you hold a valid licence
- Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



### 3. WORKING AT HEIGHT – ESPECIALLY ON TRAILOR UNITS

**NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING**

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged



### 4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



### 5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- Comply with all refuelling regulations
- Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources



### 6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate



**Your co-operation is appreciated**



**Oulton Park 27<sup>th</sup> MAY 2023**  
**International Circuit (2.69miles)**  
**Final Instructions: Meeting NW03– V2**



**ISSUED BY: Michelle Harland**


## **4      TIMETABLE:**



NW  
Centre

# OULTON PARK (International)

## 27-May-23



NW  
Centre

Meeting Code: NW03

Timetable (Published)

v1.2

21/05/2023

Saturday						
Start	End	Duration	Category	Session	Scrut	Sign-on
08:30	- 09:00	00:30	The ROWE Britcar Trophy Championship	Practice	07:00	
09:10	- 09:30	00:20	The ROWE Britcar Trophy Championship	Qualifying	07:00	
09:50	- 10:30	00:40	British Endurance Championship	Free Practice	08:00	
10:30	- 10:40	00:10	British Endurance Championship	Qualifying		
11:00	- 11:30	00:30	The ROWE Britcar Trophy Championship	Grid Walk / Start Procedure		
11:30	- 12:20	00:50	The ROWE Britcar Trophy Championship	Race No.	1	
12:20	- 13:05	00:45	Lunch break			
13:05	- 13:35	00:30	British Endurance Championship	Grid Walk / Start Procedure		
13:45	- 16:45	03:00	British Endurance Championship	Race No.	2	
17:05	- 17:15	00:10	The ROWE Britcar Trophy Championship	Start procedure		
17:15	- 18:05	00:50	The ROWE Britcar Trophy Championship	Race No.	3	
18:25			Curfew - chequered. Cars off circuit by 18:30			

**Note:** All Race start times are Green Flag Lap times.

All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race



## 5 Paddock Plans:

