



**22<sup>nd</sup> – 23<sup>rd</sup> July 2023**  
**Ginetta Festival**  
**Cadwell Park Circuit (2.187miles)**  
**Final Instructions: Meeting HQ76 – v2**

**ISSUED BY: John Hutchison**

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Updates to Sections 2.1 & 2.2

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(2023 v1\)](#), Current [BARC H&S Guidance \(Feb 23\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2023 BARC SAFETY BULLETIN on Page 8 of these Instructions.

**In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race concerned back to the paddock and only undertake a further restart at the end of the day if time permits.**

## **1      COMPETITOR INFORMATION**

**All competitors are required to uphold the standards of the Motorsport UK Race with Respect code**  
**Please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)**

### **1.1      CHAMPIONSHIPS/SERIES RACING:**

Protyre Motorsport Ginetta GT Championship  
Ginetta GT Academy  
Michelin Ginetta Junior Championship

### **1.2      PADDOCK ACCESS & ALLOCATION:**

Please see the paddock plan in section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

For teams testing on Friday, paddock access will be from 20:30 on Thursday. For the avoidance of doubt, testing is not a BARC activity and access to the paddock is controlled exclusively by MSV/Cadwell Park up to 19:00 on Friday.

Teams that are not testing will be allowed access to the circuit from 19:00 on Friday. Competitors arriving before this time will be held on the tarmac area by the main entrance. This is a small space to try and plan to arrive at or as close to 19:00 on Friday evening as you can if you are not testing.

If testing and you have track activity on Saturday, where possible, please park in a location that is allocated to your Championship.

All paddock areas should be vacated as soon as possible after the meeting on Sunday.

When travelling to the venue Competitors, marshals and officials should think of the environmental footprint and in particular their carbon footprint. Vehicles should not be left idling and vehicles with lower emissions should be the preference.

### **1.3      PASSES:**

Personnel & Vehicle Passes will be sent to from Ginetta directly.

### **1.4      SIGNING-ON:**

**All Competitors:** will not sign-on at the meeting having previously completed signing on electronically using the [BARC/Ginetta Driver Sign on System](#)

**All Entrants:** will not sign-on at the meeting having previously completed signing on electronically using the [BARC/Ginetta Entrant Sign on System](#)

Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded. **Upgrade cards must be valid bearing a recent photograph and be signed by the driver.**



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**1.5 ENGINE/NOISE POLLUTION:**

Engines must not be run before 08:30 & after 18:30 on either day.

The noise limits and locations of the noise tests at this event are as follows: 105dB (static)

**Noise checks will take place in at the following time/venue:**

Grid	Venue
Protyre Motorsport Ginetta GT Championship	Assembly Area
Michelin Ginetta Junior Championship	Assembly Area
Ginetta GT Academy	Assembly Area

**1.6 SCRUTINEERING & ELIGIBILITY:**

The presentation of a vehicle for scrutineering will be deemed an implicit statement of conformity.

All vehicles and driver equipment will be examined at the times indicated in the table below.

**Scrutineering Times:**

Grid	Day	Venue
Protyre Motorsport Ginetta GT Championship	Friday	In Situ (Awnings)
Michelin Ginetta Junior Championship	Friday	In Situ (Awnings)
Ginetta GT Academy	Friday	In Situ (Awnings)

Video equipment may be fitted to a vehicle provided it is not intended to be used for commercial purposes. Any video equipment intended to be used whilst a vehicle is on track, must be fitted to that vehicle at the time that the vehicle is presented for scrutineering. Failure to do so may mean that the camera is removed.

**The fitting of video cameras to helmets is strictly forbidden. The only exception is for FIA approved helmets with cameras specifically mounted in them. The technical scrutineers shall have the sole authority to accept or reject a helmet.**

**Competitors, please note that as per Q11.3.1, mobile phone or tablet devices are prohibited from being carried**

**in the competing vehicle whilst on circuit. Anyone observed acting contrary to this rule may be subject to judicial action by the Clerk of the Course.**

**1.7 BRIEFINGS:**

**New Driver Briefings**

New Drivers Briefings will form part of the Championship Briefings detailed in the table below. A Clerk will be available from 08:00 at Race Admin should any driver have any specific queries.

**Championship Briefings:**

Grid	Time	Venue
Protyre Motorsport Ginetta GT Championship – Briefing	08:20	Ginetta Race Centre
Michelin Ginetta Junior Championship – Briefing	08:40	Ginetta Race Centre
Ginetta GT Academy – Briefing	09:00	Ginetta Race Centre

As well as having “face to face” briefings scheduled, there will be briefing notes prepared for your perusal. These will be distributed via email prior to the event & via printed document at the venue.

**1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE**

**All Championships:** All vehicles will need to go to the assembly area marked on the paddock plan (section 5) via the access lane prior to Parc Fermé. For practice and qualifying competitors will be released onto the circuit at the start of their session.

At the end of all practice, qualifying and races, vehicles will take the flag, complete a slowing down lap, enter the paddock via the exit by “Mountain Corner” and make their way to the Parc Fermé area (Prior to Scrutineering area).



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**1.9 MAXIMUM STARTERS:**

The maximum starters for all Car Championships is **34**.

**1.10 START PROCEDURE:**

All classes must undertake the green flag lap at an appropriate speed without overtaking or excessive weaving (weaving from one side of the track to the other is not permitted).

The following Championships/classes will have a **Standing Start**:

- Protyre Motorsport Ginetta GT Championship
- Ginetta GT Academy
- Michelin Ginetta Junior Championship

**Standing Start (Countdown from Grid)** – Cars will assemble in the assembly area marked on the paddock plan (section 5). Cars will leave the assembly area to the grid and will be line up in starting grid order. Countdowns will be from the grid. Once all vehicles are in position on the grid they will be shown the 1 minute board, 30 second board and green flag followed by the commencement of the green flag lap. On completion of this lap when the grid is formed the 5 second board will be shown to the red lights then after 2 to 7 seconds they will extinguished for the race start.

**1.11 RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the TSL website: [www.tsl-timing.com/event/232921](http://www.tsl-timing.com/event/232921)

The official notice board is online at: [www.barc.net/online\\_noticeboard/2023-cadwell-park-july-22-23](http://www.barc.net/online_noticeboard/2023-cadwell-park-july-22-23).

**1.12 PODIUM/PRESENTATIONS:**

Top 3 finishers in each race will be interviewed for the live stream in Parc Fermé. Podium Presentations will take place after Parc Fermé by the Ginetta Hospitality building.

**1.13 CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

Where there are signal lights around the circuit, these lights have the same meaning as the flag signals.

The nearest fuel stations available to the venue are as follows:

Esso Louth - 65 Newmarket, Louth. LN11 9EG (5.7 miles)

Shell Louth - Bolingbroke Rd, Fairfield Industrial Estate, Louth. LN11 0WA (6.9 miles)

**1.14 LIGHT PANELS AND FLAG SIGNALS**

Flag signals will be as the Yearbook, please remember especially the yellow flag no overtaking and slow down and be prepared to stop with no overtaking till the green flag. Red flag the session has been stopped, slow down progressively, and return to the pits in qualifying and the grid in the race.

Yellow lights will be displayed if the Safety Car is deployed, no overtaking.

Red lights will be displayed session stopped, no overtaking, see above.

**1.15 TRACK LIMITS**

The attention of Competitors is drawn to the current Motorsport UK regulations regarding track limits which have come into place on June 1<sup>st</sup> 2023. Track limits will be monitored around the circuit. A driver will be judged to have left the track if any part of the contact patch of any tyre of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb.

Unless championship regulations state otherwise, the following penalties will be applied:

**In qualifying sessions:** The lap time on which the breach occurred will be disallowed for the purposes of establishing grid order for the relevant race but will still count towards the minimum number of laps required to qualify for the relevant race. Note of times that have been disallowed will made on the results sheet for that session.



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**In race sessions:** A first breach will be noted. A second breach may, if possible, result in the driver being shown the

Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. A fourth breach will result in a further 10-second penalty being added to your race time. A fifth breach will result in a 'Drive Through Penalty' Q 12.26 (h) in addition to the preceding time penalties. A sixth Further breaches will result in a Black Flag.

The following posts will be monitored for track limits:

Post 11: Gooseneck

Post 12: Mansfield

post 17: Hall Bends

**1.16 TIMING OF DECISIONS**

If the Clerk of the Course holds a formal inquiry into an incident and subsequently issues a formal decision to a competitor, a verbal decision will be issued followed by a document sent to the competitor by email. The timing of the decision will be when it is given verbally, and this will be the time recorded on the decision. This will also be the time that the appeal period, where applicable, begins.



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## **2 OFFICIALS/MARSHALS INFORMATION**

### **2.1 OFFICIALS:**

**Motorsport UK Steward:** Adrian Fawdington  
**Club Stewards:** Fred Bromley, Gill Sumner  
**Senior Clerk of the Course:** Ray Sumner  
**Clerks of the Course:** David Cartwright (Junior), Chris Gibson (GT Academy),  
 Phil Hosker (GT Championship), Leigh Beck (Assistant)  
**Secretary of the Meeting:** John Hutchison  
**Chief Observer / Radios:** Lynne Kendall  
**Race Phones:** Vanessa Franks / Elaine Comerford  
**Chief Scrutineer:** Richard Vincent  
**Chief Marshal:** Lynne Kendall  
**Medical Officer:** Cadwell Park Circuit  
**Chief Pits:** Mark Taylor  
**Chief Timekeeper:** Rob Cook, TSL Timing Ltd  
**Commentators:** David Smales, Jack Werrell  
**Event Officials:** Members of the BARC & other MSUK recognised clubs  
**Ambulance Services:** Cadwell Park Circuit  
**Rescue Unit:** BARC HQ1, SEMRS  
**Breakdown Vehicles:** CC Recovery  
**Safety Car Driver / Observer:** Colin Stubbs / Harry Cabot  
**Ginetta Driving Standards Officers:** Tommy Erdos / Tom Onslow-Cole

### **2.2 OFFICIALS/MARSHALS SIGN ON:**

Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Rev-Up system](#). However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Personnel	Saturday	Sunday
All officials	08:00	07:30
Post-Chiefs Briefing	08:40	08:10
On Post	09:00	08:30
Clerks Inspection	09:10	08:40
First Activity	09:30	09:00

### **2.3 MARSHALS MATTERS:**

Marshals will check in with the Chief Marshal having signed on electronically in advance of the event. Check in will take place at the time shown above at the Assembly Area Office.

The "All Marshals" Briefing will also take place at the Assembly Area Office.

Marshals' camping will be in the dedicated Marshals Camping Area adjacent to the main paddock area. Please note this area is small and we would ask that you keep this in mind when setting up.

Please remember that marshals should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

Any marshal unable to attend, is requested to contact the Competitions Department and return your passes to the BARC (See Section 2.4 below).

### **2.4 BARC CONTACTS:**

**Event Manager:** John Hutchison E: [jhutchison@barc.net](mailto:jhutchison@barc.net) T: 01264 882 205  
**Volunteers Manager:** Josh Bennett E: [jbennett@barc.net](mailto:jbennett@barc.net) T: 01264 882 210  
**Chief Marshal:** Lynne Kendall E: [cadwell.marshals@outlook.com](mailto:cadwell.marshals@outlook.com) T: 07938 181 734  
 Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Secretary or a Safeguarding Officer.  
**Secretary of the Meeting:** John Hutchison E: [jhutchison@barc.net](mailto:jhutchison@barc.net)  
**Senior Clerk of the Course:** Raymond Sumner E: [rsumner.barc@gmail.com](mailto:rsumner.barc@gmail.com)



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### **3      GENERAL INFORMATION:**

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

Interclub: [130573](#)

**3.1      LIVE SNATCH:**

There is no “live snatch” at the meeting.

**3.2      RED FLAGS:**

Any category which generates a “red flag” may be placed toward the end of the schedule subject to time being available.

**3.3      JUDICIAL PROCEDURES:**

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

**3.4      RACE-DAY INFORMATION:**

The organisers will try to run the programme as published however reserve the right to bring forward, delay or abandon sessions to suit the conditions.

The event timetable will be available via the [BARC Online Noticeboard](#)

**3.5      NOTICE BOARD:**

Results will be available on the TSL website: [Click here for Results & Live Timing](#)

The official notice board is online at: [Click here for Noticeboard](#)

**3.6      SOCIAL MEDIA**

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

**3.7      SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

**3.8      LIVE STREAM:**

This event will be live streamed on the [Ginetta TV YouTube channel](#).

**3.9      GENERAL HEALTH & SAFETY:**

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;



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- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.
- 9) The use of BBQs in the Pit Garages is strictly forbidden.

**3.10 SPECTATORS AND CHILDREN**

Competitor tickets and public tickets (purchased via Cadwell Park/MSV) will grant access to the paddock – accompanied children under 14 will be admitted.

**3.11 NON-COMPETITON VEHICLE SAFETY**

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufactures instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

3.11.1 A maximum 20 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.

3.11.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.

3.11.3 The use of e-scooters is strictly forbidden.

More information can be found via this link to the Current [BARC H&S Guidance \(Feb 23\)](#).





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**SAFETY  
FIRST**

## 2023 SAFETY BULLETIN

This safety bulletin supports the BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions

### 1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3<sup>rd</sup> party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.



### 2. SAFE BUGGY & QUAD USE

- Only drive if you hold a valid licence
- Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



### 3. WORKING AT HEIGHT – ESPECIALLY ON TRAILOR UNITS

**NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING**

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged



### 4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



### 5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- Comply with all refuelling regulations
- Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources



### 6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate



Your co-operation is appreciated





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## **4** **TIMETABLE:**

<b>SATURDAY 22 JULY</b>				
<b>CADWELL PARK</b>				
<b>TIME</b>			<b>EVENT</b>	<b>CHAMPIONSHIP</b>
08:20	08:30	10 MINS	DRIVERS BRIEFING	PROTYRE MOTORSPORT GINETTA GT CHAMPIONSHIP
08:40	08:50	10 MINS	DRIVERS BRIEFING	MICHELIN GINETTA JUNIORS
09:00	09:10	10 MINS	DRIVERS BRIEFING	GINETTA GT ACADEMY
09:30	09:50	20 MINS	WARM UP	PROTYRE MOTORSPORT GINETTA GT CHAMPIONSHIP
09:50	10:10	20 MINS		TURNAROUND
10:10	10:30	20 MINS	WARM UP	MICHELIN GINETTA JUNIORS
10:30	10:50	20 MINS		TURNAROUND
10:50	11:10	20 MINS	WARM UP	GINETTA GT ACADEMY
11:10	11:30	20 MINS		TURNAROUND
11:30	11:50	20 MINS	QUALIFYING	PROTYRE MOTORSPORT GINETTA GT CHAMPIONSHIP
11:50	12:12	22 MINS		TURNAROUND
12:12	12:32	20 MINS	QUALIFYING	MICHELIN GINETTA JUNIORS
12:32	12:54	22 MINS		TURNAROUND
12:54	13:14	20 MINS	QUALIFYING	GINETTA GT ACADEMY
13:14	14:14	60 MINS		LUNCH
14:14	14:34	20 MINS	ROUND 1	PROTYRE MOTORSPORT GINETTA GT CHAMPIONSHIP
14:34	14:56	22 MINS		TURNAROUND
14:56	15:16	20 MINS	ROUND 1	MICHELIN GINETTA JUNIORS
15:16	15:38	22 MINS		TURNAROUND
15:38	15:58	20 MINS	ROUND 1	GINETTA GT ACADEMY

17:00			<b>BBQ - HOSPITALITY</b>	
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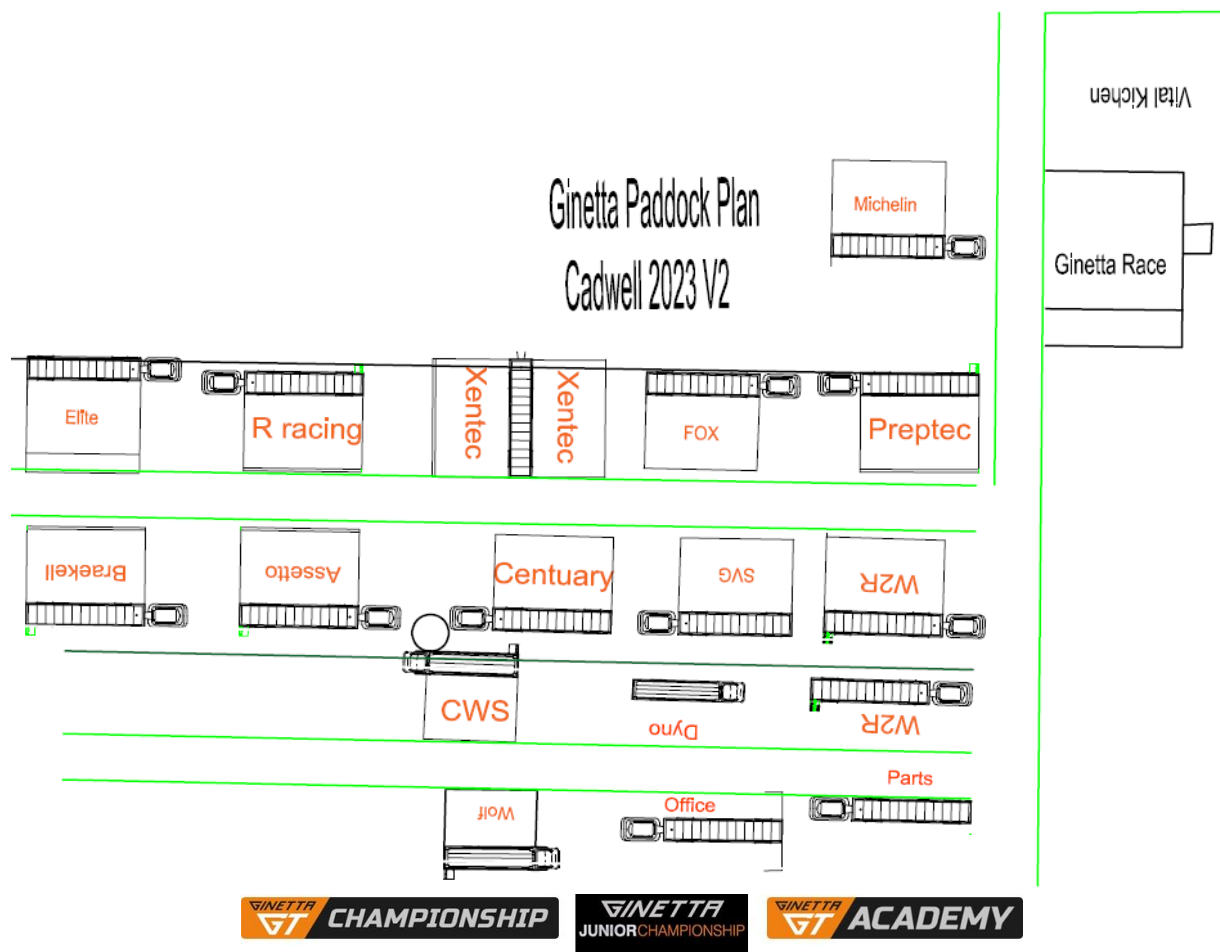
17:00			<b>TRACK WALK</b>	
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<b>SUNDAY 23 JULY</b>				
<b>CADWELL PARK</b>				
<b>TIME</b>			<b>EVENT</b>	<b>CHAMPIONSHIP</b>
09:00	09:15	15 MINS	WARM UP	MICHELIN GINETTA JUNIORS
09:15	09:30	15 MINS		TURNAROUND
09:30	09:45	15 MINS	WARM UP	GINETTA GT ACADEMY
09:45	10:00	15 MINS		TURNAROUND
10:00	10:15	15 MINS	WARM UP	PROTYRE MOTORSPORT GINETTA GT CHAMPIONSHIP
10:15	10:30	15 MINS		TURNAROUND
10:30	11:30	60 MINS		PASSENGER LAPS
11:30	11:50	20 MINS		TURNAROUND
11:50	12:10	20 MINS	ROUND 2	MICHELIN GINETTA JUNIORS
12:10	12:32	22 MINS		TURNAROUND
12:32	12:52	20 MINS	ROUND 2	GINETTA GT ACADEMY
12:52	13:14	22 MINS		TURNAROUND
13:14	13:34	20 MINS	ROUND 2	PROTYRE MOTORSPORT GINETTA GT CHAMPIONSHIP
13:34	14:34	60 MINS		LUNCH
14:34	14:54	20 MINS	ROUND 3	MICHELIN GINETTA JUNIORS
14:54	15:16	22 MINS		TURNAROUND
15:16	15:36	20 MINS	ROUND 3	GINETTA GT ACADEMY
15:36	15:58	22 MINS		TURNAROUND
15:58	16:18	20 MINS	ROUND 3	PROTYRE MOTORSPORT GINETTA GT CHAMPIONSHIP



## 5 PADDOCK PLAN:

Hold /unload area





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# CADWELL PARK CIRCUIT

CADWELL PARK CIRCUIT,  
LOUTH, LINCOLNSHIRE LN11 9SE

TEL: 01507 343248

## MAP KEY

Not all facilities are available at every event.

Parking	Circuit Office
Disabled Parking	The Club House
Toilets	Hospitality
Disabled Toilets	Medical Centre
Baby Changing	Control Tower
Refreshments	Paddock Office
First Aid	Scrutineering
Fuel	Shower Block
Information	Pedestrian Bridge
Footpaths	Football Area
Grandstands	Adventure Playground
	Display Area

## VIEWING KEY

Mountain Top Grandstand	Club Hairpin Grandstand
Mountain Crest Grandstand	Charlie's Exit Grandstand (BSB only)



**CadwellPark**

[WWW.CADWELLPARK.CO.UK](http://WWW.CADWELLPARK.CO.UK)

