



12th – 13th August 2023
Knockhill Circuit (1.3 miles)
Final Instructions: Meeting HQ57 – V2.0



ISSUED BY: Josh Bennett

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	1.6 Circuit Access/Egress updated for support classes

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

International:	129531
National:	129532
Interclub:	129533

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Jun23 v1\)](#), current [BARC H&S Guidance \(Feb 23\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2023 BTCC Safety Bulletin included with these instructions.

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS RACING:

Kwik Fit British Touring Car Championship
 Roket F4 British Championship - Certified by FIA
 The Vertu Motors MINI CHALLENGE – JCW Class
 Porsche Carrera Cup Great Britain
 Legends Cars Elite Cup with JLM

1.2 OFFICIALS:

BTCC Permanent Stewards:	Nicky Moffitt (Motorsport UK), Esmor Jones, Steve Stringwell
Support Race Stewards:	Adrienne Watson (Motorsport UK), David Evans, Bob Lentell
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Josh Bennett, Andy Butler, Mark Hulme, Colin Oakley, Dave White, Trevor Williams
Secretary of the Meeting:	Anita Joy, Ellie Clarke (Dep)
BARC Safety Officers:	Bob Lentell, Trevor Williams
TOCA Series Director:	Alan Gow
TOCA Championship Coordinator:	Dan Mayo
TOCA Chief Scrutineer:	Sam Riches
Chief Scrutineer:	Martin Robertson
Chief Marshal:	Henry Williams
Chief Incident:	Kate Haston
Chief Observer:	Richard Burrell
Race Radio:	Jennifer Haston, Jackie Spencer
TOCA Medical Delegates:	Dr Paul Trafford, Dr Nick James
Chief Medical Officer:	Dr Shaun McLeod
Chief Start Line Marshal:	Richard High
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	Stewart Youngs
Chief Timekeepers:	Craig Smith, Tony Daff - TSL Timing Ltd
Commentators:	Chris Hartley, Alan Hyde, Robert Johnston
Mini Challenge Coordinator:	Rhea Beauchamp, Gerry Brady
Porsche Coordinators:	Annabel Edmed, Ian Fletcher, James MacNaughton
F4 British Champ Coordinators:	Eve Lake-Grange, Flora Scott
Legends Cup Coordinator:	Phil Cooper
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons
Safeguarding Officer(s):	Josh Bennett
Event Officials:	Members of BARC, other Motorsport UK recognised clubs
Rescue Unit:	TOCA Safety Team, SMMC 1, SMMC 2
Breakdown Vehicles:	Knockhill Circuit & Fred Henderson



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1.3 PASSES:

For those without permanent passes, electronic tickets will be sent to you directly by Knockhill, those aged 12 and under are admitted free of charge and those between the age of 13-16 will need a teen ticket.

Please note, there are no vehicle passes for marshals at this event. Under no circumstances will marshals cars be permitted in the paddock at any time.

1.4 SIGNING-ON:

- a) Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC RevUp system](#)
- b) There will be race day programmes produced for the event however entry lists will also be available on the BARC website [TOCA Race Meeting: Knockhill](#)
- c) All marshals must see the chief marshal between the times below to confirm their attendance. Check in will take place as in the Marshals building next to Race Control at the times shown below;

Personnel	Saturday	Sunday
All officials	From 07:30	From 07:30
Post Chief Briefing	08:00	08:10
On Post	08:30	08:40
Clerks Inspection	08:50	09:00
First Activity	09:10	09:20

- d) The Post Chiefs Briefing will take place in the check in the Marshals building at the times shown above.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 08:35 or after 18:30 on both days.

Noise checks will take place at the entrance to the assembly area for all support categories.

1.6 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

BTCC – These competitors are to follow the instructions within the Championship Regulations.

Support Races – For cars based in the main paddock area, please assemble in the designated assembly area. **For practice, you will be released in to the Pit Lane prior to being signalled to go out onto the circuit.** For race, you will be signalled to go out onto the circuit, behind an official vehicle, to complete one lap of the circuit prior to forming on the grid.

At the end of qualifying and races support competitors will take the chequered flag and complete a full “slowing down” lap pulling into the pit lane and proceeding direct to Parc Fermé without stopping, except those required for ITV interviews. Parc Fermé is accessed by turning left after Race Control and then left again.

There is a one-way system in operation within the paddock and you are asked to follow the signage when going to the assembly area and returning from Parc Fermé to your paddock space.

1.7 LIVE SNATCH:

There is provision for “live snatch” at this meeting but only under the Safety Car.

1.8 RED FLAGS:

Any category which generates a “red flag” may be placed toward the end of the schedule subject to time being available.

1.9 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting or the Clerk of the Course using the email addresses provided.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.



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1.10 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.
Results will be available on the TSL website: [British Touring Car Championship - Round 7 - Timing Solutions Ltd.](https://www.britishtouringcar.com/round-7-timing-solutions)
Official notice board is online at: [Knockhill – August 12/13 - BARC](https://www.barc.co.uk/knockhill-august-12-13)

1.11 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

1.12 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

1.13 SAFEGUARDING:

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at the event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#) and the contact details below.

1.14 MARSHALS MATTERS:

Marshals parking will be on the rallycross circuit for both days. Access the circuit through paddock brae and park either side of the start-line leaving a clear space in the middle of the track, then proceed to the rallycross track to park up after signing on. A packed lunch will be provided to all trackside marshals on both Saturday and Sunday.

Marshals Camping will be behind the kart centre. The area is suitable for both tents and caravans with both toilets and showers available but without any power hook-ups. There will not be any campsite wristbands issued. We would ask that there is no noise after mid-night each night, that there are no open fires and no animals.

Post allocations will be advised at check in and please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

No private cars are allowed in the paddock under any circumstances. Any private cars found in the paddock will be towed away.

If you are unable to attend, please contact the Competitions Department and return any passes to BARC (See below), if after 17:00 Wednesday 9th August, please also contact the Chief Marshal.

1.15 BARC CONTACTS:

Competitions Dept:		E: competitions@barc.net	T: 01264 882288
Volunteer Manager:	Josh Bennett	E: josh.bennett@barc.net	T: 01264 882210
Chief Marshal:	Henry Williams	E: chiefmarshal@smrc.co.uk	T: 07736 830366

Whilst at the meeting, please use the following email addresses to contact either the Clerk or the Secretary.

Secretary of the Meeting:	Anita Joy	E: ajoy.barc@gmail.com
Clerk of the Course:	Josh Bennett	E: josh.bennett@barc.net
BARC Safeguarding Officers:	David Wheadon	E: david.wheadon@barc.net
	Josh Bennett	E: josh.bennett@barc.net



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Special Note A:

Because the race cars are fitted with an in-car signalling system at this meeting, we will operate the circuit light panels as the primary route of signalling to competitors. The role of marshals is still critical in displaying signals via the light control panel in order to both provide protection to their fellow marshals working trackside as well as the delivery of signals to the competitors.

In all cases the light panel should be the default signalling option followed by flags if required. A set of flags will be available on all posts and these are to be used in the following situations:

- a) when there is a system failure,
- b) when the light panels are displaying an alternative signal,
- c) when the marshals post does not have a light control panel

The display of the red lights and safety car signals around the circuit will be undertaken by race control and in certain circumstances marshals may find that race control has adjusted the lights being displayed. Marshals will remain responsible for the display of the Hazard Board.

This change of procedure is in accordance with Motorsport UK regulations and is being employed to enable more visible signals to be given to competitors.

Special Note B:

The BTCC & Support Races are part of the Motorsport UK Future of Scrutineering Trial which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering with the remaining competitors completing a self-declaration form.



2 TIMETABLE:

KNOCKHILL 2023 TOCA Timetable : Version 2 (15.03.23) Saturday / Sunday August 12 – 13

Saturday, August 12

Time	Activity	Championship	Laps
09.10 – 09.20	Free Practice	Legends Cars Elite Cup with JLM	
09.30 – 10.05	Free Practice	Kwik Fit British Touring Car Championship	
10.25 – 10.45	Qualifying	ROKiT F4 British Championship	
10.55 – 11.25	Qualifying	The Vertu Motors MINI CHALLENGE	
11.40	Race	Legends Cars Elite Cup with JLM	10
12.05 – 12.40	Free Practice	Kwik Fit British Touring Car Championship	
12.40 – 13.40	<i>Lunch Break</i>		
13.40	Race	The Vertu Motors MINI CHALLENGE	20 mins
14.15	Race	Legends Cars Elite Cup with JLM	10
14.35 – 15.05	Qualifying	Porsche Carrera Cup Great Britain	
15.15 – 16.00	Qualifying	Kwik Fit British Touring Car Championship	
16.15	Race	ROKiT F4 British Championship	20 mins
16.50	Race	Legends Cars Elite Cup with JLM	12

Sunday, August 13

Time	Activity	Laps
09.20	Legends Cars Elite Cup with JLM	10
09.40	Porsche Carrera Cup Great Britain	32
10.20	ROKiT F4 British Championship	20 mins
10.55	The Vertu Motors MINI CHALLENGE	20 mins
11.30	<i>BTCC Pit Lane Opens</i>	
11.45	Kwik Fit British Touring Car Championship	24
12.25	Legends Cars Elite Cup with JLM	10
12.45 – 13.45	<i>Lunch Break</i>	
12.50 – 13.20	<i>BTCC Paddock Autograph Session</i>	
13.45	Porsche Carrera Cup Great Britain	32
14.25	<i>BTCC Pit Lane Opens</i>	
14.40	Kwik Fit British Touring Car Championship	24
15.20	ROKiT F4 British Championship	20 mins
16.00	The Vertu Motors MINI CHALLENGE	20 mins
16.40	Legends Cars Elite Cup with JLM	12
17.05	<i>BTCC Pit Lane Opens</i>	
17.20	Kwik Fit British Touring Car Championship	24

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



3 TRACK PLAN:



Circuit Plan

Showing circuit layouts, facilities,
services and marshal posts

Knockhill

International Circuit (Clockwise)

Plan Key	
	Race Circuit
	Tarmac/Concrete/Gravel
	Grass
	Track/Street
	Grass Bank
	Gravel/Sand Trap
	Buildings
	Grandstands
	Marshal Post
	Incident Post
	Observer Post
	Type Barriers
	Armco Barrier
	Rectangular Barriers
	Fencing
	Hedge
	Audience
	Medical Car
	Safety Car
	Extinction/Rescue Vehicle
	Recovery Unit
	Fire Vehicle
	Apex Markers

*Please note: This map is not to scale



4 SAFETY BULLETIN:



SAFETY FIRST



2023 SAFETY BULLETIN

This safety bulletin supports TOCA and BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS				
<ul style="list-style-type: none"> The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue. No mini-bikes, scooters or 2-wheeled transport allowed. Observe venue speed limit at all times. Absolutely NO electric stand-on scooters. 				
2. SAFE BUGGY AND QUAD USE				
<ul style="list-style-type: none"> Only drive if you hold a valid licence Do not leave keys in ignition Observe maximum speed limits at all times Observe one-way systems at all times No carrying of unsecured loads No riding on equipment trolleys All passengers must be seated 				
3. WORKING AT HEIGHT				
<p style="color: red; font-weight: bold;">NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING</p> <ul style="list-style-type: none"> Put up secure side barriers Use clipped on full safety harness Use a secured ladder / steps All ladders must be "footed" Only use ladders and steps to EN 131 Ensure equipment is not damaged 				
4. SPECTATING				
<ul style="list-style-type: none"> Do not spectate from tail lifts / trailer roofs Only spectate from truck roofs if appropriate safe access and barriers are in place. Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators 				
5. HOT WORKS AND FUEL				
<ul style="list-style-type: none"> Keep fuel storage to a minimum and in a safe location Keep extinguisher suitable for fuel fire close by Comply with all refuelling regulations Refuel when engine is turned off and cooled Keep fuel away from ignition sources 				
6. CABLES AND TAIL-LIFTS		 <p>NO TRAILING CABLES</p>		
<ul style="list-style-type: none"> Securely cover hoses and cables . Tail lifts should not be left unattended at halfway point. Consider using "Tensabarriers" to avoid pedestrians walking under lifts Use harnesses or guardrails where possible or appropriate 				

Your co-operation is appreciated




