



**7<sup>th</sup> – 8<sup>th</sup> October 2023**  
**Brands Hatch (Grand Prix) Circuit (2.433 miles)**  
**Final Instructions: Meeting HQ60 – V0.1**



**ISSUED BY: Josh Bennett**

VERSION	AMENDMENTS
Version 1	First Issue

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

International: [129540](#)  
National: [129541](#)  
Interclub: [129542](#)

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(Jun23 v1\)](#), current [BARC H&S Guidance \(Feb 23\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2023 BTCC Safety Bulletin included with these instructions.

**All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)**

### **1.1 CHAMPIONSHIPS RACING:**

Kwik Fit British Touring Car Championship  
The Vertu Motors MINI CHALLENGE – JCW Class  
Porsche Carrera Cup Great Britain  
Porsche Sprint Challenge Great Britain  
ROKiT F4 British Championship – Certified by FIA

### **1.2 OFFICIALS:**

BTCC Permanent Stewards:	Richard Norbury (Motorsport UK), David Evans, Adrienne Watson
Support Race Stewards:	Nicky Moffitt (Motorsport UK), Bob Lentell, Alex Maunders
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Josh Bennett, Andy Butler, Nigel Jones, Vickie MacClinton, Colin Oakley, Dave White, Trevor Williams
Secretary of the Meeting:	Anita Joy, Ellie Clarke (Dep)
BARC Safety Officer:	Josh Bennett, Bob Lentell, Trevor Williams
TOCA Series Director:	Alan Gow
TOCA Championship Coordinator:	Dan Mayo
TOCA Chief Scrutineer:	Sam Riches
Chief Scrutineer:	Phil Mason
Chief Marshal:	Chris Bird, Amanda Bird (Dep)
Chief Incident:	Richard Sneader
Chief Observer:	Trevor Jackson
Race Radio:	Rachel Day, Susie Johnson
TOCA Medical Delegates:	Dr Paul Trafford, Dr Nick James
Chief Medical Officer:	Dr Eyston Vaughan-Huxley
Chief Start Line Marshal:	Richard High
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	Ian Ratcliffe
Chief Timekeepers:	Craig Smith, Tony Daff - TSL Timing Ltd
Commentators:	Chris Hartley, Alan Hyde
F4 British Champ Coordinators:	Eve Lake-Grange, Flora Scott
Mini Challenge Coordinators:	Rhea Beauchamp, Wendy Mortimer
Porsche Coordinators:	Annabel Edmed, Ian Fletcher, James MacNaughton
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons
Safeguarding Officer(s):	Josh Bennett, Ellie Clarke, Vickie MacClinton
Event Officials:	Members of the BARC and other Motorsport UK recognised clubs
Rescue Units:	TOCA Safety Team, BARC HQ1, SEMRS
Breakdown Vehicles:	Trackside Recovery



### 1.3 **PASSES:**

For those without permanent passes, electronic tickets will be sent to you; those under the age of 13 are admitted free of charge. Please note there are no vehicle passes for marshals at this meeting. Under no circumstances will marshals cars be permitted inside the venue at any time during the event. See section 1.14 for Marshals Parking/Camping info.

### 1.4 **SIGNING-ON:**

- Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC RevUp system](#)
- There will be race day programmes produced for the event however entry lists will also be available on the BARC website [TOCA Race Meeting: Brands Hatch GP](#)
- All marshals must see the chief marshal between the times below to confirm their attendance. Check in will take place in Outer Paddock Office (adjacent to the vehicle tunnels) at the times shown below.

Personnel	Saturday	Sunday
All officials	From 07:30	From 08:30
Post Chief Briefing	08:30	09:00
On Post	08:55	09:30
Clerks Inspection	09:10	09:45
First Activity	09:30	10:05

- The Post Chiefs Briefing will take place underneath Race Control at the times shown above.

### 1.5 **ENGINE/NOISE POLLUTION:**

Engines must not be run before 08:15 (Sat) or 09:15 (Sun) or after 18:45 on both days.

Noise checks will take place at the entrance to the assembly area for all support categories.

### 1.6 **CIRCUIT ACCESS & EGRESS / PRACTICE AND QUALIFYING PROCEDURE**

**BTCC** – These competitors are to follow the instructions within the Championship Regulations.

**Support Races** – These competitors need to go to the Assembly Area located by the Outer Paddock Scrutineering Bay. They will then follow the Safety Car through the vehicle tunnel, turning left on to the Cooper Straight and proceed around Surtees and Clearways to the pit lane for qualifying and directly to the grid for races. All support buggies and personnel must proceed via the vehicle tunnel and the roadway at the rear of the garages accessing the Pit Lane via the gate at the far end. All passes will be checked at this point prior to admission in to the pit lane, please respect the marshals and show your pass. Any rude or aggressive behaviour will be reported to the Clerk of the Course. At the end of the session exit the Pit Lane via the gate underneath Race Control.

At the end of qualifying and races support competitors will take the chequered flag, complete a quarter of a lap “slowing down” and then turn right at turn four (post 9), pulling in to the pit lane and proceeding directly to Parc Fermé without stopping. **Use of the GP or Indy circuits beyond post 9 is forbidden.** Those required for ITV interviews will be stopped in the inner paddock and everyone else proceeds to the outer paddock.

### 1.7 **LIVE SNATCH:**

There is provision for “live snatch” at this meeting but only under the Safety Car.

### 1.8 **RED FLAGS:**

Any category which generates a “red flag” may be placed toward the end of the schedule subject to time being available.

### 1.9 **JUDICIAL PROCEDURES:**

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically.

Any protest or appeal needs to be lodged with the Secretary of the Meeting or the Clerk of the Course using the email addresses provided.

Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.



#### 1.10 **RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.  
Results will be available on the TSL website: [British Touring Car Championship - Round 10 - Timing Solutions Ltd.](#)  
Official notice board is online at: [Brands Hatch – October 7/8 - BARC](#)

#### 1.11 **CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

#### 1.12 **SOCIAL MEDIA**

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

#### 1.13 **SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at the event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#) and the contact details below.

#### 1.14 **MARSHALS MATTERS:**

Marshals may camp in the dedicated marshal's campsite in the Airfield. Marshals parking will be in the Lower Triangle across the road from the paddock entrance. Your tickets will need to be shown on entering the circuit so please make them available.

No private cars are allowed in the paddock under any circumstances. Any private cars found in the paddock will be towed away. Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return any passes to BARC (See below), if after 17:00 Wednesday 4<sup>th</sup> October, please also contact the Chief Marshal.

#### 1.15 **BARC CONTACTS:**

<b>Competitions Dept:</b>		E: <a href="mailto:competitions@barc.net">competitions@barc.net</a>	T: 01264 882288
<b>Volunteer Manager:</b>	Josh Bennett	E: <a href="mailto:josh.bennett@barc.net">josh.bennett@barc.net</a>	T: 01264 882210
<b>Chief Marshal:</b>	Chris Bird	E: <a href="mailto:uwizard@talk21.com">uwizard@talk21.com</a>	T: 07903 355838
Whilst at the meeting, please use the following email addresses to contact either the Clerk or the Secretary.			
<b>Secretary of the Meeting:</b>	Anita Joy	E: <a href="mailto:ajoy.barc@gmail.com">ajoy.barc@gmail.com</a>	
<b>Clerk of the Course:</b>	Josh Bennett	E: <a href="mailto:josh.bennett@barc.net">josh.bennett@barc.net</a>	
<b>BARC Safeguarding Officers:</b>	Josh Bennett	E: <a href="mailto:josh.bennett@barc.net">josh.bennett@barc.net</a>	T: 01264 882249
	Ellie Clarke	E: <a href="mailto:eclarke.barc@gmail.com">eclarke.barc@gmail.com</a>	
	Vickie MacClinton	E: <a href="mailto:vmacclinton.barc@gmail.com">vmacclinton.barc@gmail.com</a>	



**Special Note A:**

Because the race cars are fitted with an in-car signalling system at this meeting, we will operate the circuit light panels as the primary route of signalling to competitors. The role of marshals is still critical in displaying signals via the light control panel in order to both provide protection to their fellow marshals working trackside as well as the delivery of signals to the competitors.

In all cases the light panel should be the default signalling option followed by flags if required. A set of flags will be available on all posts and these are to be used in the following situations:

- a) when there is a system failure,
- b) when the light panels are displaying an alternative signal,
- c) when the marshals post does not have a light control panel

The display of the red lights and safety car signals around the circuit will be undertaken by race control and in certain circumstances marshals may find that race control has adjusted the lights being displayed. Marshals will remain responsible for the display of the Hazard Board.

This change of procedure is in accordance with Motorsport UK regulations and is being employed to enable more visible signals to be given to competitors.

**Special Note B:**

The BTCC & Support Races are part of the Motorsport UK Future of Scrutineering Trial which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering with the remaining competitors completing a self-declaration form.



## 2 TIMETABLE:

### BRANDS HATCH GP CIRCUIT 2023 TOCA Timetable : Version 2 (26.09.23) Saturday / Sunday October 7 – 8

#### Saturday, October 7

Time	Activity	Championship	Laps
09.30 – 10.05	Free Practice	Kwik Fit British Touring Car Championship	
10.25 – 10.55	Qualifying	Porsche Sprint Challenge Great Britain	
11.05 – 11.35	Qualifying	The Vertu Motors MINI CHALLENGE	
11.45 – 12.05	Qualifying	ROKiT F4 British Championship	
12.15 – 12.50	Free Practice	Kwik Fit British Touring Car Championship	
12.50 – 13.50	<i>Lunch Break</i>		
13.50	Race	Porsche Sprint Challenge Great Britain	20 mins
14.25	Race	The Vertu Motors MINI CHALLENGE	20 mins
15.00 – 15.30	Qualifying	Porsche Carrera Cup Great Britain	
15.40 – 16.10	Qualifying	Kwik Fit British Touring Car Championship	
16.30	Race	ROKiT F4 British Championship	20 mins

#### Sunday, October 8

Time	Activity	Laps
09.00 – 09.30	<i>Pit Lane Walkabout / Autograph Session</i>	
10.05	Porsche Sprint Challenge Great Britain	20 mins
10.40	The Vertu Motors MINI CHALLENGE	20 mins
11.15	<i>BTCC Pit Lane Opens</i>	
11.30	Kwik Fit British Touring Car Championship	15
12.10	ROKiT F4 British Championship	20 mins
12.40	Porsche Carrera Cup Great Britain	17
13.20 – 13.50	<i>Lunch Break</i>	
13.50	Porsche Sprint Challenge Great Britain	20 mins
14.25	<i>BTCC Pit Lane Opens</i>	
14.40	Kwik Fit British Touring Car Championship	15
15.20	The Vertu Motors MINI CHALLENGE	20 mins
15.55	ROKiT F4 British Championship	20 mins
16.30	Porsche Carrera Cup Great Britain	17
17.10	<i>BTCC Pit Lane Opens</i>	
17.25	Kwik Fit British Touring Car Championship	15

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



### 3 TRACK PLAN:



**Circuit Plan**  
Showing circuit layouts, facilities,  
services and marshal posts

## Brands Hatch GP Circuit

Course Length - 3916 metres

#### Plan Key

	Race Circuit		Tyre Barriers
	Tarmac/Concrete/Roads		Armco Barrier
	Grass		Rectified Barriers
	Trees/Forest		Fencing
	Grass Bank		Helipad
	Gravel/Sand Trap		Ambulance
	Buildings		Medical Car
	Grandstands		Safety Car
	Marshal Post		Extrication/Rescue Vehicle
	Incident Post		Recovery Unit
	Observer Post		Fire Vehicle
			Apex Markers

\*Please note. This map is not to scale.





## 4 SAFETY BULLETIN:



**SAFETY FIRST**



# 2023 SAFETY BULLETIN

This safety bulletin supports TOCA and BARC 2023 Health and Safety Guidance, Supplementary Regulations and Final Instructions

<b>1. VEHICLES, SCOOTERS, BUGGIES &amp; QUADS</b>				
<ul style="list-style-type: none"> <li>The use of quad bikes and buggies must be covered by 3<sup>rd</sup> party insurance when driven within the confines of the venue.</li> <li>No mini-bikes, scooters or 2-wheeled transport allowed.</li> <li>Observe venue speed limit at all times.</li> <li>Absolutely NO electric stand-on scooters.</li> </ul>				
<b>2. SAFE BUGGY AND QUAD USE</b>				
<ul style="list-style-type: none"> <li>Only drive if you hold a valid licence</li> <li>Do not leave keys in ignition</li> <li>Observe maximum speed limits at all times</li> <li>Observe one-way systems at all times</li> <li>No carrying of unsecured loads</li> <li>No riding on equipment trolleys</li> <li>All passengers must be seated</li> </ul>				
<b>3. WORKING AT HEIGHT</b>				
<p style="color: red; text-align: center;"><b>NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING</b></p> <ul style="list-style-type: none"> <li>Put up secure side barriers</li> <li>Use clipped on full safety harness</li> <li>Use a secured ladder / steps</li> <li>All ladders must be "footed"</li> <li>Only use ladders and steps to EN 131</li> <li>Ensure equipment is not damaged</li> </ul>				
<b>4. SPECTATING</b>				
<ul style="list-style-type: none"> <li>Do not spectate from tail lifts / trailer roofs</li> <li>Only spectate from truck roofs if appropriate safe access and barriers are in place.</li> <li>Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators</li> </ul>				
<b>5. HOT WORKS AND FUEL</b>				
<ul style="list-style-type: none"> <li>Keep fuel storage to a minimum and in a safe location</li> <li>Keep extinguisher suitable for fuel fire close by</li> <li>Comply with all refuelling regulations</li> <li>Refuel when engine is turned off and cooled</li> <li>Keep fuel away from ignition sources</li> </ul>				
<b>6. CABLES AND TAIL-LIFTS</b>		 <p>NO TRAILING CABLES</p>		
<ul style="list-style-type: none"> <li>Securely cover hoses and cables .</li> <li>Tail lifts should not be left unattended at halfway point.</li> <li>Consider using "Tensabarriers" to avoid pedestrians walking under lifts</li> <li>Use harnesses or guardrails where possible or appropriate</li> </ul>				

Your co-operation is appreciated




