



**27<sup>th</sup> – 28<sup>th</sup> April 2024**  
**Donington Park (National) Circuit (1.95 miles)**  
**Final Instructions: Meeting HQ51 – V3**

**ISSUED BY: BARC Office**

VERSION	AMENDMENTS
Version 2	<p><b>1.2 Officials:</b> Add Melanie Baggaley (Deputy Chief Marshal) Add Diane Hardy (Chief Incident)</p> <p><b>1.4 Signing On:</b> Changes to queuing arrangements for Marshals Check In</p> <p><b>1.14: Marshals:</b> Changes to access, check in and camping arrangements</p>
Version 3	<p><b>1.2 Officials:</b> Clerks of the Course, add Luke Caudle</p> <p><b>Section 5:</b> Check in &amp; parking map added</p>

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the Organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

National (Open):	<b>134817</b>
National:	<b>134818</b>
Interclub:	<b>134819</b>

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(2024 v1\)](#), current [BARC H&S Guidance \(March 2024\)](#) which are available on the BARC website in the “Documents” section and using the links above.

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

**1.1 CHAMPIONSHIPS RACING:**

Kwik Fit British Touring Car Championship	Rokit F4 British Championship - Certified by FIA
The Vertu Motors MINI CHALLENGE – JCW Class	Porsche Carrera Cup GB
Legends Cars Elite Cup	The Hagerty Radical UK Cup

**1.2 OFFICIALS:**

BTCC Permanent Stewards:	Richard Norbury (Motorsport UK), Esmor Jones, Adrienne Watson
Support Race Stewards:	Nicky Moffitt (Motorsport UK), Paul Clackett, Rachel Gascoigne
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Andy Butler, <b>Luke Caudle</b> , Mark Hulme, Bob Lentell, Colin Oakley, Andy Stevens, Dave White, Trevor Williams, Dorothy Uwota
Secretary of the Meeting:	Anita Joy, Ellie Clarke (Dep)
BARC Safety Officer:	Bob Lentell
Chief Scrutineer:	Richard Vincent
Chief Marshal:	Linda Jordan, <b>Melanie Baggaley (Dep)</b>
Chief Incident:	<b>Diane Hardy</b> - Donington Park ES Team
Chief Observer:	Darren Holmes
Race Radio	Aimee Watts
Chief Medical Officers:	Dr Paul Trafford, Dr Nick James
Chief Start Line Marshal:	Richard High
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	David Jackson
Chief Timekeeper:	Craig Smith - TSL Timing Ltd
Commentators:	Alan Hyde, Matt Suckling
Event Officials:	Members of BARC, Donington Park ES Team & other Motorsport UK recognised clubs
Rescue Unit:	TOCA Safety Team, BARC North-West, Donington Park ES Team
Breakdown Vehicles:	Mick Avery & Donington Park
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons

**1.3 PASSES:**

For those without permanent passes, electronic tickets will be sent to you; those under the age of 13 are admitted free of charge. Marshals will receive a vehicle pass which will allow access to the areas specified in section 1.14. Under no circumstances will marshals cars be permitted in the paddock at any time during the event.



**27<sup>th</sup> – 28<sup>th</sup> April 2024**  
**Donington Park (National) Circuit (1.95 miles)**  
**Final Instructions: Meeting HQ51 – V3**

**ISSUED BY: BARC Office**

**1.4 SIGNING-ON:**

- a) Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Alpha system](#) for those who have volunteered through Donington ES, please use [BARC - Donington ES Marshal Sign On](#).
- b) There will be race day programmes produced for the event however entry lists will also be available on the BARC website [TOCA Race Meeting: Donington Park](#)
- c) All marshals must see the chief marshal between the times below to confirm their attendance. **Entry is via 'Gate 10 - East entrance', please note this will be busy with Spectators. Please queue on the right side of the roadway, some of your colleagues will be there to guide you to the check in area. For full access and camping arrangements, please see 'Marshals Matters' section 1.14.**

Personnel	Saturday	Sunday
All officials	From 07:30	From 07:30
Post Chief Briefing	08:15	08:15
On Post	08:35	08:30
Clerks Inspection	08:50	08:45
First Activity	09:10	09:05

- d) The Post Chiefs Briefing will take place at the check in location.

**1.5 ENGINE/NOISE POLLUTION:**

Engines must not be run before 09:00 or after 19:00 on both days. Noise checks will take place at the entrance to the assembly area for all support categories.

**1.6 CIRCUIT ACCESS – PRACTICE, QUALIFYING & RACE PROCEDURE**

**BTCC** – These competitors are to follow the instructions within the Championship Regulations.

**Support Races** – The competitors need to go to the Assembly Area located on the right-hand side of the Melbourne Loop (GP Circuit). They will then follow the Safety Car to the pit lane for qualifying and directly to the grid for races. All support buggies and personnel must proceed up the left-hand side of the Melbourne Loop and access the pit lane via the old GP Circuit pit entry road. All passes will be checked at this point prior to admission into the pit lane, please respect the marshals and show your pass. At the end of the session exit the Pit Lane via the scrutineering bay gate.

At the end of all sessions competitors will take the chequered flag and complete a “slowing down” lap pulling into the pit lane and proceeding direct to Parc Fermé without stopping, except for those required for ITV interviews.

**1.7 LIVE SNATCH:**

The Clerk of the Course has the option to carry out a “live snatch” under local yellow signals.

**1.8 RED SIGNAL:**

Any category which generates a “red” may be placed toward the end of the schedule subject to time being available.

**1.9 JUDICIAL PROCEDURES:**

The judicial procedures for this meeting will be as described in the Motorsport UK Yearbook with all paperwork being dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Championship Clerk of the Course. Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

**1.10 RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions. Results will be available on the TSL website: [British Touring Car Championship - Round 1 - Timing Solutions Ltd.](#)

Official notice board is online at: [Donington Park – April 27/28 – Welcome to the BARC](#)

**1.11 CIRCUIT & MEETING NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.



**27<sup>th</sup> – 28<sup>th</sup> April 2024**  
**Donington Park (National) Circuit (1.95 miles)**  
**Final Instructions: Meeting HQ51 – V3**

**ISSUED BY: BARC Office**

**1.12 SOCIAL MEDIA**

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

**1.13 SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

**1.14 MARSHALS MATTERS:**

You will soon receive two tickets, one for you and one for a guest and upon arrival Donington Park you will receive a vehicle pass. Please ensure tickets are available for inspection at all times and that your vehicle pass is clearly on display.

Entry is via 'Gate 10 - East entrance', please note this will be busy with Spectators. Please queue on the right side of the roadway, some of your colleagues will be there to guide you to the check in area. Once you have checked in, you should proceed to your designated parking area as shown in the table below. Access to the infield and campsite is through the Williamson tunnel and **parking on post is not permitted at any time.**

The two parking locations are - The infield on the hardstanding near the site of the old Craner Suites and outside the circuit near Gate 10. The parking area at Gate 10 is reserved for marshals posted to the McLeans & Coppice areas of the circuit and is adjacent to the old Coppice Lodge. For the avoidance of doubt please refer to the table below;

Post	Parking Location
Pits / Paddock / Race Control	Craner Tarmac
Post 1, 2, 4, 6, 7, 8, 9, 10, 11,12, 13	Craner Tarmac
Post 14	Craner Tarmac or Gate 10 Parking
Post 15,17,18,19,21	Gate 10 Parking
Post 23, 38, 39	Craner Tarmac

The marshal's campsite is a designated area and will be ringfenced as such, please pitch sensibly allowing access for cars and caravans to pass. There is free electrical hook up for this event with 52 spaces allocated so please use them wisely.

You may wish to leave your car at the campsite and walk to sign on, then to post. There will be showers and toilets available. The vehicle passes issued to marshals will allow access to the campsite but Security will give you a wrist band for access. This will be available from Friday 2pm onwards.

**This is subject to change due to the inclement weather but we will get the information out to you as soon as physically possible if there is going to be a change of venue.** A check in and parking map is included in section 5

Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to BARC (See below).

**1.15 BARC CONTACTS:**

**Competitions Department:** E: [competitions@barc.net](mailto:competitions@barc.net) T: 01264 882288

**Volunteer Manager:** Josh Bennett E: [josh.bennett@barc.net](mailto:josh.bennett@barc.net) T: 01264 882210

**Chief Marshal:** Linda Jordan E: [ljordan.barc@gmail.com](mailto:ljordan.barc@gmail.com) T: 07748 483650

Whilst at the meeting, please use the following email addresses to contact either the Clerk or the Secretary.

**Secretary of the Meeting:** Anita Joy E: [ajoy.barc@gmail.com](mailto:ajoy.barc@gmail.com)

**Clerk of the Course:** Bob Lentell E: [rlentell.barc@gmail.com](mailto:rlentell.barc@gmail.com)

**BARC Safeguarding Officers:** Dorothy Uwota E: [duwota.barc@gmail.com](mailto:duwota.barc@gmail.com)  
 David Wheadon E: [david.wheadon@barc.net](mailto:david.wheadon@barc.net) T: 01264 882208  
 Ellie Clarke E: [eclarke.barc@gmail.com](mailto:eclarke.barc@gmail.com)



27<sup>th</sup> – 28<sup>th</sup> April 2024

Donington Park (National) Circuit (1.95 miles)

Final Instructions: Meeting HQ51 – V3



ISSUED BY: BARC Office

**Special Note A:**

Motorsport UK has adjusted the Yearbook regulations for 2024 and where they are installed the Light Signals must be the priority signal used at all marshals' posts rather than flags. It is therefore imperative that the circuit light panels are operated quickly to signal to competitors as this will also trigger the in-car display to each driver. Motorsport UK has produced a video which can be found [here](#). This explains this method of signalling and explaining why this change is necessary. There will be set of flags and these can be used in the case of a system failure or to supplement the light signals or to display additional signals should the panel displaying a higher-grade signal. Signals for the Safety Car and for stopping a session will be initiated and controlled by Race Control.

**Special Note B:**

Scrutineering will be in accordance with Q.11.2 of the Motorsport UK Yearbook which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering and all competitors will also completing a self-declaration form.

**2 TIMETABLE:**

**Saturday, April 27**

Time	Activity	Championship	Laps
09.10 – 09.20	Free Practice	Legends Cars Elite Cup	
09.30 – 10.05	Free Practice	Kwik Fit British Touring Car Championship	
10.25 – 10.45	Qualifying	ROKiT F4 British Championship	
10.55 – 11.25	Qualifying	The Hagerty Radical Cup UK	
11.35 – 12.05	Qualifying	The Vertu Motors MINI CHALLENGE	
12.15	Race	Legends Cars Elite Cup	10 mins
12.35 – 13.10	Free Practice	Kwik Fit British Touring Car Championship	
13.10 – 13.50	<i>Lunch Break</i>		
13.50 – 14.20	Qualifying	Porsche Carrera Cup Great Britain	
14.30	Race	Legends Cars Elite Cup	10 mins
14.50	Race	ROKiT F4 British Championship	20 mins
15.25 – 16.20	Qualifying	Kwik Fit British Touring Car Championship	
16.30	Race	The Hagerty Radical Cup UK	30 mins
17.10	Race	The Vertu Motors MINI CHALLENGE	20 mins
17.45	Race	Legends Cars Elite Cup	12 mins

**Sunday, April 28**

Time	Activity	Laps
09.05	Legends Cars Elite Cup	10 mins
09.25	ROKiT F4 British Championship	20 mins
10.00	The Hagerty Radical Cup UK	30 mins
10.40	The Vertu Motors MINI CHALLENGE	20 mins
11.15	<i>BTCC Pit Lane Opens</i>	
11.30	Kwik Fit British Touring Car Championship	18
12.10	Porsche Carrera Cup Great Britain	24
12.50	Legends Cars Elite Cup	10 mins
13.05 – 13.45	<i>Lunch break</i>	
13.10 – 13.35	<i>BTCC Pit Lane Walkabout / Autograph Session</i>	
13.45	ROKiT F4 British Championship	20 mins
14.20	<i>BTCC Pit Lane Opens</i>	
14.35	Kwik Fit British Touring Car Championship	18
15.15	The Hagerty Radical Cup UK	30 mins
15.55	The Vertu Motors MINI CHALLENGE	20 mins
16.30	Porsche Carrera Cup Great Britain	24
17.10	<i>BTCC Pit Lane Opens</i>	
17.25	Kwik Fit British Touring Car Championship	18
18.05	Legends Cars Elite Cup	12 mins





27<sup>th</sup> – 28<sup>th</sup> April 2024  
 Donington Park (National) Circuit (1.95 miles)  
 Final Instructions: Meeting HQ51 – V3

ISSUED BY: BARC Office

**3** CIRCUIT MAP:



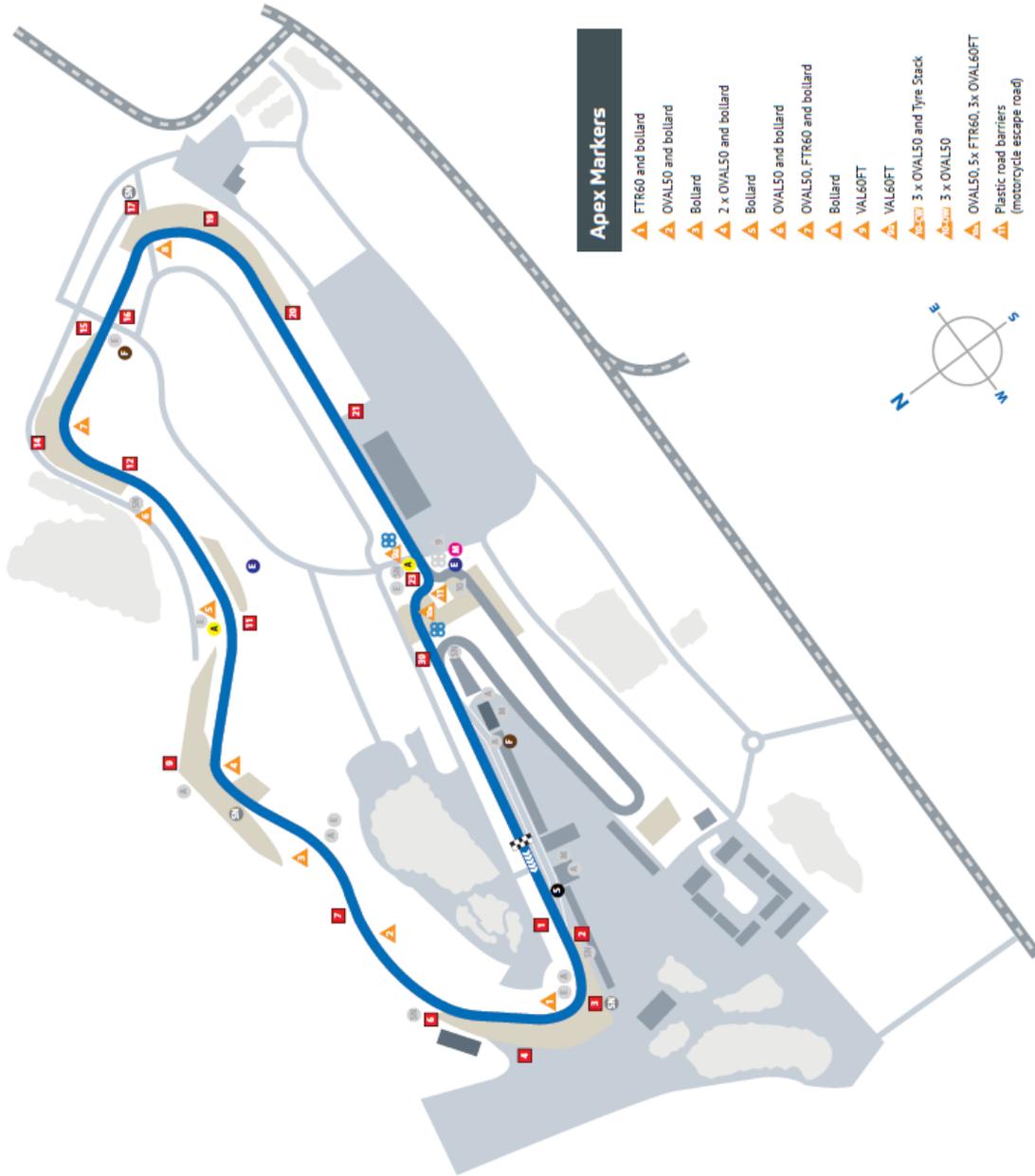
**Circuit Plan**

Showing circuit layouts, facilities, services and marshal posts

**Donington Park**

**National Circuit**

Course Length - 3184 metres



**Plan Key**

	Race Circuit		Armco Barrier
	Tarmac/Concrete/Roads		Recticel Barriers
	Grass		Fencing
	Trees/Forest		Helipad
	Grass Bank		Ambulance
	Gravel/Sand Trap		Medical Car
	Buildings		Safety Car
	Grandstands		Extrication/Rescue Vehicle
	Marshal Post		Recovery Unit
	Incident Post		Fire Vehicle
	Observer Post		Apex Markers
	Soft Nose Low Level Tyre Pack		Snatch/Telehandler
	Optional Location		

\*Please note. This map is not to scale.





**4 SAFETY BULLETIN:**

				
<div style="background-color: yellow; border: 2px solid black; padding: 5px; display: inline-block;"><b>SAFETY FIRST</b></div>		<h2>2024 SAFETY BULLETIN</h2> <p>This safety bulletin supports TOCA and BARC 2024 Health and Safety Guidance, Supplementary Regulations and Final Instructions</p>		
<b>1. VEHICLES, SCOOTERS, BUGGIES &amp; QUADS</b> <ul style="list-style-type: none"> <li>The use of quad bikes and buggies must be covered by 3<sup>rd</sup> party insurance when driven within the confines of the venue.</li> <li>No mini-bikes, scooters or 2-wheeled transport allowed.</li> <li>Observe venue speed limit at all times.</li> <li>Absolutely NO electric stand-on scooters.</li> </ul>			<div style="border: 2px solid red; border-radius: 50%; padding: 10px; text-align: center; width: 60px; margin: 0 auto;"> <b>10</b> MPH         </div>	
<b>2. SAFE BUGGY AND QUAD USE</b> <ul style="list-style-type: none"> <li>Only drive if you hold a valid licence</li> <li>Do not leave keys in ignition</li> <li>Observe maximum speed limits at all times</li> <li>Observe one-way systems at all times</li> </ul>		<ul style="list-style-type: none"> <li>No carrying of unsecured loads</li> <li>No riding on equipment trolleys</li> <li>All passengers must be seated</li> </ul>		
<b>3. WORKING AT HEIGHT</b> <p style="color: red; text-align: center;"><b>NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING</b></p> <ul style="list-style-type: none"> <li>Put up secure side barriers</li> <li>Use clipped on full safety harness</li> <li>Use a secured ladder / steps</li> <li>All ladders must be "footed"</li> </ul>		<ul style="list-style-type: none"> <li>Only use ladders and steps to EN 131</li> <li>Ensure equipment is not damaged</li> </ul>		
<b>4. SPECTATING</b> <ul style="list-style-type: none"> <li>Do not spectate from tail lifts / trailer roofs</li> <li>Only spectate from truck roofs if appropriate safe access and barriers are in place.</li> <li>Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators</li> </ul>				
<b>5. HOT WORKS AND FUEL</b> <ul style="list-style-type: none"> <li>Keep fuel storage to a minimum and in a safe location</li> <li>Keep extinguisher suitable for fuel fire close by</li> <li>Comply with all refuelling regulations</li> <li>Refuel when engine is turned off and cooled</li> <li>Keep fuel away from ignition sources</li> </ul>			<div style="border: 1px solid red; padding: 5px; text-align: center;">  <p><b>CAUTION</b> Highly flammable No smoking or naked lights</p> </div>	
<b>6. CABLES AND TAIL-LIFTS</b> <ul style="list-style-type: none"> <li>Securely cover hoses and cables .</li> <li>Tail lifts should not be left unattended at halfway point.</li> <li>Consider using "Tensabarriers" to avoid pedestrians walking under lifts</li> <li>Use harnesses or guardrails where possible or appropriate</li> </ul>		 <p style="text-align: center;">NO TRAILING CABLES</p>		
<p><b>Your co-operation is appreciated</b></p>				
				

