



31st May 2025
Snetterton 300 (3.00 miles)
Final Instructions: Event HQ10



ISSUED BY: J C Hutchison

| VERSION | AMENDMENTS |
|-----------|-------------|
| Version 1 | First Issue |

This event will run under the new 2025 National Competition Rules (hereinafter referred to as NCR). Competitors are reminded to acquaint themselves of the new format and content of the NCR, **the latest version being V9.**

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(2025 v1\)](#), Current [BARC H&S Guidance \(Feb 25\)](#) which are available on the BARC website in the "Documents" section and using the links above, and the [2025 BARC Safety Bulletin](#) on Page 9 of these Instructions.

In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race back to the paddock and only undertake a further restart at the end of the day if time permits.

1 COMPETITOR INFORMATION

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code
Please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS/SERIES RACING:

Britcar Endurance Championship
OT Coupe Cup with Toyo Tires

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in Section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

The garages have been allocated to Britcar Trophy.

Teams using the Pit Garages are reminded that it is their responsibility to ensure that persons under the age of 16 years old are not allowed access to the pit lane.

To ensure that paddock space is used for racing activities, all private cars and non-essential vehicles are to be parked in the "Private Vehicles Parking Area."

Access to the paddock will be available from 18:00 on Friday. Please respect the times and directions of the officials – the controls are there to aid the successful running of the event.

1.3 PASSES:

Passes will be sent to you under separate cover.

2025 BARC Vehicle Passes will be used for this event, please ensure your pass is stuck in your support vehicle's windscreen. Without this pass, your support vehicle will not be given access to the paddock.

1.4 SIGNING-ON:

Britcar Competitors will not sign-on at the event having previously completed signing on electronically using the [Britcar Driver Sign on System](#).

Coupe Cup Competitors will not sign-on at the event having previously completed signing on electronically, and having uploaded photographs of the front, and back, of their current race licence (signed) using the [BARC Alpha system](#).

Licence upgrade cards. Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded. Cards without a photograph will not be signed.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 08:30 or after 18:45 on both days. The noise limit and location of the noise test at this event is as follows:

105dB (static)

Britcar Endurance Championship Pit Lane (prior to Practice/Qualifying)

Coupe Cup Assembly Area (prior to Practice/Qualifying)



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1.6 SCRUTINEERING & ELIGIBILITY:

All vehicles and driver equipment will be examined at the times indicated in table below. These are also included on the timetable in Section 4.

Video equipment may be fitted to a vehicle if it is not used for commercial purposes. All video equipment must be fitted to the vehicle at scrutineering. Failure to do so may mean that the camera is removed.

Scrutineering will be available from 1pm until 5pm on Friday Afternoon, and at the times indicated below:

Scrutineering Times:

| Grid | Day | Time | Venue |
|--|----------|-----------|-------------------|
| All Grids | Friday | 1pm – 5pm | Scrutineering Bay |
| Britcar Endurance – All Entries/Drivers Kit | Saturday | 07:00 | Garages |
| Coupe Cup – All New Entries/Drivers Kit | Saturday | 09:00 | Scrutineering Bay |

1.7 BRIEFINGS:

New Driver Briefings

New Drivers Briefings will form part of the Championship Briefings detailed in the table below. A Clerk will be available from 08:00 at Race Admin should any driver have any specific queries.

| Grid | Day | Time | Venue |
|-------------------|----------|-------|---------------------|
| Britcar Endurance | Saturday | 07:45 | Britcar Race Centre |
| Coupe Cup | Saturday | 09:45 | Scrutineering Bay |

1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE:

Britcar Endurance Championship: All sessions will start from the pitlane.

For all Sessions, vehicles in the garages will be released directly into the pit lane and then onto the circuit at the start of their sessions. Vehicles that are not in the garages must proceed to the Assembly Area prior to the start of the respective session. From here they will be released into the pit lane to then join the circuit. At the end of each practice/qualifying or race session, vehicles will take the chequered signal, complete a slowing down lap, enter the pitlane, and proceed to Parc Fermé.

Coupe Cup: All vehicles will need to go to the assembly area marked on the paddock plan (section 5). For practice and qualifying competitors will be released into the pit lane and then released from the pit lane onto the circuit at the start of their session. At the end of all practice, qualifying and races, vehicles will take the chequered flag and leave the circuit via the paddock gate on the right-hand of the circuit just after Palmer corner (Turn 3) and into Parc Fermé.

NB: Location of Palmers corner parc fermé exit & photo of parc fermé direction light signs (Turn 3) below:



Sign on inside of Turn 3



Sign at Turn 3 Exit

1.9 MAXIMUM STARTERS:

The maximum starters for events without a class structure for this event are as follows:

All Grids: **45**



1.10 START PROCEDURE:

The following Championship will have a **Standing Start**: Coupe Cup

Coupe Cup: Cars will assemble in the assembly area as shown on the paddock plan (section 5). From here they will be released to form up on the grid and then undertake their green flag lap. They will form up on the grid again and then start.

The following Championship will have a **Rolling Start**: Britcar Endurance

Britcar Endurance: Once the pit lane is open, all vehicles will be released onto the circuit to complete a lap to form up on the grid. Once the 'countdown' has finished, vehicles will then undertake their green flag lap behind the safety car prior to a rolling start.

Race Control reserve the right to start the clock if a green flag lap takes longer than 5 minutes.

1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

The official notice board is online at: [HERE](#).

Results will be available on the TSL website: [HERE](#).

It is the responsibility of the Competitor to monitor the **Official Noticeboard**.

1.12 PODIUM PRESENTATIONS:

Podium finishers will be stopped in Parc Fermé to undertake interviews for the Live Stream.

Officials will direct cars as necessary.

1.13 CIRCUIT & EVENT NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

The circuit fuel station will be open during the event and is located in the paddock area as marked on the paddock plan (section 5). The fuel station will be manned and payment can be made with Credit/Debit Card.

1.14 LIGHT PANELS AND FLAG SIGNALS

This venue uses light panels; these light signals will take priority and may be supplemented with flags. For reasons of safety, in case of conflicting signals between the light panels and any flags displayed by marshals, drivers must comply with the requirements of the signal with the highest level of safety.

In order of precedence: Red Signal, Double Yellow Signal, Single Yellow Signal, Safety Car Signal, Green Signal.

Please see the light panel guide in Section 5.2 and light panel location map in Section 5.3 of these final instructions for a diagram of the different light panels that will be used and their location on the circuit.

For the rules regarding light panels & signalling, see NCR Ch.12 App.8 Art.1.

1.15 TRACK LIMITS

The attention of Competitors is drawn to NCR App12 Ch7 Art 1.6. Track limits will be monitored around the circuit. A driver will be judged to have left the track if any part of the contact patch of any tyre of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb.

Unless championship regulations state otherwise, the following penalties will be applied:

In qualifying sessions: The lap time on which the breach occurred will be disallowed for the purposes of establishing grid order for the relevant race but will still count towards the minimum number of laps required to qualify for the relevant race. Note of times that have been disallowed will be made on the results sheet for that session.

In race sessions: A first breach will be noted. A second breach will result in the driver being shown the Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. A fourth breach will result in a further 10-second penalty being added to your race time. A fifth breach will result in a 'Drive Through Penalty' NCR 12.7.1.11 (b) in addition to the preceding time penalties. A sixth further breaches will result in a Black Flag.

Should the number of breaches or the timing of the receipt of the Judge of Fact reports in race control, prevent the above procedure from being implemented, the Stewards (where they are the designated authority to impose such a penalty), may, at their discretion and after the race, invoke NCR 12.7.1.8 and impose a post-race penalty.



1.16 SAFETY CAR

The Safety Car will be utilised in all Race Sessions. For the first lap only of races with a standing start it will be positioned at pit entry for the first lap, and thereafter at the pit lane exit. For races with a rolling start the Safety Car will be positioned at the pit lane exit. When the Safety Car is deployed it will join the circuit, normally ahead of the leader. When the Safety Car period is coming to an end it will turn its lights off between Turns 9 and 10 and then enter the pit lane.

1.17 TIMING OF DECISIONS

If the Clerk of the Course holds a formal inquiry into an incident and subsequently issues a formal decision to a competitor, the decision will be issued in writing either in the hearing, by electronic notification or posted on the Official Noticeboard. The Appeal period, where applicable, begins whichever is the earliest time of issue. NCR 2.3. 1.16 & NCR 2.4.1.17.

TRANSPONDER HIRE

If you need to hire a transponder for this event, you must do so by the Wednesday prior to the event. This can be done by visiting the TSL-Timing shop: [Click Here for TSL Transponder Hire Shop](#)
Don't leave it until the race weekend, the timekeepers may not be able to supply you a transponder if you have not pre ordered one. This could lead to you being in breach of NCR 12.6.2.2



2 OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

| | |
|-------------------------------|---|
| Motorsport UK Steward: | Brian Hemmings |
| Event Stewards: | Ian Hattersley, Anthony Curran |
| Senior Clerk of the Course: | Dorothy Uwota |
| Clerks of the Course: | Carol Glenn (Ops), Andy Butler (Britcar), Darren MacClinton (Coupe Cup) |
| Secretary of the Meeting: | Clarice Weston, John Hutchison (Deputy) |
| Race Radios: | Dawn Houghton |
| Chief Scrutineer: | Richard Vincent |
| Chief Marshal: | Sue Halsey |
| Chief Observer: | Mike Whitney |
| Chief Incident Officer: | Malcolm Gould |
| Medical Officer: | Snetterton Circuit |
| Chief Startline / Pits: | Paul Brooks |
| Chief Timekeeper: | Lisa Sneader, TSL Timing Ltd |
| Commentators: | John Ward |
| Event Officials: | Members of the BARC & other MSUK recognised clubs |
| Ambulance Services: | EAMC |
| Rescue Unit: | BARC Midlands / CAM Rescue |
| Breakdown Vehicles: | Motorsport Vision |
| Safety Car Driver / Observer: | Alan Evans / David Glanville-Davies |

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the event having previously completed signing on electronically using the [BARC Alpha system](#). However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

| Personnel | Saturday |
|----------------------|----------|
| All officials | 07:30 |
| Post-Chiefs Briefing | 08:10 |
| On Post | 08:30 |
| Clerks Inspection | 08:40 |
| First Activity | 09:00 |

2.3 MARSHALS MATTERS:

Marshals will check in with the chief marshal having signed on electronically in advance of the event. Check in will take place at the time shown above outside of the race admin building. Any marshals coming in their vehicle, please park over in the marshals' campsite area and walk over the track to marshals check in as there is no access into the paddock. After sign on you will be allowed to drive to your various posts. Please obey the circuit speed limit (20 mph) and directions by the circuit staff. Due to the layout of the circuit, access to certain areas is very restricted. There will be maps of the circuit and posts available at sign on. The Post-Chiefs briefing will also take place outside of the Race Admin building.

Marshals camping will be behind and beyond the Timekeepers building along the outside of Senna Straight. To reach this area turn left immediately after entering the main gate and follow the perimeter road as far as you can go, (this is mainly hardcore surface so take your time, especially if you are towing a caravan). Do not park on the concrete apron immediately behind the Timekeepers building.

Breakfast rolls and hot drinks will be provided for all Marshals. Please collect your breakfast voucher at Marshals Check In and use it in the Tyrrells Café.

Please remember that marshals should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

Any marshal unable to attend, is requested to contact the Competitions Department and return your passes to the BARC (See Section 2.4 below).



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2.4 **BARC CONTACTS:**

| | | | |
|----------------------------|----------------|---|------------------|
| Event Manager: | John Hutchison | E: john.hutchison@barc.net | T: 01264 882 209 |
| Volunteers Manager: | Kate Constance | E: kate.constance@barc.net | T: 01264 882 210 |
| Chief Marshal: | Sue Halsey | E: sueh.barc@hotmail.com | T: 07950 411 483 |

Whilst at the event, please use the following email addresses to contact either the Senior Clerk, the Event Secretary or a Safeguarding Officer.

| | | |
|------------------------------------|-------------------|---|
| Event Secretary: | John Hutchison | E: john.hutchison@barc.net |
| Senior Clerk of the Course: | Dorothy Uwota | E: duwota.barc@gmail.com |
| Safeguarding Officers: | Darren MacClinton | E: dmacclinton.barc@gmail.com |
| | Dorothy Uwota | E: duwota.barc@gmail.com |



3 GENERAL INFORMATION:

This event is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the event.

This event will be held under the following Motorsport UK permit numbers:

Interclub Enduro: 202046

Interclub: 202047

3.1 LIVE SNATCH:

The Clerk of the Course has the option to carry out, where the regulations permit, a "Live Snatch" under local yellow flags at locations identified on the track licence at this event. Vehicles may be removed from the circuit when the race is neutralised under Safety Car conditions.

3.2 RED SIGNAL:

Should any session be stopped or suspended by the display of the red signal, the Clerk of the Course will use all reasonable endeavours to resume the session as soon as possible and for the remaining duration. However, the Clerk of the Course reserves the right to cancel the remainder of the session, or to place it (or as much as can reasonably be run), toward the end of the overall event schedule, subject to time being available.

3.3 JUDICIAL PROCEDURES:

The judicial procedures for this event remain unaltered except that paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way. Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.4 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments on social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

3.5 SAFEGUARDING:

Several officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#). Or you can use the [BARC Safeguarding Incident Report Form](#) to report any problems that have arisen.

3.6 LIVE STREAM:

This event will be live streamed on the [BARC YouTube channel](#).

3.7 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be a waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and/or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;



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- 8) Work at height without harnesses and fall restraints is not permitted.
- 9) The use of BBQs in the Pit Garages is strictly forbidden.

3.8 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via MSV/Snetterton) will grant access to the paddock – accompanied children will be admitted.

3.9 NON-COMPETITON VEHICLE SAFETY

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufactures instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

3.9.1 A maximum 10 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.

3.9.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.

3.9.3 The use of e-scooters is strictly forbidden.

More information can be found via this link to the Current **BARC H&S Guidance (Feb 25)**.



SAFETY FIRST

2025 SAFETY BULLETIN

This safety bulletin supports the BARC 2025 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.



2. SAFE BUGGY & QUAD USE

- Only drive if you hold a valid licence
- Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



3. WORKING AT HEIGHT – ESPECIALLY ON TRAILOR UNITS

NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged



4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- Comply with all refuelling regulations
- Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources



6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate



NOT TRAILING CABLES



Your co-operation is appreciated






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4 TIMETABLE:
















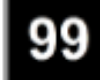





|    | | | | | |
|---|---------|-----------------------|--------------------------------|------------------|------------|
| 31 May 2025 300 Circuit | | | | | |
| Meeting Code: HQ10 | | Timetable (Published) | | v2 | 14/05/2025 |
| Saturday | | | | | |
| Start | End | Duration | Category | Session | Scrut |
| 09:00 | - 11:00 | 02:00 | Britcar Endurance Championship | Practice | 07:00 |
| 11:10 | - 11:25 | 00:15 | OT Publishing Coupe Cup | Paid Practice | 09:00 |
| 11:40 | - 12:00 | 00:20 | Britcar Endurance Championship | Qualifying Grp 1 | 09:30 |
| 12:10 | - 12:30 | 00:20 | Britcar Endurance Championship | Qualifying Grp 2 | 10:00 |
| 12:40 | - 12:55 | 00:15 | OT Publishing Coupe Cup | Qualifying | 10:30 |
| 12:55 | - 13:55 | 01:00 | Lunch break | | |
| 13:55 | - 14:00 | 00:05 | Britcar Endurance Championship | Start Procedure | |
| 14:00 | - 14:45 | 00:45 | Britcar Endurance Championship | Race No. 1 | |
| 15:05 | - 15:20 | 00:15 | OT Publishing Coupe Cup | Race No. 2 | |
| 15:20 | - 16:00 | 00:40 | Break | | |
| 16:00 | - 16:05 | 00:05 | Britcar Endurance Championship | Start Procedure | |
| 16:05 | - 16:50 | 00:45 | Britcar Endurance Championship | Race No. 3 | |
| 17:10 | - 17:25 | 00:15 | OT Publishing Coupe Cup | Race No. 4 | |
| 18:00 | | | Curfew (Sunset 21:09) | | |
| Note: Times for Races are Green Flag, not start times. All timetables are subject to change, therefore competitors need to be in the assembly area at least 20 minutes prior to the scheduled starting time of their sessions | | | | | |
| Live coverage of the races will be available on the BARC YouTube channel | | | | | |



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| FLAG TYPE | LIGHT PANEL DESIGN | | |
|---|---|--|--|
| Yellow Flag |  | | <i>Recommended Flashing Frequency = 2 Hz</i> |
| Double Yellow Flag |  | | <i>Recommended Flashing Frequency = 2 Hz</i> |
| White Flag |  | | |
| Green Flag |  | | |
| Blue Flag |   | | |
| Red Flag |  | | |
| Slippery surface Flag |  | | |
| Safety Car Flag |  | | |
| Pit Entry Flag |   | | |
| Pit Entry Closed Flag |  | | |
| Mechanical Problem Flag |   | | |
| Unsportsmanlike behaviour Flag / Warning Flag |   | | |
| Black Flag |   | | |
| Go to Pit |  | | |
| Full Course Yellow or VSC |   | | To be used in accordance with NCR Ch.12 App.8 Art.4 VSC only used in Truck Racing |



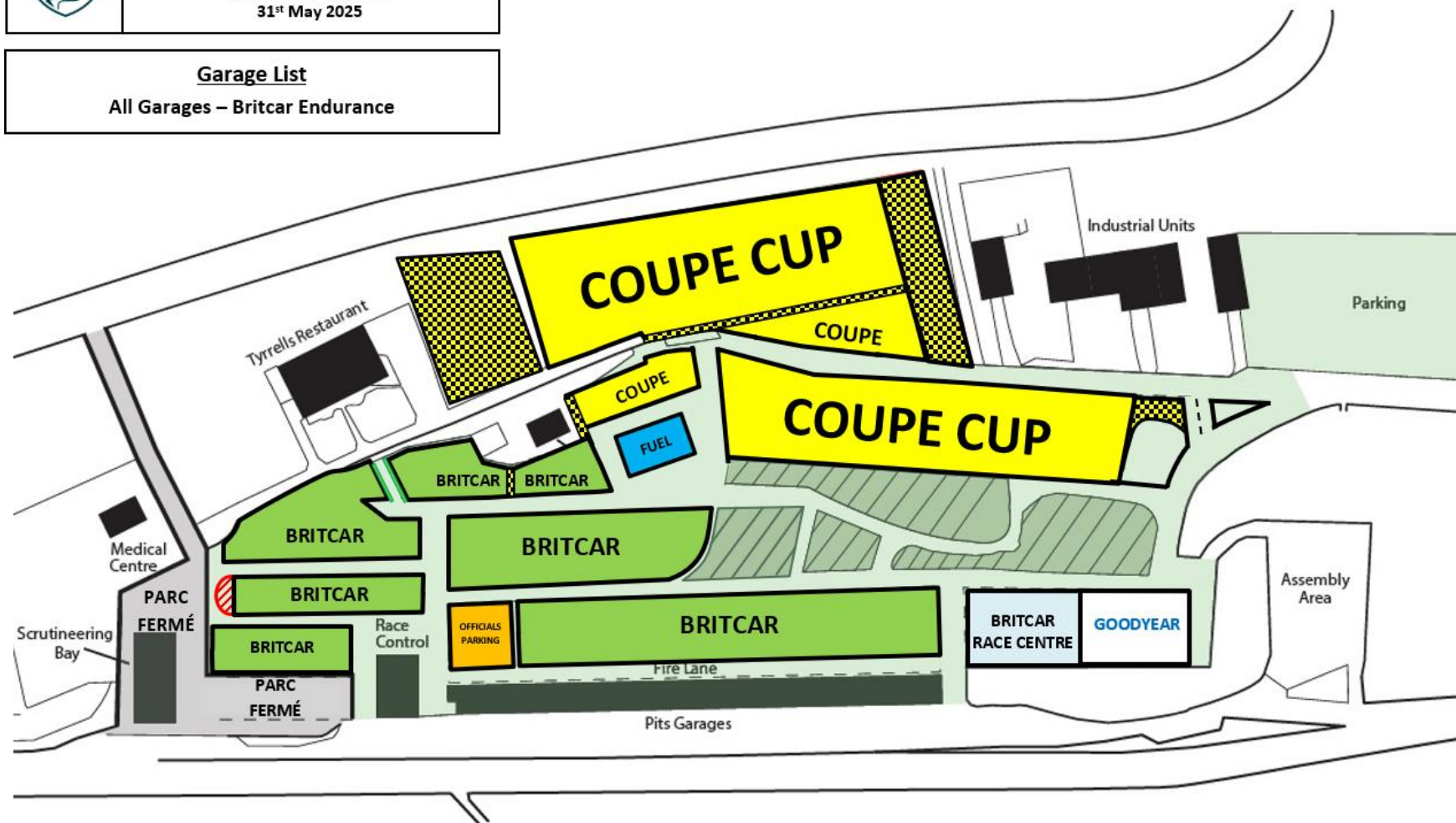
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5 PADDOCK PLAN:

| | |
|---|--|
|  | BARC Race Meeting Paddock Plan V1 HQ10 Snetterton 300 31 st May 2025 |
| <u>Garage List</u> All Garages – Britcar Endurance | |





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Circuit Plan

Showing circuit layouts, facilities,
services and marshal posts

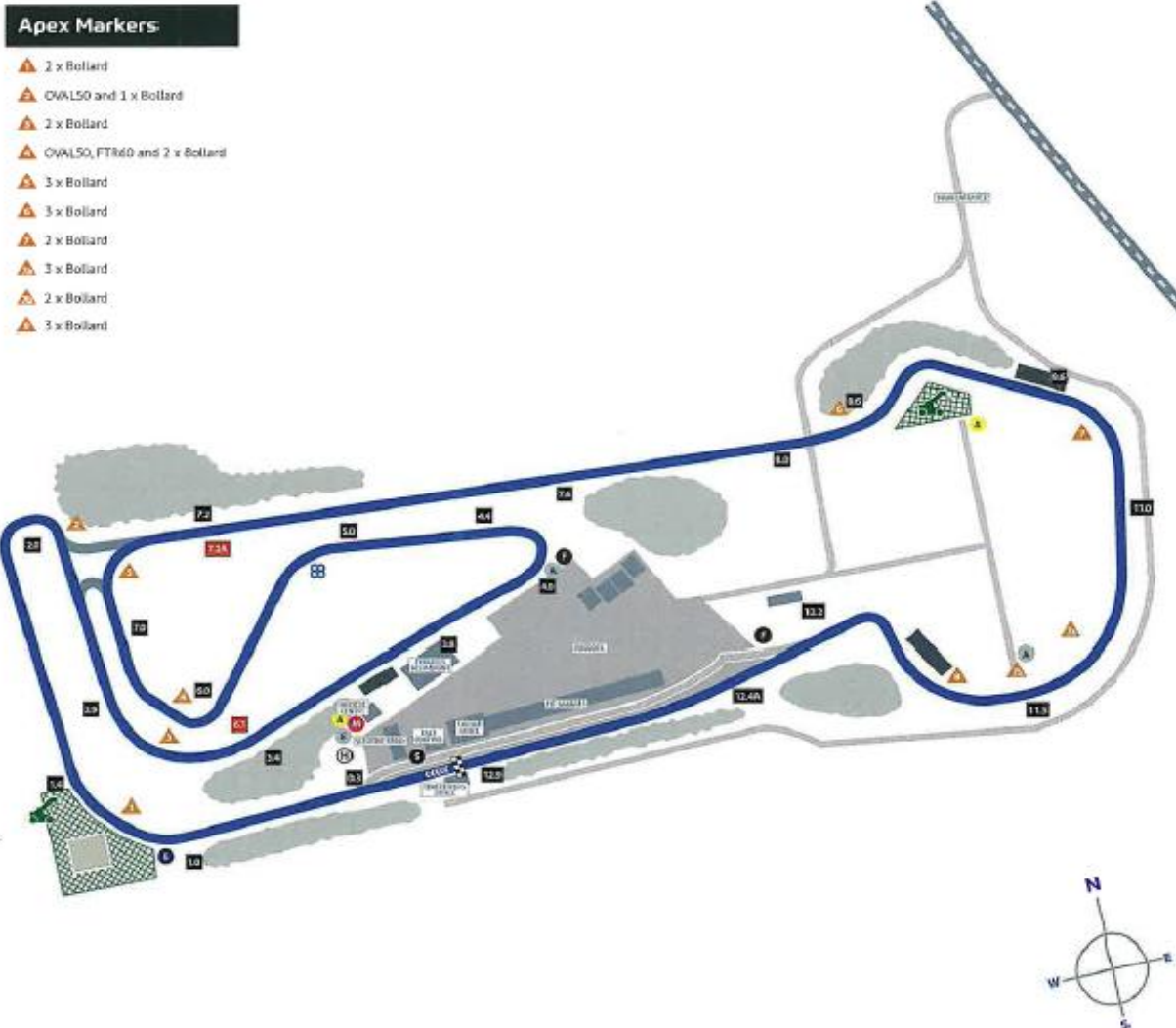
Snetterton

300 Circuit

Course Length - 4778 metres

Plan Key

| | |
|-------------------------------|-------------------------------------|
| Race Circuit | Recticel Barriers |
| Tarmac/Concrete/Roads | Fencing |
| Grass | Helipad |
| Trees/Forest | Ambulance |
| Grass Bank | Optional Ambulance |
| Gravel/Sand Trap | Medical Car |
| Buildings | Safety Car |
| Grandstands | Extrication/Rescue Vehicle |
| Marshal Post | Optional Extrication/Rescue Vehicle |
| Incident Post | Fire Vehicle |
| Observer Post | Apex Markers |
| Tyre Barriers | Recovery Unit |
| Armco Barrier | Live Snatch |
| Soft Nose Low Level Tyre Pack | Live Snatch Area |



*Please note, This map is not to scale.

