



28 – 29 June 2025
Croft Circuit (2.1 miles)
Final Instructions: Event HQ13



ISSUED BY: John Hutchison

VERSION	AMENDMENTS
Version 1	First Issue
Version 2	Updates to Section 2.1, Section 5

This event will run under the new 2025 National Competition Rules (hereinafter referred to as NCR). Competitors are reminded to acquaint themselves of the new format and content of the NCR, **the latest version being V9.**

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(2025 v1\)](#), Current [BARC H&S Guidance \(Feb 25\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the [2025 BARC Safety Bulletin](#) on Page 9 of these Instructions.

In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race back to the paddock and only undertake a further restart at the end of the day if time permits.

1 **COMPETITOR INFORMATION**

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code

Please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS/SERIES RACING:

Dutch Barn Vodka Caterham Seven UK Championship
Vertex Caterham 310R Championship
EDGE Caterham 270R Championship
Bilstein Caterham Roadsport Championship
moobob Caterham Academy Championship
Vertu MINI Challenge Trophy
Northern Saloon & Sports Car Championship

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in Section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

The garages have been allocated to Caterham Motorsport

Paul Abbott is helping with the paddock management; he can be contacted via the details provided in Section 2.4. He will be onsite from Friday morning until Saturday afternoon.

Teams using the Pit Garages are reminded that it is their responsibility to ensure that persons under the age of 16 years old are not allowed access to the pit lane.

If a pre-race test day is scheduled prior to the race meeting, competitors will be allowed to access the venue after 1.00pm and up to 10.30pm on the day before. Under no circumstances, unless given special permission by the Circuit Manager, must they arrive before 1.00pm.

Teams that are not testing will be allowed access to the circuit after 6.00pm and until 10.30pm on Friday. Competitors arriving before this time will be held in a car park (near the main entrance).

If testing on Friday and racing on Saturday, please park in the location that is allocated to your Championship – if you have hired a garage for testing this can be used.

The paddock area should be vacated as soon as possible after the meeting on Sunday and no later than 9pm. Motorhomes and RVs can park in the area opposite the main building on the other side of main road.

Teams using the Pit Garages are reminded that it is their responsibility to ensure that persons under the age of 16 years old are not allowed access to the pit lane.

1.3 PASSES:

Passes will be sent to you under separate cover.

2025 BARC Vehicle Passes (Green) will be required for this event, please ensure your pass is stuck in your support vehicle's windscreen. Without this pass, your support vehicle will not be given access to the paddock.





1.4 **SIGNING-ON:**

Competitors will not sign-on at the event having previously completed signing on electronically, and having uploaded photographs of the front, and back, of their current race licence (signed) using the BARC Alpha system.

NSSCC: Competitors will Sign On via their Coordinator.

Licence upgrade cards. Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded. Cards without a photograph will not be signed.

1.5 **ENGINE/NOISE POLLUTION:**

Engines must not be run before 08:30 or after 18:45 on both days. The noise limit and location of the noise test at this event is as follows:

105dB (static)

Caterham Seven UK	Pit Lane Exit (prior to qualifying)
Caterham 310R	Assembly Area (prior to qualifying)
Caterham 270R	Assembly Area (prior to qualifying)
Caterham Roadsport	Assembly Area (prior to qualifying)
MINI Trophy	Assembly Area (prior to qualifying)
Caterham Academy	Assembly Area (prior to qualifying)
NSSCC	Assembly Area (prior to qualifying)

1.6 **SCRUTINEERING & ELIGIBILITY:**

All vehicles and driver equipment will be examined at the times indicated in table below. These are also included on the timetable in Section 4.

Video equipment may be fitted to a vehicle if it is not used for commercial purposes. All video equipment must be fitted to the vehicle at scrutineering. Failure to do so may mean that the camera is removed.

Scrutineering will be available from 1pm until 5pm on Friday Afternoon, and at the times indicated below:

Scrutineering Times:

Grid	Day	Time	Venue
All Grids	Friday	1pm – 5pm	Scrutineering Bay
Caterham 270R – All New Entries / Drivers Kit	Saturday	07:30	Scrutineering Bay
Caterham 310R – All New Entries / Drivers Kit	Saturday	08:00	Scrutineering Bay
Caterham Seven UK – All New Entries / Drivers Kit	Saturday	08:30	Scrutineering Bay
MINI Challenge Trophy – All Entries / Drivers Kit	Saturday	09:00	Scrutineering Bay
Caterham Academy	Saturday	09:45	Scrutineering Bay
NSSCC – All Entries / Drivers Kit	Saturday	10:00	Scrutineering Bay
Caterham Roadsport – All New Entries / Drivers Kit	Saturday	10:30	Scrutineering Bay

1.7 **BRIEFINGS:**

New Driver Briefings

New Drivers Briefings will form part of the Championship Briefings detailed in the table below. A Clerk will be available from 08:00 at Race Admin should any driver have any specific queries.

Grid	Day	Time	Venue
Caterham 270R / 310R	Saturday	08:15	Caterham Race Centre
Caterham Seven UK	Saturday	08:45	Caterham Race Centre
MINI Challenge Trophy	Saturday	09:00	Briefing Room
Caterham Academy / Roadsport	Saturday	09:15	Caterham Race Centre
NSSCC	Saturday	10:45	NSSCC Race Hub



1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

For qualifying competitors will be released onto the circuit at the start of their session.
At the end of qualifying and races, vehicles will take the flag, complete a slowing down lap, and enter Parc Fermé via the pit lane.

1.9 MAXIMUM STARTERS:

The maximum starters for events without a class structure for this meeting are as follows:
All Grids: **40**

1.10 START PROCEDURE:

The following Championships/classes will have a **Standing Start:**

Caterham Seven UK Championship
Caterham 310R Championship
Caterham 270R Championship
Caterham Roadsport Championship
Caterham Academy Championship
MINI Challenge Trophy
NSSCC

All Grids except Caterham 7 UK: will assemble in the assembly area and leave for the grid behind the safety car, via the cut through, form up on the grid and undertake their green flag lap. At the end of the green flag lap, they will form up on the grid and then take the start.

Caterham 7 UK Race 8: will leave from the Pit Lane for the grid behind the safety car to form up on the grid. The grid walk will take place. Once the grid is clear competitors will undertake their green flag lap prior to a standing start.

Seven Championship UK – Release to Grid Procedure (“Release to Grid”)

For Caterham’s premier series, the timetable may allow for a ‘*release to grid*’ procedure. This provides an opportunity for live TV interviews with drivers and race team members on the grid directly ahead of the race, adding interest the live-stream viewers. The procedure is as follows:

Timing / Coordination

At a time agreed with the Clerk of the Course and communicated to Teams by the Championship Coordinators, the pit lane will open to allow cars to be released to the grid, under the instruction of the Caterham coordination team, in *approximate* grid order (exact order may not be possible due to garage constraints). A pit lane closed time will also be defined.

Grid Access

Caterham and Race Team staff will be permitted onto the grid to ‘greet’ their cars and assist the marshals. They must not proceed past the final grid marshal unless all cars are stationary and in position.
TV crew and driver/race team invited guests only (no public) will be permitted onto the grid but may not proceed beyond the point of stationary cars.
Public access is not permitted.

All other Caterham 7 UK Races: will leave from the Pit Lane for the grid behind the safety car, form up on the grid and then undertake their green flag lap prior to a standing start.

All competitors must undertake the green flag lap at an appropriate speed without overtaking or excessive weaving (weaving from one side of the track to the other is not permitted). The Organisers reserve the right to commence the race clock 3 minutes after the start of the green flag lap.

1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

The official notice board is online at: [HERE](#).

Results will be available on the TSL website: [HERE](#).

It is the responsibility of the Competitor to monitor the **Official Noticeboard**.



2 OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

Motorsport UK Steward:	David Grey
Event Stewards:	Anthony Curran, Steve Gibson, Dave Hay
Senior Clerk of the Course:	Ray Sumner
Clerks of the Course:	Robert Williams (Ops), Steve Hill (270R/310R/7 UK), Luke Caudle , Darren Holmes (Academy/RS), Stacy Lawday (MINI), Thomas Smith (DDMC / Asst), Mark Leybourne (Asst)
Secretary of the Meeting:	Julie Hill, Cally Gent (Deputy)
Race Radios:	Kate Hinchliffe
Chief Scrutineer:	Keith Auld
Chief Marshal:	Bill Sudlow
Chief Observer:	Dave Busby
Chief Startline:	Jim Little
Chief Pits:	Craig Hope
Chief Assembly:	Zena Wooller
Chief Timekeeper:	Eric Cowcill, TSL Timing Ltd
Commentator:	Robert Johnston
Event Officials:	Members of the BARC & other MSUK recognised clubs
Ambulance Services:	Croft Circuit
Rescue Unit:	BARC NW / DDMC
Breakdown Vehicles:	Croft Circuit
Safety Car Driver / Observer:	Daniel Blander / David Glanville Davies

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the meeting having previously completed signing on electronically using the BARC Alpha system. However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Personnel	Saturday	Sunday
All officials	08:00	From 10:30
Post-Chiefs Briefing	08:30	11:00
On Post	08:50	11:10
Clerks Inspection	09:10	11:20
First Activity	09:30	11:40

2.3 MARSHALS MATTERS:

Check in will take place as in the Marshals Sign On Office in the Assembly Area at the times shown above. Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to the BARC

2.4 BARC CONTACTS:

Event Manager:	John Hutchison	E: john.hutchison@barc.net	T: 01264 882 209
Volunteers Manager:	Kate Constance	E: kate.constance@barc.net	T: 01264 882 210
Chief Marshal:	Bill Sudlow	E: chiefmarshal@croftmarshals.co.uk	T: 07810 698 669
Paddock Manager:	Paul Abbott		T: 07919 427 458

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Event Secretary or a Safeguarding Officer.

Event Secretary	Julie Hill	E: Julie.hill@barc.net
Senior Clerk of the Course:	Ray Sumner	E: rsumner.barc@gmail.com
Safeguarding Officers:	David Wheadon	E: david.wheadon@barc.net



3 GENERAL INFORMATION:

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

National: 202051

Interclub: 202052

3.1 LIVE SNATCH:

There is no “live snatch” at this event. However, the Clerk of the Course may use vehicles to move stranded race cars while the Safety Car is in operation

3.2 RED SIGNAL:

Should any session be stopped or suspended by the display of the red signal, the Clerk of the Course will use all reasonable endeavours to resume the session as soon as possible and for the remaining duration. However, the Clerk of the Course reserves the right to cancel the remainder of the session, or to place it (or as much as can reasonably be run), toward the end of the overall event schedule, subject to time being available.

3.3 JUDICIAL PROCEDURES:

The judicial procedures for this event remain unaltered except that paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course. Judicial hearings will be conducted in the usual way. Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.4 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments on social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

3.5 SAFEGUARDING:

Several officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#). Or you can use the [BARC Safeguarding Incident Report Form](#) to report any problems that have arisen.

3.6 LIVE STREAM:

This event will be live streamed on the [BARC YouTube channel](#).

3.7 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be a waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and/or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;



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- 8) Work at height without harnesses and fall restraints is not permitted.
- 9) The use of BBQs in the Pit Garages is strictly forbidden.

3.8 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via Croft) will grant access to the paddock – accompanied children will be admitted.

3.9 NON-COMPETITON VEHICLE SAFETY

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufactures instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

3.9.1 A maximum 5 mph speed limit will be in force in areas.

3.9.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.

3.9.3 The use of e-scooters is strictly forbidden.

More information can be found via this link to the Current [BARC H&S Guidance \(Feb 25\)](#).



**SAFETY
FIRST**

2025 SAFETY BULLETIN

This safety bulletin supports the BARC 2025 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.



2. SAFE BUGGY & QUAD USE

- Only drive if you hold a valid licence
- Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



3. WORKING AT HEIGHT – **ESPECIALLY ON TRAILOR UNITS**

NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged



4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators



5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- Comply with all refuelling regulations
- Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources



6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate



Your co-operation is appreciated





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4 TIMETABLE:

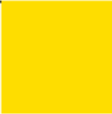

















		CROFT					
		28 - 29 June 2025					
Meeting Code: HQ13		Timetable (Published)				v1.0 19/05/2025	
Saturday							
Start		End	Duration	Category	Session	Scrut	
09:30	-	09:50	00:20	EDGE Caterham 270R Championship	Qualifying	07:30	
10:00	-	10:20	00:20	Vertex Caterham 310R Championship	Qualifying	08:00	
10:30	-	10:50	00:20	Dutch Barn Vodka Caterham Seven Championship UK	Qualifying	08:30	
11:00	-	11:15	00:15	Vertu MINI CHALLENGE - Trophy	Qualifying	09:00	
11:25	-	11:35	00:10	Dutch Barn Vodka Caterham Seven Championship UK	Superpole		
11:45	-	12:00	00:15	moobob Caterham Academy Championship	Qualifying	09:45	
12:10	-	12:25	00:15	Northern Saloon & Sports Car Championship	Qualifying	10:00	
12:35	-	12:55	00:20	Bilstein Caterham Roadsport Championship	Qualifying	10:30	
12:55	-	13:55	01:00	Lunch break			
13:55	-	14:15	00:20	EDGE Caterham 270R Championship	Race No.	1	
14:30	-	14:50	00:20	Vertex Caterham 310R Championship	Race No.	2	
15:05	-	15:25	00:20	Dutch Barn Vodka Caterham Seven Championship UK	Race No.	3	
15:40	-	15:55	00:15	Vertu MINI CHALLENGE - Trophy	Race No.	4	
16:10	-	16:30	00:20	moobob Caterham Academy Championship	Race No.	5	
16:45	-	17:05	00:20	Bilstein Caterham Roadsport Championship	Race No.	6	
17:20	-	17:35	00:15	Northern Saloon & Sports Car Championship	Race No.	7 + 1 lap	
17:55				Curfew - chequered. Cars off circuit by 18:00			
Sunday							
Start		End	Duration	Category	Session	Scrut	
11:00	-	11:20	00:20	Pit Lane Autograph Session			
11:40	-	11:55	00:15	Caterham 7 UK Championship - Invited guest grid walk			
12:00	-	12:20	00:20	Dutch Barn Vodka Caterham Seven Championship UK	Race No.	8	
12:35	-	12:50	00:15	Vertu MINI CHALLENGE - Trophy	Race No.	9	
13:05	-	13:25	00:20	EDGE Caterham 270R Championship	Race No.	10	
13:40	-	14:00	00:20	Vertex Caterham 310R Championship	Race No.	11	
14:15	-	14:35	00:20	Bilstein Caterham Roadsport Championship	Race No.	12	
14:50	-	15:05	00:15	Northern Saloon & Sports Car Championship	Race No.	13 + 1 lap	
15:25	-	15:45	00:20	Dutch Barn Vodka Caterham Seven Championship UK	Race No.	14	
16:00	-	16:15	00:15	Vertu MINI CHALLENGE - Trophy	Race No.	15	
16:30	-	16:50	00:20	EDGE Caterham 270R Championship	Race No.	16	
17:05	-	17:25	00:20	Vertex Caterham 310R Championship	Race No.	17	
17:55				Curfew - chequered. Cars off circuit by 18:00			
Note: All timetables are subject to change, therefore competitors need to be in the assembly area at least 20 minutes prior to the scheduled starting time of their sessions							
Live coverage of the races will be available on the BARC YouTube channel https://www.youtube.com/@britishautobileracingclub							



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FLAG TYPE	LIGHT PANEL DESIGN	
Yellow Flag		
Double Yellow Flag		
White Flag		
Green Flag		
Blue Flag		
Red Flag		
Slippery surface Flag		
Safety Car Flag		
Pit Entry Flag		
Pit Entry Closed Flag		
Mechanical Problem Flag		
Unsportsmanlike behaviour Flag / Warning Flag		
Black Flag		



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ENTRANCE

B

RACE CENTER

GOODYEAR SUNOCO

MINI TROPHY

ROADSPORT

NSSCC

CENTRAL ACCESS ROAD KEEP CLEAR

ACADEMY

RACE CENTER

MINI TROPHY

SCOUT MEETING

HP Tyres

270R

310R

CTS

Matt Blyth

PARC FERME

CATERHAM UK

OFFICIALS PARKING ONLY

RACE CONTROL

RACE ADMIN

PIT LANE

PIT WALL

CATERHAM UK

CAT UK

CAT UK

1

2

3

4

5

6

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CROFT CIRCUIT

PITS & PADDOCK PLAN



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Circuit Plan

Showing circuit layouts, facilities,
services and marshal posts

CROFT CIRCUIT

Plan Key

- | | |
|-----------------------|----------------------------|
| Race Circuit | Tyre Barriers |
| Tarmac/Concrete/Roads | Armco Barrier |
| Grass | Recticel Barriers |
| Trees/Forest | Fencing |
| Grass Bank | Helipad |
| Gravel/Sand Trap | Ambulance |
| Buildings | Medical Car |
| Grandstands | Safety Car |
| Marshal Post | Extrication/Rescue Vehicle |
| Incident Post | Recovery Unit |
| Observer Post | Fire Vehicle |

- Apex Markers
 Floppy Markers
 Tyre Bundle
 Tyre Bundle
 Tyre Bundle
 Foam Block

- Tyre Bundle
 Foam Block
 Foam Block

*Please note. This map is not to scale.

