



30th – 31st August 2025
Donington Park (GP) Circuit (2.490 miles)
Final Instructions: Meeting HQ58 – V1



ISSUED BY: BARC Office

VERSION	AMENDMENTS
Version 1	First Issue

This Event is organised by the BARC governed by the National Competition Rules of Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations and any written instructions that the Organisers issue for the Event.

This Event will be held under the following Motorsport UK permit numbers:

National (Open):	201154
National:	201155
Interclub:	201156

These Final Instructions must be read in conjunction with the BARC Standing Regulations, current BARC H&S Guidance, which are available on the BARC website in the "[Documents](#)" section and the 2025 BTCC Safety Bulletin included with these instructions.

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS RACING:

Kwik Fit British Touring Car Championship
Vertu MINI CHALLENGE – Trophy Class

Wera Tools F4 British Championship - Certified by FIA
Porsche Carrera Cup Great Britain

1.2 OFFICIALS:

BTCC Permanent Stewards:	Steve Stringwell (Motorsport UK), David Evans, Alex Maunders
Support Race Stewards:	Nicky Moffitt (Motorsport UK), Paul Clackett, Fred Myerscough
Senior Clerk of the Course:	Ian Watson
Clerks of the Course:	Andy Butler, Stacy Lawday, Bob Lentell, Colin Oakley, Dave White
Secretary of the Event:	Anita Joy, Ellie Salmons (Dep)
BARC Safety Officers:	Bob Lentell
TOCA Series Director:	Alan Gow
TOCA Championship Coordinator:	Dan Mayo
TOCA Chief Scrutineer:	Sam Riches
TOCA Medical Delegates:	Dr Paul Trafford, Dr Nick James (Dep)
Chief Scrutineer:	Richard Vincent
Chief Marshal:	Linda Jordan
Chief Incident:	Diane Hardy
Chief Observer:	Keith Johns, Adrian Mudge
Race Radio:	Aimee Watts
Chief Medical Officer:	Dr Steven Reddy
Chief Start Line Marshal:	Richard High
Chief Pits Marshal:	Jake Southcombe
Chief Assembly Marshal:	Mark Clay
Chief Timekeepers:	Craig Smith, Tony Daff - TSL Timing Ltd
Commentators:	Josh Barrett, Chris Hartley, Alan Hyde
MINI Challenge Coordinator:	Rhea Beauchamp
Porsche Coordinator:	James MacNaughton
F4 British Champ Coordinators:	Eve Lake-Grange, Flora Scott
Safety Car Driver:	Scott Stringfellow
Safety Car Observer:	Kieron Salmons
Safeguarding Officer:	Ellie Salmons
Event Officials:	Members of BARC, other Motorsport UK recognised clubs
Rescue Unit:	TOCA Safety Team, BARC (Midlands), Donington ES
Breakdown Vehicles:	Mick Avery & Donington Park Circuit

1.3 PASSES:

For those without permanent passes, electronic tickets will be sent to you; those under the age of 13 are admitted free of charge. Marshals will receive a vehicle pass which will allow access to the areas specified in section 1.14. Under no circumstances will marshals cars be permitted in the paddock at any time during the event.



1.4 SIGNING-ON:

- a) Officials will not sign-on at the Event having previously completed signing on electronically using the [Alpha system](#).
- b) There will be race day programmes produced for the event however entry lists will also be available on the BARC website [Donington Park GP](#)
- c) All marshals must see the chief marshal between the times below to confirm their attendance.
 - i) Marshals travelling to the circuit for the event
Follow the road signs for hospitality parking. This should take you to Melbourne Road and entry into the circuit this way in parking is in the Heritage loop and you must walk from there to the launch pad. This is only a short distance, just head towards the launch pad building. The chief marshals for this meeting will be there to check you in.
 - ii) Marshals travelling from the campsite
If you cannot walk to the launch pad area for check-in please drive and park your car on the infield at Redgate and cross the track. Do not bring your car across the track at Redgate to the launch pad.

Briefings will be held at the launch pad and after the briefing marshals will be able to move to park up from the launch pad once we are ready. We have a small window of time to move you safely across to the designated areas of Craner curves for parking. This will be manned by race control and command and control. For pits and assembly marshals and marshals allocated posts on the loop, you may leave your cars at the hospitality parking area and walk to where you need to be, so for post numbers (old) 23,25,26,27,29,33,38,39. All other marshals parking is at Craner and you will need to walk to your post from there except for posts 17 and 19, who may park on the grass area not near the disability parking and post 21, who may park as far back from the circuit as possible. If you have disability issues and need support getting to post please let the chief marshal know before the day. At the end of each day all cars are to leave the circuit via the Williamson tunnel.

Personnel	Saturday	Sunday
All officials	From 07:30	From 07:30
Post Chief Briefing	08:15	08:15
On Post	08:50	08:30
Clerks Inspection	09:10	08:50
First Activity	09:30	09:15

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 09:00 or after 20:00 on both days. Noise checks will take place at the entrance to the assembly area for all support race categories.

1.6 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

BTCC – Competitors should follow the instructions within the Championship Regulations.

Support Races – These competitors need to go to the Assembly Area located adjacent to the Donington Park Circuit Offices, opposite the Melbourne Hairpin. They will then follow the Safety Car across the driveway and on to the circuit and proceed to the pit lane for qualifying and directly to the grid for races. All support buggies and personnel must proceed to the pit gate between garage 38 and the pits café to enter the pit lane. All passes will be checked at this point prior to admission in to the pit lane, please respect the marshals and show your pass. Any rude or aggressive behaviour will be reported to the Clerk of the Course. At the end of the session exit the Pit Lane via the scrutineering bay gate.

At the end of qualifying and races support competitors will take the chequered flag and complete a “slowing down” lap pulling in to the pit lane and proceeding direct to Parc Fermé without stopping, except those required for ITV interviews.

1.7 LIVE SNATCH:

There is provision for “live snatch” at this Event but only under local yellow signals.

1.8 RED SIGNALS:

Any category which generates a “red” may be placed toward the end of the schedule subject to time being available.

1.9 JUDICIAL PROCEDURES:

The judicial procedures for this Event are as per the NCR with all paperwork being dealt with electronically. Any protest or appeal needs to be lodged with the Event Secretary or the Clerk of the Course using the email addresses provided. The time limits for any protest or appeal remain unaltered.



1.10 **RESULTS & NOTICE BOARD:**

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the TSL website: [Timing Solutions Ltd.](#)

The Official notice board is online at: [Donington Park – August 24/25 - BARC](#)

1.11 **CIRCUIT & EVENT NOTES:**

BARC will not be liable for any damage caused to vehicles being recovered from the track.

1.12 **SOCIAL MEDIA**

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

1.13 **SAFEGUARDING:**

A number of officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at the event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#) and the contact details below.

1.14 **MARSHALS MATTERS:**

Marshals' camping will be on the infield and security will provide you with wristbands to gain access. The camping area is accessed via the Williamson Tunnel and proceed to the designated/signposted campsite for marshals only please camp in this space, where there will be electric hook up available. Please pitch sensibly allowing space between each pitch and access for cars to manoeuvre off site. You may wish to leave your car at the campsite and walk to sign on, then to post.

No private cars are allowed in the paddock under any circumstances and any private cars found in the paddock will be towed away. Please also remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return any passes to BARC (See below), if after 17:00 Wednesday 27th August, please also contact the Chief Marshal.

1.15 **SPECIAL NOTES:**

- a) For 2025 Motorsport UK has introduced the National Competition Rules to replace the General Regulations.
- b) You are reminded that Light Signals are installed at Donington and they must be the priority signal used at all marshals' posts rather than flags. It is imperative that the circuit light panels are operated quickly to signal to competitors as this will also trigger the in-car display to each driver. There will be set of flags on each post and these can be used in the case of a system failure or to supplement the light signals or to display additional signals should the panel be displaying a higher-grade signal. Signals for the Safety Car and for Stopping a session will be initiated and controlled by Race Control.
- c) Scrutineering will be in accordance with Motorsport UK NCR 12.4.4 which means that a minimum of 25% of the competitors in each championship will be selected for full physical scrutineering and all competitors will also completing a self-declaration form.

1.16 **BARC CONTACTS:**

Competitions Dept:		E: competitions@barc.net	T: 01264 882288
Volunteer Manager:	Kate Constance	E: kate.constance@barc.net	T: 01264 882210
Chief Marshal:	Linda Jordan	E: ljordan.barc@gmail.com	T: 07748 483650

Whilst at the Event, please use the following email addresses to contact either the Clerk or the Secretary.

Event Secretary:	Anita Joy	E: ajoy.barc@gmail.com
Clerk of the Course:	Bob Lentell	E: rlentell.barc@gmail.com
BARC Safeguarding Officer:	Ellie Salmons	E: esalmons.barc@gmail.com



2 TIMETABLE:

2025 TOCA Timetable : Version 5 (12.03.25)

Saturday, August 30

Time	Activity	Championship	Laps
09.30 – 10.05	Free Practice	Kwik Fit British Touring Car Championship	
10.25 – 10.50	Qualifying	Wera Tools F4 British Championship certified by FIA	
11.05 – 11.35	Qualifying	The Vertu MINI CHALLENGE Trophy	
11.50 – 12.25	Free Practice	Kwik Fit British Touring Car Championship	
12.25 – 13.25	<i>Lunch Break</i>		
13.25 – 13.55	Qualifying	Porsche Carrera Cup Great Britain	
14.10	Race	Wera Tools F4 British Championship certified by FIA	20 mins
14.45	Race	The Vertu MINI CHALLENGE Trophy	20 mins*
15.25 – 16.25	Qualifying	Kwik Fit British Touring Car Championship	

Sunday, August 31

Time	Activity	Laps
09.15	Wera Tools F4 British Championship certified by FIA	20 mins
09.55	The Vertu MINI CHALLENGE Trophy	20 mins
10.35	Porsche Carrera Cup Great Britain	19
11.15	<i>BTCC Pit Lane Opens</i>	
11.30	Kwik Fit British Touring Car Championship	14
12.15 – 13.15	<i>Lunch break</i>	
12.35 – 13.05	<i>BTCC Pit Lane Walkabout / Autograph Session</i>	
13.15	Wera Tools F4 British Championship certified by FIA	25 mins
14.00	<i>BTCC Pit Lane Opens</i>	
14.15	Kwik Fit British Touring Car Championship	14
15.00	The Vertu MINI CHALLENGE Trophy	25 mins
15.45	<i>Porsche Carrera Cup to Grid</i>	
15.55	Porsche Carrera Cup Great Britain	19
16.40	<i>BTCC Pit Lane Opens</i>	
16.55	Kwik Fit British Touring Car Championship	14

The programme may be brought forward or the programme order may be amended and competitors should listen carefully to the instructions given to them by their Championship Co-ordinator and/or Paddock announcements. It may not be possible to accommodate competitors arriving after the Assembly Area has been cleared.



3 SAFETY BULLETIN:





2025 SAFETY BULLETIN

This safety bulletin supports TOCA and BARC 2025 Health and Safety Guidance, Supplementary Regulations and Final Instructions

1. VEHICLES, SCOOTERS, BUGGIES & QUADS

- The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue.
- No mini-bikes, scooters or 2-wheeled transport allowed.
- Observe venue speed limit at all times.
- Absolutely NO electric stand-on scooters.



2. SAFE BUGGY AND QUAD USE

- Only drive if you hold a valid licence
- Do not leave keys in ignition
- Observe maximum speed limits at all times
- Observe one-way systems at all times
- No carrying of unsecured loads
- No riding on equipment trolleys
- All passengers must be seated



3. WORKING AT HEIGHT

NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING

- Put up secure side barriers
- Use clipped on full safety harness
- Use a secured ladder / steps
- All ladders must be "footed"
- Only use ladders and steps to EN 131
- Ensure equipment is not damaged



4. SPECTATING

- Do not spectate from tail lifts / trailer roofs
- Only spectate from truck roofs if appropriate safe access and barriers are in place.
- Do not climb on / spectate from venue infrastructure e.g. Pit Wall / Fence, waste bins, fencing or generators



5. HOT WORKS AND FUEL

- Keep fuel storage to a minimum and in a safe location
- Keep extinguisher suitable for fuel fire close by
- Comply with all refuelling regulations
- Refuel when engine is turned off and cooled
- Keep fuel away from ignition sources



6. CABLES AND TAIL-LIFTS

- Securely cover hoses and cables.
- Tail lifts should not be left unattended at halfway point.
- Consider using "Tensabarriers" to avoid pedestrians walking under lifts
- Use harnesses or guardrails where possible or appropriate



Your co-operation is appreciated



